



108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

Meets First Tuesday
even-numbered months
after MCTC meeting
or about 1:55 p.m.

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Paul Minchella
Director
City Mayor

Ned Coe
Director
County Supervisor
District I

Jodie Larranaga
Director
City Councilmember

Mark Moriarity
Director
County at Large Member

Shane Star
Alternate
County Supervisor
District I

Brian Cox
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Michelle Cox
Accountant I

Kathy Tiffie
Executive Assistant Secretary

AGENDA

REGULAR MEETING

FEBRUARY 3, 2026

Sage Stage Conference Room
108 S Main Street, Alturas

Following the MCTC meeting at or about 1:50 p.m.

Or soon thereafter

Teleconference Number 1-858-222-1450
Meeting ID 8042822

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
 - a. Approve the minutes from the 12/02/25 MTA Regular Meeting
 - b. Financial Transactions 11/01/25 through 12/31/25
 - c. Financial Year to Date Expenditures through 12/31/25
 - d. Sage Stage Operations Stats
5. **Regular Business**
 - a. Consider accepting the 2024-25 Fiscal Compliance Audits. **Action**
 - b. Report regarding the bids for the office roof. **Information**
 - c. Consider adopting Resolution 25-01 Budge rev. (mid-year). **Action**
6. **Staff Updates and Calendar of Events** **Information**
 - a. Staff updates
 - b. Calendar of Events
7. **Adjourn until the next regular MTA meeting**, scheduled for April 7, 2026, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members	
Subject Consent Agenda	Meeting Date February 3, 2026
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type.

- a. Approve the **minutes from the 12/02/25 MTA Regular Meeting**
- b. **Financial Transactions 11/01/25 through 12/31/25.**
- c. **Financial Year to Date Expenditures**
- d. **Sage Stage Operations Statistics**



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
December 2, 2025

Board Members Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Mark Moriarity	Modoc County, Member at Large
Paul Minchella	Councilmember, City of Alturas
Shane Starr (Alternate)	Board of Supervisors, District II, Modoc County

Board Members Absent

Ned Coe	Board of Supervisors, District I, Modoc County
Brain Cox (Alternate)	Councilmember, City of Alturas
Jodie Larranaga	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1
Kathy Tiffée	Executive Assistant Secretary

Public Present

Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Mazen Zaina	Caltrans District 2, Modoc Project Manager
Skip Clark	Caltrans District 2, Regional Planning Liaison
Chester Robinson	Administrative Officer, Modoc County

1. **Call to Order** – Chair Dederick called the meeting to order at 1:50 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Minchella to Confirm Agenda, seconded by Board Member Starr. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from October 7, 2025, MTA Regular Meeting.
 - c. Approve the financial transactions from September 1, 2025, through October 31, 2025.
 - d. Approve Year to Date Expenditures.
 - e. Sage Stage Statistics
Motion by Board Member Minchella to approve Consent Agenda, seconded by Board Member Moriarity. All Ayes; motion carried.
5. **Regular Business**
 - a. **Consider accepting the Fiscal Year 2024-25 Financial Audits.**
Pedersen stated the audit review will be deferred until next meeting.

b. Consider authorizing the Executive Director to advertise for bids to replace the roof on the office building (108 S Main St).

Executive Director Pedersen requested authorization to advertise for bids to replace the roof on the Main St Office Building.

Motion by Commissioner Minchella to Authorize Executive Director Pedersen to advertise for bids to replace the roof on the office building. Seconded Commissioner Moriarity. All Ayes; motion carried.

c. Consider adopting Resolution 25-02 Authorizing Calendar Year 2026 Signatories.

Executive Director Pedersen reported this is an annual resolution that is adopted by the Commission to authorize the Chair, Vice Chair, and Executive Director to sign documents related to the Commission's plans and programs.

Motion by Commissioner Minchella to adopt Resolution 25-02 Authorizing Signatories, seconded by Commissioner Starr. All Ayes; motion carried.

d. Elect Chair and Vice Chair for Calendar Year 2026.

Motion by Commissioner Minchella to nominate John Dederick as Chair and Kathie Rhoads as Vice Chair for Calendar Year 2026, seconded by Commissioner Moriarity. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. No updates.

Calendar – consider future dates and events of interest:

12/24/25 Christmas Eve; Office Closed, No Bus Service

12/25/25 Christmas Day Holiday; Office Closed, No Bus Service

01/01/26 New Years Day; Office Closed, No Bus Service

7. Adjournment

Motion to adjourn by Board Member Minchella at 2:01 p.m. seconded by Board Member Moriarity. All Ayes, motion carried. The next regular meeting will be Tuesday, February 3, 2026, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,

Kathy Tiffie
Executive Assistant Secretary

Modoc Transportation Agency Financial Transactions - Operating Account

November & December 2025

Type	Date	Num	Name	Memo	Amount	Balance
Plumas Operating 0477						360,263.48
Deposit	11/03/2025		Farebox	Deposit	32.00	360,295.48
Deposit	11/03/2025		Farebox	Deposit	203.00	360,498.48
Deposit	11/04/2025		Farebox	Deposit	40.00	360,538.48
Bill Pmt -Check	11/04/2025	4544	Ed Staub & Sons	Fuel	-3,692.79	356,845.69
Deposit	11/04/2025		Farebox	Deposit	5.25	356,850.94
Bill Pmt -Check	11/05/2025	110525	T-Net Broadband Internet LLC	Cust# 740471	-65.00	356,785.94
Bill Pmt -Check	11/05/2025	110625	Basys Processing	Merch# 434580920883	-104.07	356,681.87
Deposit	11/05/2025		Farebox	Deposit	42.00	356,723.87
Bill Pmt -Check	11/05/2025	4545	City of Alturas	Acct# MOD0280	-108.10	356,615.77
Bill Pmt -Check	11/05/2025	4546	EDI Media Inc	Service for October 2025 Radio Ads	-150.00	356,465.77
Bill Pmt -Check	11/05/2025	4547	Alturas Tire Center	T-22 Schedule A Service winter tire swap & 2	-1,013.75	355,452.02
Bill Pmt -Check	11/05/2025	4548	First Transit Inc	Service for October 2025	-33,615.43	321,836.59
Deposit	11/05/2025		Farebox	Deposit	9.00	321,845.59
Deposit	11/05/2025		Rent from MCTC	Deposit	1,427.45	323,273.04
Deposit	11/05/2025		Fare Cards	Deposit	300.00	323,573.04
Deposit	11/05/2025		ARPA (f) Grant	Deposit	208,681.00	532,254.04
Deposit	11/06/2025		Farebox	Deposit	20.00	532,274.04
Bill Pmt -Check	11/06/2025	110725	Monica Derner CPA PC Inc	Service for October 2025	-2,325.00	529,949.04
Deposit	11/06/2025		Farebox	Deposit	22.00	529,971.04
Deposit	11/06/2025		Farebox	Deposit	12.00	529,983.04
Deposit	11/06/2025		Farebox	Deposit	22.00	530,005.04
Deposit	11/07/2025		Farebox	Deposit	22.00	530,027.04
Deposit	11/07/2025		Farebox	Deposit	200.50	530,227.54
Deposit	11/10/2025		Farebox	Deposit	100.00	530,327.54
Deposit	11/10/2025		Farebox	Deposit	32.00	530,359.54
Deposit	11/10/2025		Farebox	Deposit	179.00	530,538.54
Bill Pmt -Check	11/10/2025	111025	Basys Processing	Merch# 434580920883	-40.00	530,498.54
Deposit	11/11/2025		Farebox	Deposit	60.00	530,558.54
Deposit	11/12/2025		Farebox	Deposit	22.00	530,580.54
Bill Pmt -Check	11/12/2025	4549	Apex Technology Management Inc.	Service for November 2025	-1,349.57	529,230.97

11:21 AM
01/21/26
Accrual Basis

Modoc Transportation Agency Financial Transactions - Operating Account

November & December 2025

Bill Pmt -Check	11/12/2025	4550	Waste Management	Cust ID# 12-85092-63002	-74.69	529,156.28
Bill Pmt -Check	11/12/2025	4551	Alturas Tire Center	Bus Maintenance	-1,829.70	527,326.58
Deposit	11/12/2025		Farebox	Deposit	180.50	527,507.08
Deposit	11/12/2025		Farebox	Deposit	22.00	527,529.08
Bill Pmt -Check	11/13/2025	4552	Paul Minchella	February 2025 Board Meetings Replacement	-150.00	527,379.08
Deposit	11/13/2025		Farebox	Deposit	25.00	527,404.08
Deposit	11/13/2025		Farebox	Deposit	130.00	527,534.08
Deposit	11/14/2025		Farebox	Deposit	123.61	527,657.69
Bill Pmt -Check	11/17/2025	111725	MCM Roofing Company INC	Roof & Gutter Repairs	-5,300.00	522,357.69
Bill Pmt -Check	11/17/2025	4553	Fredrick Janitorial	Service November 2025 Final Payment	-375.00	521,982.69
Deposit	11/17/2025		Farebox	Deposit	16.50	521,999.19
Deposit	11/17/2025		Farebox	Deposit	151.50	522,150.69
Bill Pmt -Check	11/17/2025	4554	Ed Staub & Sons	Propane Acc # 100269 11/17/25	-255.21	521,895.48
Deposit	11/18/2025		Farebox	Deposit	28.00	521,923.48
Deposit	11/18/2025		Farebox	Deposit	20.00	521,943.48
Deposit	11/18/2025		Farebox	Deposit	10.00	521,953.48
Bill Pmt -Check	11/19/2025	111925	Crexendo	Service 11-19-25 to 12-18-25	-189.56	521,763.92
Bill Pmt -Check	11/19/2025	4555	Alturas Tire Center	T-23 Schedule A Service & Tire Balance 11-1	-492.04	521,271.88
Deposit	11/19/2025		Farebox	Deposit	46.50	521,318.38
Bill Pmt -Check	11/20/2025	4556	UBEO West LLC	Acct# R-15122450-12256241	-405.00	520,913.38
Deposit	11/20/2025		Farebox	Deposit	24.00	520,937.38
Deposit	11/20/2025		Farebox	Deposit	37.90	520,975.28
Deposit	11/21/2025		Farebox	Deposit	28.00	521,003.28
Deposit	11/21/2025		Farebox	Deposit	60.00	521,063.28
Deposit	11/21/2025		Farebox	Deposit	159.00	521,222.28
Bill Pmt -Check	11/24/2025	4557	Frank Willis	Wheelchair Lift inspection fixed lights and four	-485.00	520,737.28
Deposit	11/24/2025		Farebox	Deposit	25.00	520,762.28
Deposit	11/24/2025		Farebox	Deposit	28.00	520,790.28
Deposit	11/24/2025		Farebox	Deposit	240.59	521,030.87
Bill Pmt -Check	11/24/2025	4558	Pacific Power	Acct# 00902025-001- 6	-894.92	520,135.95
Deposit	11/25/2025		Farebox	Deposit	25.00	520,160.95
Deposit	11/25/2025		Farebox	Deposit	25.00	520,185.95
Deposit	11/25/2025		Farebox	Deposit	94.50	520,280.45

Modoc Transportation Agency Financial Transactions - Operating Account

November & December 2025

Deposit	11/26/2025		Farebox	Deposit	24.00	520,304.45
Deposit	11/26/2025		Farebox	Deposit	125.00	520,429.45
Bill Pmt -Check	11/26/2025	112625	Select Blinds	Window Blinds 11-25-25	-39.09	520,390.36
Bill Pmt -Check	12/01/2025	4559	Quail Mountain, Inc.	November 2025 Service	-44.99	520,345.37
Deposit	12/01/2025		Farebox	Deposit	38.00	520,383.37
Deposit	12/01/2025		Farebox	Deposit	79.50	520,462.87
Deposit	12/01/2025		Farebox	Deposit	20.00	520,482.87
Bill Pmt -Check	12/01/2025	120125	Verizon	November 2025 Service	-407.92	520,074.95
Bill Pmt -Check	12/01/2025	4560	Alturas Tire Center	T-21 Schedule A Service 11-28-25	-465.35	519,609.60
Deposit	12/01/2025		5311 (f) Grant	Deposit	28,271.26	547,880.86
Bill Pmt -Check	12/01/2025	4561	First Transit Inc	Service for November 2025	-27,922.31	519,958.55
Deposit	12/01/2025		Farebox	Deposit	128.61	520,087.16
Bill Pmt -Check	12/02/2025	4562	Ed Staub & Sons	Fuel	-2,668.93	517,418.23
Deposit	12/02/2025		Farebox	Deposit	22.00	517,440.23
Deposit	12/02/2025		Farebox	Deposit	64.00	517,504.23
Deposit	12/02/2025		Farebox	Deposit	57.50	517,561.73
Bill Pmt -Check	12/03/2025	120325	Basys Processing	Merch# 434580920883	-101.23	517,460.50
Bill Pmt -Check	12/03/2025	120425	Monica Derner CPA PC Inc	Service for November 2025	-330.00	517,130.50
Bill Pmt -Check	12/03/2025	4563	City of Alturas	Acct# MOD0280	-115.05	517,015.45
Bill Pmt -Check	12/03/2025	4564	EDI Media Inc	Service for November 2025 Radio Ads	-150.00	516,865.45
Deposit	12/03/2025		Farebox	Deposit	30.00	516,895.45
Deposit	12/03/2025		Farebox	Deposit	208.00	517,103.45
Deposit	12/04/2025		Farebox	Deposit	259.00	517,362.45
Bill Pmt -Check	12/05/2025	4565	Lawrence Floyd	Travel - Mileage Drug & Alcohol Testing ALT-5	-156.10	517,206.35
Bill Pmt -Check	12/05/2025	120525	T-Net Broadband Internet LLC	Cust# 740471	-65.00	517,141.35
Deposit	12/05/2025		Farebox	Deposit	22.00	517,163.35
Deposit	12/05/2025		Rent from MCTC	Deposit	1,427.45	518,590.80
Deposit	12/05/2025		Farebox	Deposit	192.35	518,783.15
Deposit	12/08/2025		STAF Q1	Deposit	19,926.00	538,709.15
Deposit	12/08/2025		Farebox	Deposit	10.00	538,719.15
Deposit	12/08/2025		Farebox	Deposit	26.00	538,745.15
Bill Pmt -Check	12/08/2025	4566	Waste Management	Cust ID# 12-85092-63002	-74.69	538,670.46
Deposit	12/08/2025		Farebox	Deposit	178.50	538,848.96

Modoc Transportation Agency Financial Transactions - Operating Account

November & December 2025

Deposit	12/09/2025		Farebox	Deposit	74.50	538,923.46
Bill Pmt -Check	12/10/2025	121025	Amazon	Shop Supplies 12-10-25	-213.70	538,709.76
Bill Pmt -Check	12/10/2025	121125	Amazon	Shop Supplies & Office Supplies 12-10-25	-240.53	538,469.23
Deposit	12/10/2025		Farebox	Deposit	20.00	538,489.23
Bill Pmt -Check	12/10/2025	4567	Alturas Tire Center	Bus Maintenance	-1,013.77	537,475.46
Bill Pmt -Check	12/10/2025	4568	Frank Willis	Wheelchair Lift inspection fixed hydraulic leak	-648.02	536,827.44
Deposit	12/10/2025		Farebox	Deposit	20.00	536,847.44
Deposit	12/10/2025		Farebox	Deposit	83.50	536,930.94
Bill Pmt -Check	12/10/2025	121225	Basys Processing	Merch# 434580920883	-40.00	536,890.94
Bill Pmt -Check	12/11/2025	4569	Apex Technology Management Inc.	Service for December 2025	-1,466.77	535,424.17
Deposit	12/11/2025		Farebox	Deposit	15.00	535,439.17
Deposit	12/11/2025		Farebox	Deposit	75.00	535,514.17
Bill Pmt -Check	12/12/2025	121325	Costco Wholesale	Office Supplies & Shop Supplies 12-12-25	-114.70	535,399.47
Deposit	12/12/2025		Farebox	Deposit	40.00	535,439.47
Deposit	12/12/2025		Farebox	Deposit	20.00	535,459.47
Deposit	12/12/2025		Farebox	Deposit	204.00	535,663.47
Deposit	12/15/2025		Farebox	Deposit	100.00	535,763.47
Deposit	12/15/2025		Farebox	Deposit	32.00	535,795.47
Deposit	12/15/2025		Farebox	Deposit	24.00	535,819.47
Deposit	12/15/2025		Farebox	Deposit	222.50	536,041.97
Deposit	12/16/2025		Farebox	Deposit	107.50	536,149.47
Deposit	12/17/2025		Farebox	Deposit	20.00	536,169.47
Deposit	12/17/2025		Farebox	Deposit	14.50	536,183.97
Deposit	12/17/2025		Farebox	Deposit	20.00	536,203.97
Bill Pmt -Check	12/17/2025	121725	Amazon	Office Supplies 12-17-25	-42.31	536,161.66
Deposit	12/17/2025		Farebox	Deposit	203.50	536,365.16
Bill Pmt -Check	12/18/2025	4570	Modoc Media dba Modoc County Record	Legal Notices Request for Bids December 202	-56.52	536,308.64
Bill Pmt -Check	12/18/2025	4571	UBEO West LLC	Acct# R-15122450-12256241	-67.99	536,240.65
Bill Pmt -Check	12/18/2025	4572	A-Z Bus Sales	Bus T-22 Hood Decals/Wrap ACC# 8829	-599.91	535,640.74
Deposit	12/18/2025		State of Good Repair	Deposit	3,975.00	539,615.74
Deposit	12/18/2025		Farebox	Deposit	61.50	539,677.24
Bill Pmt -Check	12/19/2025	4573	Ed Staub & Sons	Propane Acc # 100269 12/17/25	-265.66	539,411.58
Bill Pmt -Check	12/19/2025	121925	Crexendo	Service 12-19-25 to 01-18-26	-189.56	539,222.02

Modoc Transportation Agency Financial Transactions - Operating Account

November & December 2025

Deposit	12/19/2025		Farebox	Deposit	21.65	539,243.67
Deposit	12/22/2025		Farebox	Deposit	104.00	539,347.67
Deposit	12/22/2025		Farebox	Deposit	48.00	539,395.67
Deposit	12/22/2025		Farebox	Deposit	58.00	539,453.67
Deposit	12/22/2025		Farebox	Deposit	388.50	539,842.17
Bill Pmt -Check	12/23/2025	4574	Singleton Auman	Fiscal Audits FY 2024/25 Final Invoice	-1,000.00	538,842.17
Deposit	12/23/2025		Farebox	Deposit	20.00	538,862.17
Deposit	12/23/2025		Farebox	Deposit	55.25	538,917.42
Deposit	12/26/2025		Farebox	Deposit	30.00	538,947.42
Deposit	12/26/2025		Farebox	Deposit	11.00	538,958.42
Bill Pmt -Check	12/26/2025	122625	Amazon	Office Supplies 12-26-25	-65.39	538,893.03
Bill Pmt -Check	12/26/2025	122725	Amazon	Shop Supplies 12-26-25	-89.66	538,803.37
Deposit	12/29/2025		Farebox	Deposit	10.00	538,813.37
Deposit	12/29/2025		Farebox	Deposit	247.55	539,060.92
Deposit	12/29/2025		LTF	Deposit	5,299.65	544,360.57
Check	12/29/2025		Amazon	Office Supplies	-48.12	544,312.45
Deposit	12/30/2025		Farebox	Deposit	54.00	544,366.45
Deposit	12/30/2025		Farebox	Deposit	25.00	544,391.45
Deposit	12/31/2025		Farebox	Deposit	32.00	544,423.45
Deposit	12/31/2025		Farebox	Deposit	91.50	544,514.95
Total Plumas Operating 0477					184,251.47	544,514.95
Total					184,251.47	544,514.95

Modoc Transportation Agency

Balance Sheet

01/21/26

As of December 31, 2025

Accrual Basis

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	701,822.79
Plumas Operating 0477	544,514.95
Plumas Reserve Funds-2393	500.00
TRUST - 457 County STAF	1,860.91
Total Checking/Savings	<u>1,248,698.65</u>
Accounts Receivable	
Accounts Receivable	80,581.68
Total Accounts Receivable	<u>80,581.68</u>
Total Current Assets	<u>1,329,280.33</u>
Fixed Assets	<u>1,670,741.81</u>
TOTAL ASSETS	<u><u>3,000,022.14</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	58,973.67
Total Accounts Payable	<u>58,973.67</u>
Total Current Liabilities	<u>58,973.67</u>
Total Liabilities	58,973.67
Equity	
Net Position - Capital Assets	1,721,597.81
Net Position - Trusts	1,813.30
Net Position - Unrestricted	1,389,682.35
Retained Earnings	102,454.39
Net Income	-274,499.38
Total Equity	<u>2,941,048.47</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,000,022.14</u></u>

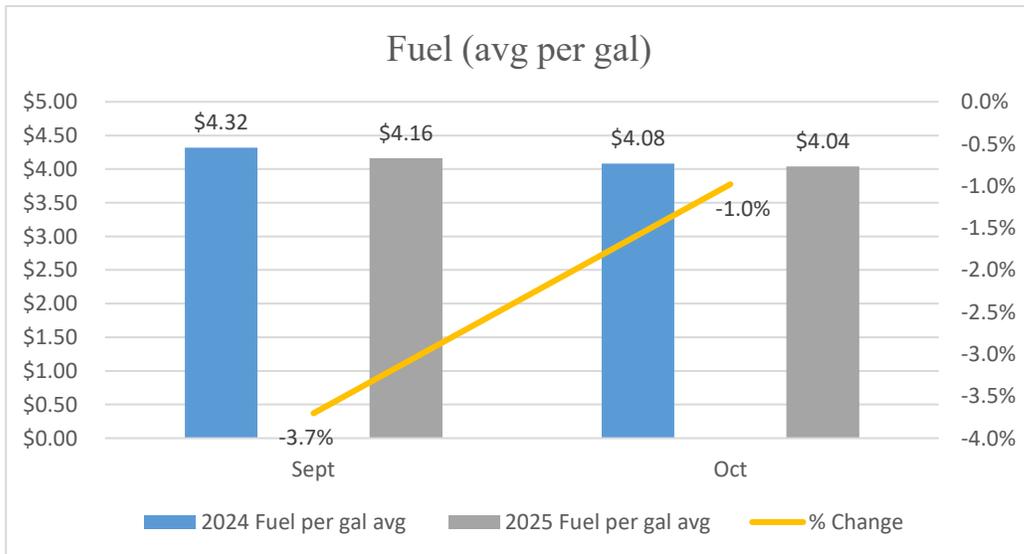
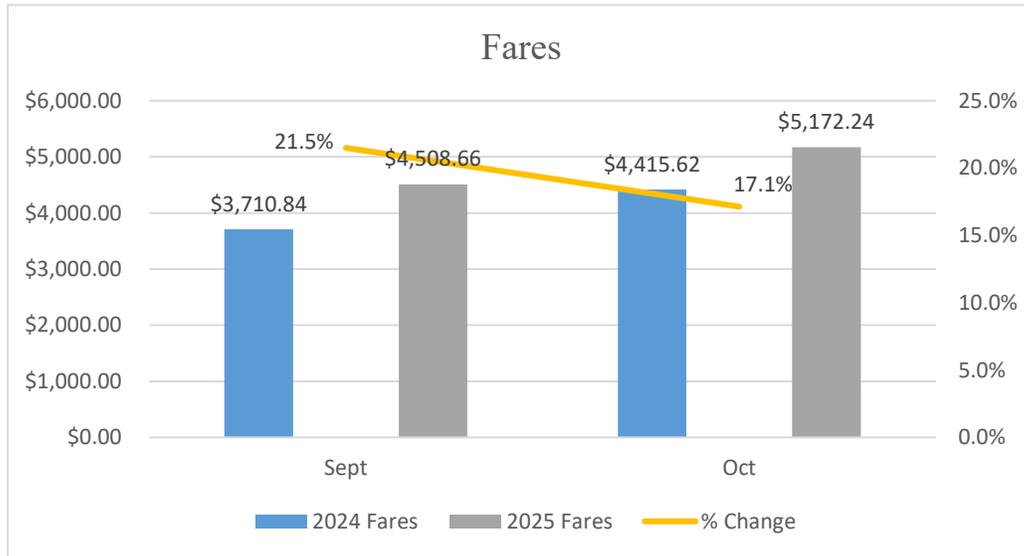
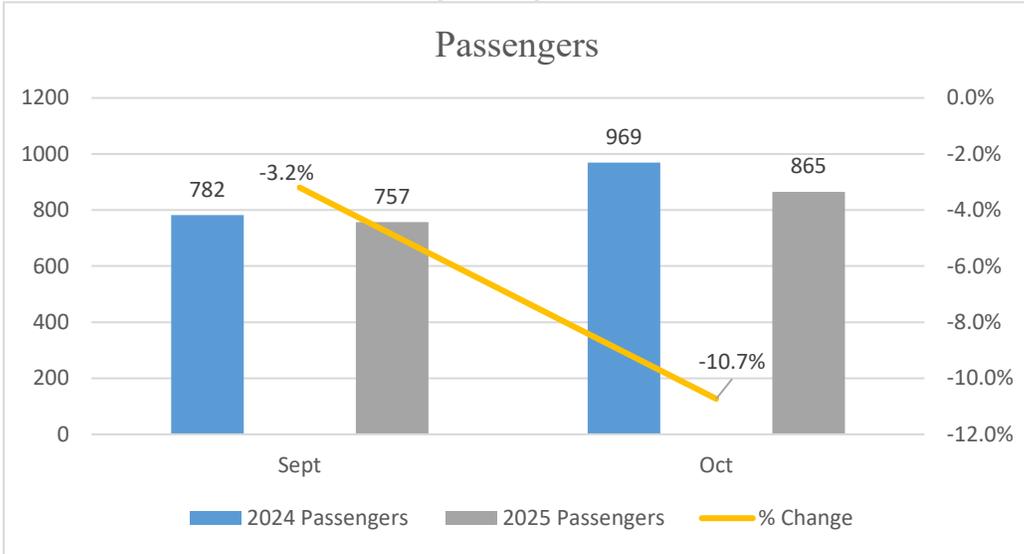
Modoc Transportation Agency
Profit & Loss Annual Budget vs. Actual-Operations
 July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Contracted Transit	15,000.00		
FAREBOX			
Dial A Ride	5,164.31	12,150.00	-6,985.69
Klamath Falls	1,526.50	2,650.00	-1,123.50
Redding	1,101.36	3,700.00	-2,598.64
Reno	17,934.49	34,500.00	-16,565.51
Total FAREBOX	25,726.66	53,000.00	-27,273.34
GRANT REVENUE			
FTA 5311 Operating Assist	0.00	110,000.00	-110,000.00
FTA 5311(f) Inter-City	0.00	226,779.00	-226,779.00
Local Govt Collab-LTSA Reno	0.00	30,000.00	-30,000.00
Total GRANT REVENUE	0.00	366,779.00	-366,779.00
Rents & Lease Income	8,564.70	17,200.00	-8,635.30
Total Income	49,291.36	436,979.00	-387,687.64
Expense			
Board Members Stipend	0.00	2,500.00	-2,500.00
Building Maintenance	9,400.39		
Depreciation Expense	50,856.00		
FUEL & LUBRICANTS			
DEF	0.00	200.00	-200.00
Dial A Ride	6,054.12	20,650.00	-14,595.88
Klamath Falls	1,174.26	3,900.00	-2,725.74
Redding	1,655.43	6,000.00	-4,344.57
Reno	10,156.35	29,250.00	-19,093.65
Total FUEL & LUBRICANTS	19,040.16	60,000.00	-40,959.84
Insurance Expense	6,903.00	10,000.00	-3,097.00
Labor - Contract Admin	28,081.47	114,000.00	-85,918.53
Legal Notices	145.02	1,000.00	-854.98
Marketing & Promotions	2,250.00	15,000.00	-12,750.00
PROFESSIONAL FEES			
Accounting & Auditing	14,565.07	25,000.00	-10,434.93
IT Service & Support	14,466.42	12,000.00	2,466.42
Janitorial	3,375.00	9,000.00	-5,625.00
Legal	0.00	5,000.00	-5,000.00
Other	991.13	3,000.00	-2,008.87
Total PROFESSIONAL FEES	33,397.62	54,000.00	-20,602.38
PURCHASED TRANSPORTATION			
Administration	28,533.48	36,469.00	-7,935.52
Dial A Ride	62,762.13	104,700.00	-41,937.87
Klamath Falls	7,279.96	19,300.00	-12,020.04
Redding	10,644.18	29,700.00	-19,055.82
Reno	53,286.81	126,300.00	-73,013.19
Sick Leave	4,562.88	3,200.00	1,362.88
Vacation - Holiday	8,542.92	14,800.00	-6,257.08
Total PURCHASED TRANSPORTATION	175,612.36	334,469.00	-158,856.64
Supplies - Bus & Shop	993.51	7,000.00	-6,006.49
Supplies - Office Supplies	1,180.57	7,000.00	-5,819.43
Travel & Training	2,781.20	3,598.00	-816.80
Uniforms	0.00	500.00	-500.00
UTILITIES			
Electricity	4,756.91	11,500.00	-6,743.09
Equipment Maintenance	1,020.94	1,900.00	-879.06
Garbage	405.71	1,000.00	-594.29
Internet	330.00	650.00	-320.00
Propane	521.87	1,925.00	-1,403.13

Modoc Transportation Agency
Profit & Loss Annual Budget vs. Actual-Operations
July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget
Telephone - Cells & Dispatch	3,837.07	5,100.00	-1,262.93
Telephone - Land Lines	1,653.59	5,350.00	-3,696.41
Water	968.81	2,575.00	-1,606.19
Total UTILITIES	13,494.90	30,000.00	-16,505.10
VEHICLE MAINTENANCE			
T17	5.00	4,000.00	-3,995.00
T18	5.00	3,500.00	-3,495.00
T19	5.00	6,000.00	-5,995.00
T20	5.00	6,000.00	-5,995.00
T21	10,715.84	15,000.00	-4,284.16
T22	9,405.86	11,250.00	-1,844.14
T23	3,868.52	11,250.00	-7,381.48
T24	0.00	1,500.00	-1,500.00
T25	0.00	1,500.00	-1,500.00
Total VEHICLE MAINTENANCE	24,010.22	60,000.00	-35,989.78
Total Expense	368,146.42	699,067.00	-330,920.58
Net Ordinary Income	-318,855.06	-262,088.00	-56,767.06
Other Income/Expense			
Other Income			
Interest Income	15,107.42		
TRUST INCOME			
Interest Income-County	47.61		
LTF Sales Tax	5,299.65	174,960.00	-169,660.35
STAF Allocation	19,926.00		
State of Good Repair	3,975.00		
Total TRUST INCOME	29,248.26	174,960.00	-145,711.74
Total Other Income	44,355.68	174,960.00	-130,604.32
Other Expense			
Transit Property & Vehicle	0.00	6,625.00	-6,625.00
Total Other Expense	0.00	6,625.00	-6,625.00
Net Other Income	44,355.68	168,335.00	-123,979.32
Net Income	-274,499.38	-93,753.00	-180,746.38

Sage Stage Statistics



Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date February 3, 2025
Presented by MTA Staff	Agenda Item 5

ATTACHMENTS – shown in **bold** below

- a. Consider accepting the **2024-25 Fiscal Compliance Audits.** **Action**

- b. Report regarding the bids for the office roof. **Information**
 Sealed bids will be opened January 29, 2026, at 11:00. Staff will present information.

- c. Consider adopting **Resolution 25-01 Budge rev 1. (mid-year).** **Action**

**MODOC TRANSPORTATION AGENCY
ALTURAS, CALIFORNIA**

Financial Statements
And Independent Auditor's Report

As of and for the years ended June 30, 2025 and 2024

MODOC TRANSPORTATION AGENCY
Audited Financial Statements
June 30, 2025 and 2024

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Modoc Transportation Agency
Alturas, CA 96101

Qualified Opinions

We have audited the accompanying financial statements of the business-type activities and the major fund of Modoc Transportation Agency (Agency) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Qualified Opinions of the Financial Statements

In our opinion, except for the possible effects of the matter discussed in the Basis for Qualified Opinions section of our report, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of the Modoc Transportation Agency as of June 30, 2025, and the respective changes in financial position and, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Qualified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Modoc Transportation Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Matter Giving Rise to Qualified Opinion on the Financial Statements

As discussed in Note 1, the financial statements present only Transportation Development Act funds, Federal Grants, bus fares and other revenues of the Modoc Transportation Agency and are not intended to present fairly the financial position and results of operations of the Modoc Transportation Agency in conformity with accounting principles generally accepted in the United States of America.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Modoc Transportation Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a basic part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operation, economic, or historical context. Management has elected to omit the Management Discussion and Analysis. This departure does not affect our qualified opinion.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The Other Supplementary Information is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Other Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2025, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Respectfully submitted,

SingletonAuman PC

SingletonAuman PC

Susanville, CA

November 14, 2025

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
STATEMENTS OF NET POSITION
PROPRIETARY FUND
TRANSIT FUND
JUNE 30, 2025
(WITH COMPARATIVE TOTALS FOR JUNE 30, 2024)**

	2025	2024
ASSETS		
Current Assets:		
Cash and Investments	\$ 1,142,412	\$ 1,143,773
Accounts Receivable	418,166	360,986
Prepaid Expenses	6,938	7,568
Total Current Assets	1,567,516	1,512,327
Property, Plant & Equipment, Net	1,721,599	1,657,909
Total Assets	\$ 3,289,115	\$ 3,170,236
LIABILITIES		
Current Liabilities:		
Accounts Payable	\$ 75,380	\$ 58,415
Total Liabilities	\$ 75,380	\$ 58,415
NET POSITION		
Net Investment in Capital Assets	\$ 1,721,599	\$ 1,657,909
Unrestricted	1,492,136	1,453,912
Total Net Position	\$ 3,213,735	\$ 3,111,821

The accompanying notes are an integral part of this statement.

MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUND - TRANSIT FUND
YEAR ENDED JUNE 30, 2025 (WITH COMPARATIVE TOTALS FOR JUNE 30, 2024)

	2025	2024
Operating Revenues:		
Fare Revenues	\$ 52,737	\$ 52,619
Total Operating Revenue	52,737	52,619
Operating Expenses:		
Contract Transportation Services	286,148	279,899
Vehicle and Equipment Maintenance	36,974	115,412
Building Improvements	1,905	6,381
Fuel	42,789	45,210
Labor	33,242	47,852
Utilities	26,060	20,730
Marketing	15,872	15,031
Other Expenses	13,942	13,385
Professional Services	46,278	32,982
Insurance	7,538	6,364
Depreciation	92,005	63,256
Total Operating Expenses	602,753	646,502
Operating Income (Loss)	(550,016)	(593,883)
Non-Operating Revenues and (Expenses):		
Local Transportation Funds	40,600	40,050
State Transportation Assistance Funds	123,327	111,125
Federal Grants	377,052	425,105
State of Good Repair	20,067	13,888
Lassen Transit Service Agency	30,000	24,535
LCTOP - Exchange with Tehama County	-	30,000
Rents, Leases and Other	20,609	22,957
Other Income	9,709	22
Interest	30,566	24,100
Total Non-Operating Revenues and (Expenses)	651,930	691,782
Change in Net Position	101,914	97,899
Net Position, Beginning of the Period	3,111,821	3,013,922
Net Position, End of the Period	\$ 3,213,735	\$ 3,111,821

The accompanying notes are an integral part of this statement.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
STATEMENTS OF CASH FLOWS
PROPRIETARY FUND - TRANSIT FUND
FISCAL YEAR ENDED JUNE 30, 2025
(WITH COMPARATIVE TOTALS FOR JUNE 30, 2024)**

	2025	2024
Cash Flows from Operating Activities:		
Cash Received From Passengers	\$ 52,737	\$ 52,619
Cash Payments to Employees	(33,242)	(47,852)
Cash Payments to Suppliers for Goods and Services	(459,911)	(524,786)
Net Cash Provided (Used) by Operating Activities	(440,416)	(520,019)
Cash Flows from Non-Capital Financing Activities:		
Received from Other Governmental Agencies	533,865	693,972
Other Income	30,318	22,980
Net Cash Provided (Used) by Non-Capital Financing Activities	564,183	716,952
Cash Flows from Capital and Related Financing Activities:		
Purchases of Property and Equipment	(155,694)	(151,589)
Transfer (Out)	-	-
Net Cash Provided (Used) by Capital Financing Activities	(155,694)	(151,589)
Cash Flows from Investing Activities		
Interest Earned	30,566	24,100
Net Cash Provided (Used) by Investing Activities	30,566	24,100
Net Increase (Decrease) in Cash and Cash Equivalents	(1,361)	69,444
Cash and Cash Equivalents:		
Balance - July 1	1,143,773	1,074,329
Balance - June 30	\$ 1,142,412	\$ 1,143,773
Reconciliation:		
Operating Income (Loss)	\$ (550,016)	\$ (593,883)
Depreciation and Amortization	92,005	63,256
(Increase)/Decrease in Other Current Assets	630	(7,568)
Increase/(Decrease) in Accounts Payable	16,965	18,176
Net Cash Provided (Used) by Operating Activities	\$ (440,416)	\$ (520,019)

The accompanying notes are an integral part of this statement.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Modoc Transportation Agency is the only public transit operator in Modoc County, California. The Agency was established in a Joint Powers Agreement between the County of Modoc and the City of Alturas on August 13, 1997.

The financial statements of Modoc Transportation Agency - Transportation and Development Act Funds are prepared in conformity with U.S. generally accepted accounting principles. Modoc Transportation Agency (the Agency) applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. Proprietary Funds apply Financial Accounting Standard Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

A. Reporting Entity

The financial statements are intended to present the financial position and results of operations of only those transactions attributable to the Modoc Transportation Agency.

The Agency received Local Transportation Fund and State Transit assistance allocation from the Modoc County Transportation Commission, as well as Federal Grants, Fares and other revenues to operate and provide public transit services to the County of Modoc, the City of Alturas, and the surrounding regions.

The Agency includes all activities (operations of its administrative staff and Board of Directors) considered to be a part of the Agency. The Agency reviewed the criteria developed by GASB in its issuance of Statement No. 14, relating to the financial reporting entity to determine whether the Agency is financially accountable for other entities. The Agency has determined that no other outside entity meets the above criteria, and therefore, no entity has been included as a component unit in the financial statements.

The Agency, although a legally separate entity from Modoc County Transportation Commission (the Commission), is a blended component unit of the Commission because the individuals on the Agency's governing board are the same as those on the Commission. The Commission is also responsible for approving the Agency's Transportation Development Act revenue allocations.

B. Fund Accounting

The Agency uses funds to report on its financial position and on the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

The Agency makes use of an enterprise fund type (of the proprietary fund category) to account for the majority of the Agency's activity. Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies (internal service funds).

C. Basis of Accounting

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Nonexchange transactions, in which the Agency give (or receives) value without directly receiving (or giving) equal value in exchange, included grants, entitlements and donations. On the accrual basis, revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

An enterprise fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Agency's principal ongoing operations. The principal operating revenues of the Agency are charges to passengers for public transit services. Operating expenses for the Agency include the cost of transit services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted net assets are available, unrestricted resources are used only after restricted resources are depleted.

D. Capital Assets

All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value as the date received. The Agency's capitalization threshold is \$100. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

Depreciation of buildings, equipment and vehicles in the proprietary fund is computed using the straight-line method over the following useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	30
Vehicles	5-10
Equipment	3-10

The Agency has acquired certain capital assets with funding provided by federal assistance from various grant programs. The Agency holds title to these assets; however, the federal government retains an interest in these assets should the asset no longer be used for transit purposes.

E. Cash and Cash Equivalents

The Agency considers cash, investments in the local agency investment fund, and reserved cash to be cash equivalents. Excess cash has been invested in the Local Agency Investment Fund (LAIF). The Agency is authorized to deposit cash and invest excess funds by California Government Code 53648 et seq.

The remainder of the Agency's cash is held in Plumas Bank. The FDIC insures cash balances held in banks up to \$250,000. Periodically, the Agency's cash balances exceed FDIC limits; however the Agency believes that no significant concentration of credit risk exists for these excess deposits. As of June 30, 2025 and June 30, 2024 funds were held in excess of the FDIC limits.

F. Receivable and Payable Balances

The Agency believes that sufficient detail of receivable and payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances.

G. Use of Estimates

The financial statements have been prepared in conformity with U.S. generally accepted accounting principles, and as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from those amounts.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

H. Expenses in Excess of Budget

The following expense categories exceeded budget during the 2024-25 fiscal year:

<u>Category</u>	<u>Excess of Budget</u>
Depreciation	\$ 92,005

. Depreciation was not budgeted.

I. Budgets and Budgetary Accounting

The Agency's budget is consistent with the modified accrual basis of accounting. In order to be consistent with accrual basis accounting used in proprietary funds, capital expenditures will need to be eliminated and depreciation will need to be added.

J. Unearned Revenue

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenses have been incurred. Unearned revenue is recorded to the extent cash received on specific projects and programs exceeds qualified expenses.

K. Fair Value Measurements and Investments

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. There is a hierarchy of three levels of inputs that may be used to measure fair value:

Level 1 Quoted prices in active markets for identical assets and liabilities

Level 2 Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 Unobservable inputs supported by little or no market activity and are significant to the fair value of the assets or liabilities

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

Following is a description of the valuation methodologies and inputs used for assets measured at fair value on a recurring basis and recognized in the accompanying statement of financial position, as well as the general classification of such assets pursuant to the valuation hierarchy.

Investments

Where quoted market prices are available in an active market, securities are classified within Level 1 of the valuation hierarchy. Level 1 securities include various types of mutual funds. If quoted market prices are not available, then fair values are estimated by using pricing models, quoted prices of securities with similar characteristics or discounted cash flows. In certain cases where Level 1 or Level 2 inputs are not available, securities are classified within Level 3 of the hierarchy.

NOTE 2 – CASH AND INVESTMENTS

The Agency’s cash and investments are maintained with various financial institutions.

	2025	2024
Plumas Bank Operating Account	\$ 455,197	\$ 487,624
Plumas Bank Reserve Fund	500	
Local Agency Investment Fund	686,715	656,149
	\$ 1,142,412	\$ 1,143,773

Investments consist of amounts deposited with the Local Agency Investment Fund, and are stated at fair value based on significant other observable inputs.

The total amount of interest income for the year ended June 30, 2025 and 2024 was \$30,566 and \$24,100, respectively. This interest is included in the balances of the accounts and fair value measurements.

The following tables present the fair value measurements of assets recognized in the accompanying statement of financial position measured at fair value on a recurring basis and level within the fair value hierarchy in which the fair value measurements fall:

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

June 30, 2025

		Fair Value Measurements Using		
	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Local Agency Investment Fund	\$ 686,715		\$ 686,715	

June 30, 2024

		Fair Value Measurements Using		
	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Local Agency Investment Fund	\$ 656,149		\$ 656,149	

NOTE 3 – CAPITAL ASSETS

A capital assets summary of the Agency is shown below:

	<u>Balance</u> <u>6/30/2024</u>	<u>Additions</u>	<u>Dispositions</u>	<u>Balance</u> <u>6/30/2025</u>
Land	\$ 781,745			\$ 781,745
Vehicles, Buildings, and Equipment	1,938,144	\$ 155,695		2,093,839
Total	2,719,889	155,695	-	2,875,584
Accumulated Depreciation	(1,061,980)	(92,005)		(1,153,985)
Property, Plant and Equipment, Net	<u>\$ 1,657,909</u>	<u>\$ 63,690</u>	<u>\$ -</u>	<u>\$ 1,721,599</u>

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

	<u>Balance</u> <u>6/30/2023</u>	<u>Additions</u>	<u>Dispositions</u>	<u>Balance</u> <u>6/30/2024</u>
Land	\$ 781,745			\$ 781,745
Vehicles, Buildings, and Equipment	1,786,556	\$ 151,588		1,938,144
Total	2,568,301	151,588	-	2,719,889
Accumulated Depreciation	(998,724)	(63,256)		(1,061,980)
Property, Plant and Equipment, Net	\$ 1,569,577	\$ 88,332	\$ -	\$ 1,657,909

Depreciation and amortization was charged to functions as follows:

	<u>June 30, 2025</u>	<u>June 30, 2024</u>
Transit	\$ 92,005	\$ 63,256

NOTE 4 – CONCENTRATIONS

The Agency receives a substantial amount of its support from a statewide retail sales tax from the Local Transportation Fund created by the Transportation Development Act. A significant reduction in the level of this support, if this were to occur, may have a significant effect on the Agency’s activities.

NOTE 5 – CONTINGENCIES

The Agency receives funding for specific purposes that are subject to review and audit by the granting agencies funding source. Such audits could result in a request for reimbursement for expenditures disallowed under the terms and conditions of the contracts. Management is of the opinion that no material liabilities will result from such potential audits.

NOTE 6 – NET POSITION

Net Position is the excess of all the Agency’s assets over all its liabilities. Net assets are divided into captions under GASB Statement No. 34. These captions apply only to net assets, which are described below:

Net Investment in Capital Assets describes the portion of net assets that is represented by the current net book value of the Agency’s capital assets, less the outstanding balance of any debt issued to finance these assets.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2025 and 2024**

Restricted Net Position describes the portion of net assets that are legally restricted for certain purposes.

Unrestricted describes the portion of net assets that is not restricted to use or invested in capital assets.

NOTE 7 – SUBSEQUENT EVENTS

In preparing these financial statements, the Commission has evaluated events and transactions for potential recognition or disclosure through November 14, 2025, the date the financial statements were issued.

NOTE 8 - FARE REVENUE RATIO

The Agency claims TDA funding per Article 8, Section 99400(c), not Article 4, Section 99268. . The Fare Revenue Ratio is adopted each year along with the Unmet Transit Needs Resolution. The Agency's ratio of fare revenues to operating costs for the years ended June 30, 2025 and 2024 are presented below:

	<u>2025</u>	<u>2024</u>
Operating Revenues:		
Fare Revenue	\$ <u>52,737</u>	\$ <u>52,619</u>
Total Operating Revenue	<u>\$ 52,737</u>	<u>\$ 52,619</u>
Operating Expenses:		
Operating Expenses	\$ 602,753	\$ 646,502
Less: Depreciation	<u>(92,005)</u>	<u>(63,256)</u>
Adjusted Operating Expenses	<u>\$ 510,748</u>	<u>\$ 469,546</u>
Fare Revenue Ratio	<u>10.33%</u>	<u>11.21%</u>

The Agency adopted a resolution requiring a 10% Farebox ratio, however this requirement was waived due to the Coronavirus pandemic with the passage of California Assembly Bill 90.

**MODOC TRANSPORTATION AGENCY
TRANSPORTATION DEVELOPMENT ACT FUNDS
TRANSIT FUND BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2025**

	Budget Amounts		Actual	Variance with Final Budget
	Original	Final		Favorable (Unfavorable)
Operating Revenues				
Fare Revenues	\$ 48,000	\$ 48,000	52,737	\$ 4,737
Total Operating Revenue	48,000	48,000	52,737	4,737
Operating Expenses:				
Contract Transportation Services	334,469	334,469	286,148	48,321
Vehicle Maintenance	48,000	48,000	36,874	11,126
Building Improvement:	6,625	6,625	1,905	4,720
Fuel	48,000	48,000	42,789	5,211
Labor	130,000	130,000	33,242	96,758
Utilities	30,000	30,000	26,060	3,940
Marketing	16,000	16,000	15,872	128
Other Expenses	21,098	21,098	13,942	7,156
Professional Services	77,000	77,000	46,278	30,722
Insurance	8,000	8,000	7,538	462
Transit Property & Vehicle Reserve	192,824	192,824	-	192,824
Depreciation	-		92,005	(92,005)
Total Operating Expenses	912,016	912,016	602,653	309,363
Operating Income (Loss)	(864,016)	(864,016)	(550,016)	314,000
Non-Operating Revenue (Expense)				
Local Transportation Funds	40,600	40,600	40,600	-
State Transportation Assistance Funds			123,327	123,327
Federal Grants	619,679	619,679	377,052	(242,627)
Lassen Transit Service Agency	30,000	30,000	30,000	-
LCTOP - Exchange with Tehama County	12,143	12,143	-	(12,143)
State of Good Repair Program			20,067	20,067
Other	22,650	22,650	30,318	7,668
Interest	-	-	30,566	30,566
Total Non-Operating Revenues (Expenses)	725,072	725,072	651,930	(73,142)
Change in Net Position	\$ (138,944)	\$ (138,944)	\$ 101,914	\$ 240,858

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE OVER FINANACIAL REPORTING
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
THE STATUTES, RULES, AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION
DEVELOPMENT ACT AND THE ALLOCATION INSTRUCTIONS AND RESOLUTIONS OF THE
LOCAL TRANSPORTATION COMMISSION**

Board of Commissioners
Modoc County Transportation Commission
Alturas, California

Board of Directors
Modoc Transportation Agency
Alturas, California

Report on State Compliance

We have audited the financial statements of the Transportation Development Act Funds allocated to the Modoc Transportation Agency as of and for the years ended June 30, 2025 and 2024 and have issued our report thereon dated November 14, 2025.

Management’s Responsibility for State Compliance

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor’s Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States We have also audited the Agency’s compliance with the California Code of Regulations Sections 6664 and 6667 that are applicable to Modoc Transportation Agency. Additionally, we performed tests to determine that expenditures paid by Modoc Transportation Agency were made in accordance with the allocation instructions and resolutions of Modoc County Transportation Commission and in conformance with the California Transportation Development Act. Also as part of our audit, we performed test of compliance to determine whether certain state bond funds were received and expended in accordance with applicable bond act and state accounting requirements. Compliance with the requirements referred to above is the responsibility of the Agency’s management. Our responsibility is to express an opinion on the Agency’s compliance based on our audit.

The auditing standards referred to above require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the state laws and regulations applicable to the items above occurred. An audit includes examining, on a test basis, evidence about the Agency’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Agency’s compliance with those requirements.

Opinion on State Compliance

In our opinion, the Modoc Transportation Agency complied, in all material respects, with the statutes, rules, and regulations of the California Transportation Development Act, the allocation instructions and resolutions of the local transportation commission, and with the applicable bond act and state accounting requirements.

Purpose of This Report

The report is intended solely for the information and use of Modoc Transportation Agency, the California Department of Transportation, and the State Controller's Office and should not be used by anyone other than these specified parties.

Respectfully submitted,

SingletonAuman PC

SingletonAuman PC
Susanville, CA
November 14, 2025

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Commissioners
Modoc County Transportation Commission
Alturas, California

Board of Directors
Modoc Transportation Agency
Alturas, California

Members of the Board of Directors:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Transportation Development Act Funds allocated to the Modoc Transportation Agency as of and for the years ended June 30, 2025 and 2024 and the related notes to the financial statements and have issued our report thereon dated November 14, 2025

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency’s internal control

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. See Finding 2025-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Agency's Response to Findings

The Agency's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Agency's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of the Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

SingletonAuman PC

SingletonAuman PC
Susanville, CA
November 14, 2025

**MODOC TRANSPORTATION AGENCY
COMBINED SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2025**

EXECUTIVE SUMMARY

The quality of the Agency's internal controls is dependent upon oversight by the Board Members. A summary of the auditors' results follows:

1. **Type of Auditors' Report on Financial Statements:** Qualified.
2. **Internal Control Findings:** 1 Significant Deficiency.
3. **Material Noncompliance Noted:** None.

**MODOC TRANSPORTATION AGENCY
COMBINED SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2025**

Internal Control – Significant Deficiency

Finding 2025-001 Lack of Segregation of Duties

Criteria Upon Which Audit Finding is Based (Legal Citation)

AU-C Section 265, Communicating Internal Control Matters Identified in an Audit.

Finding (Condition)

An inadequate segregation of duties exists in the areas of cash handling, payroll, general ledger & financial reporting, and grants management with the Agency personnel.

Amount of Questioned Cost, How Computed and Prevalence

None.

Effect

The Agency has exposure to risk of financial statement misstatement and the potential risk of fraud.

Cause

Due to the number of personnel assigned to duties that involve access to the general ledger and other accounting records and who also have custody of and responsibility for handling cash and other assets, an inadequate segregation of duties exists.

Recommendation

We recommend the Agency employees and Board maintain diligence for the potential risks of not having an adequate segregation of duties. The Agency should consider segregating the following duties as much as possible:

1. Receiving cash, deposit preparation, and posting the deposit to the general ledger.
2. Preparing voucher packages/check requests, approving checks for payment, and mailing checks.
3. Bank reconciliations, and cash receipt & disbursements. Bank reconciliations should be prepared by someone who is not responsible for recording transaction in the general ledger
4. Administrative staff who are not involved in cash or accounting related functions could perform duties, such as taking deposits to the bank, maintaining check stock, etc...

**MODOC TRANSPORTATION AGENCY
COMBINED SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2024**

Agency's Response

The Board has implemented policies due to the small number of employees employed by MTA:

1. The Chair reviews and signs payables along with the Executive Director.
2. All transactions are reviewed and approved by the Commission.
3. Deposits, including passenger fares, are prepared by one staff and another takes the deposit to the bank.

**MODOC TRANSPORTATION AGENCY
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
(FINDINGS FROM THE JUNE 30, 2024 AUDIT REPORT)
FOR THE YEAR ENDED JUNE 30, 2025**

Finding 2024-001 Financial Reporting

Implemented.

Finding 2024-002 Lack of Segregation of Duties

Finding (Condition)

An inadequate segregation of duties exists in the areas of cash handling, payroll, general ledger & financial reporting, and grants management with the Agency personnel.

Status

Not Implemented. See current year finding 2025-001.

**MODOC TRANSPORTATION AGENCY
CORRECTIVE ACTION PLAN
JUNE 30, 2025**

Person Monitoring Corrective Action Plan

Debbie Pedersen, Executive Director

Finding 2025-001 Lack of Segregation of Duties

Finding (Condition)

An inadequate segregation of duties exists in the areas of cash handling, payroll, general ledger & financial reporting, and grants management with the Agency personnel.

Corrective Action Planned

The Board has implemented policies due to the small number of employees employed by MTA:

1. The Chair reviews and signs payables along with the Executive Director.
2. All transactions are reviewed and approved by the Commission.
3. Deposits, including passenger fares, are prepared by one staff and another takes the deposit to the bank.

Expected Completion Date

Ongoing.

MODOC TRANSPORTATION AGENCY
RESOLUTION No. 25-01 rev. 1
Fiscal Year (FY) 2025/26 Budget

WHEREAS, the Modoc Transportation Agency (MTA) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 25/26 Transportation Development Act (TDA) funds on April 1, 2025, in the Findings of Apportionment and MCTC Resolution 24-03 LTF And STAF Allocation Instructions to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MTA FY 2025/26 Budget, as shown in Attachment A, includes revenues from TDA, Federal Transit Assistance, Federal CARES, Lassen County Transportation Commission, Sub-Leases/Rent, fare revenue, and grant sources identified in Resolution 24-03 Authorized Signatories for Plans and Programs; and

WHEREAS, the MTA FY 2025/26 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Agency grants and programs; and

WHEREAS, the MTA authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with a subsequent approval by MTA.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this FY 2025/26 Budget (\$1,144,658)

PASSED AND ADOPTED this *rd day of February by the following vote:

AYES: Board Members -

NOES:

ABSENT:

ATTEST:

John Dederick, Chairman

Debbie Pedersen, Executive Director

**Modoc Transportation Agency
FY 2025/26 Budget
25-01 rev. 1- Attachment A**

Adopted 04/02/24 (24-01)		
<u>REVENUES</u>	Operating	Capital Improvement Program
Facility Sub-Lease - MCTC	\$ 17,200	
LTF - Sales Tax Revenue Estimate - (FY 25/26)	\$ 154,960	
STAF - Estimate FY (25/26)	\$ 93,753	
State of Good Repair - Reserve (25/26)		\$ 16,260
LCTOP Swap w/Tehama (25/26)		\$ 24,931
LTF-Vehicle Reserve		\$ 20,000
Local Gov Collaborative - LTSA Reno Route		\$ 30,000
SB 125 operating assistance	\$ 397,775	
FTA 5311 Operating Assistance (25/26 Grant)	\$ 110,000	
FTA 5311(f) Intercity Routes (25/26 Grant)	\$ 226,779	
Farebox	\$ 53,000	
Total Revenues	\$ 1,053,467	\$ 91,191
	\$	1,144,658
<u>EXPENSES</u>		
Fuel	\$ 50,000	
Board Members Meeting Stipend	\$ 3,500	
Insurance (Building & Liability)	\$ 7,000	
Legal Notices	\$ 400	
Marketing / Public Information	\$ 6,000	
Professional / Specialized		
Accounting / Auditor Services	\$ 25,000	
IT Service & Support (<i>IT Monthly</i>)	\$ 20,000	
Legal Services	\$ 5,000	
Miscellaneous Services	\$ 4,000	
Purchased Transportation	\$ 334,469	
Purchase T-24 and T-25	\$ 330,000	
Replace office roof	\$ 95,000	
Supplies Consumed		
Office Supplies	\$ 5,000	
Vehicle & Shop Supplies	\$ 5,000	
Building Maintenance and Repairs	\$ 10,000	
Salaries / Labor	\$ 60,000	
Travel / Staff Training / Memberships	\$ 3,598	
Uniforms	\$ 500	
Utilities	\$ 30,000	
Vehicle Maintenance & Repair	\$ 59,000	
<u>CAPITAL & RESERVE</u>		
Transit Property & Vehicle - Reserve		\$ 91,191
Building Improvements - Reserve		
Total Expenses	\$ 1,053,467	\$ 91,191
	\$	1,144,658

Report to Modoc Transportation Agency Board Members	
Subject Staff Updates and Calendar of Events	Meeting Date February 3, 2026
Presented by MTA Staff	Agenda Item 6

a. Staff Updates

b. Calendar of Events – MTA Meetings

- April 7, 2026

Sage Stage Holiday Schedule (No Bus Service)

- 02/16/26 Presidents’ Day Holiday