



108 S. Main Street  
Alturas, CA 96101  
(530) 233-6410 Phone

Meets First Tuesday  
even-numbered months  
after MCTC meeting  
or about 1:55 p.m.

Board of Directors

John Dederick  
Chairman  
City Representative

Kathie Rhoads  
Vice Chair  
County Supervisor  
District III

Paul Minchella  
Director  
City Mayor

Ned Coe  
Director  
County Supervisor  
District I

Jodie Larranaga  
Director  
City Councilmember

Mark Moriarity  
Director  
County at Large Member

Shane Star  
Alternate  
County Supervisor  
District I

Brian Cox  
Alternate  
City Councilmember

Staff

Debbie Pedersen  
Executive Director

Michelle Cox  
Accountant I

Kathy Tiffie  
Executive Assistant Secretary

# AGENDA

## REGULAR MEETING

DECEMBER 2, 2025

Sage Stage Conference Room

108 S Main Street, Alturas

Following the MCTC meeting at or about 1:55 p.m.

Or soon thereafter

**Teleconference Number 1-858-222-1450**

**Meeting ID 8042822**

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
  - a. Approve the minutes from the 10/07/25 MTA Regular Meeting
  - b. Financial Transactions 09/01/25 through 10/31/25
  - c. Financial Year to Date Expenditures through 10/31/25
  - d. Sage Stage Operations Stats
5. **Regular Business**
  - a. Consider accepting the 2024-25 Fiscal Compliance Audits. **Action**
  - b. Consider authorizing the Executive Director to advertise for bids to replace the roof on the office building (108 S Main). **Action**
  - c. Consider adopting Resolution 25-02 2026 Designated Signature Authorities. **Action**
  - d. Consider appointing Chair and Vice Chair for 2026. **Action**
6. **Staff Updates and Calendar of Events** **Information**
  - a. Staff updates
  - b. Calendar of Events
7. **Adjourn until the next regular MTA meeting**, scheduled for February 3, 2026, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Consent Agenda</b>	Meeting Date <b>December 2, 2025</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>4</b>

Consent Agenda - Note: Attachments shown in **bold** type.

- a. Approve the **minutes from the 10/07/25 MTA Regular Meeting**
- b. **Financial Transactions 09/01/25 through 10/31/25**
- c. **Financial Year to Date Expenditures**
- d. **Sage Stage Operations Statistics**



**MINUTES**  
**Regular Meeting**  
**October 7, 2025**

**Board Members Present**

Kathie Rhoads, Vice Chair  
Mark Moriarity  
Paul Minchella  
Jodie Larranaga  
Ned Coe

Board of Supervisors, District III, Modoc County  
Member at Large, Modoc County  
Mayor, City of Alturas  
Councilmember, City of Alturas  
Board of Supervisors, District I, Modoc County

**Board Members Absent**

Brian Cox (Alternate)  
Shane Starr (Alternate)  
John Dederick, Chair

Councilmember, City of Alturas  
Board of Supervisors, District II, Modoc County  
Representative, City of Alturas

**Staff Present**

Debbie Pedersen  
Kathy Tiffie

Executive Director  
Executive Assistant Secretary

**Public Present**

Skip Clark  
Mazen Zaina

Caltrans District 2, Regional Planning Liaison  
Caltrans District 2, Modoc Project Manager

1. **Call to Order** – Vice Chair Rhoads called the meeting to order at 1:53 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Rhoads to Confirm Agenda, seconded by Board Member Larranaga. All Ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from August 5, 2025, MTA Regular Meeting.
  - c. Approve the financial transactions from July 1, 2025, through August 31, 2025.
  - d. Approve Year to Date Expenditures through August 31, 2025.
  - e. Sage Stage Statistics

Motion by Board Member Coe to approve Consent Agenda, seconded by Board Member Larranaga. All Ayes; motion carried.

**5. Regular Business**

- a) **Consider ratifying the Finance Committee's action to transfer funds from the Local Agency Investment Fund (LAIF) to the MTA Vehicle Reserve to purchase two buses.**

Executive Director Pedersen, that the finance committee met on August 18, 2025 to discuss authorizing funds to be transferred from the Local Agency Investment fund. Laif in the amount of \$300,00 to purchase two new buses. The Finance Committee approved the \$300,00 transfer.

Staff recommend ratifying the Finance Committee action; the buses have been ordered with a tentative delivery date in December 2025.

Motion by Commissioner Coe to consider ratifying the Finance Committee's action on transfer of funds, seconded by Commissioner Larranaga. All Ayes; motion carried.

**b) Consider authorizing the Executive Director to surplus/scrap vehicles T-18 and T-20.**

Pedersen stated that T-18 has been out of service for almost three years; it is unknown what it would cost to get operation and has 183,281 miles. This should be scrapped.

T-20 is a diesel bus and has not been able to pass the Clean California test to operate. It should be sold or scraped if there are no bidders.

Motion by Commissioner Minchella to consider authorizing Executive Director to surplus/scrap T-18 and T-20, seconded by Commissioner Moriarity. All Ayes; motion carried.

**c) Consider authorizing the Executive Director to open a LAIF account for Vehicle Reserve Revenue.**

Executive Director Pedersen stated that bus reserves that will be transferred from MTA and the SB 125 funds should be held in the LAIF account. We earn interest in the LAIF accounts and can transfer funds to the Plumas Vehicle Reserve account prior to a buss purchase invoice.

It is recommended that the Board authorize the Executive Director to open a LAIF account for vehicle reserves.

Motion by Commissioner Minchella to consider authorizing Executive Director to open a LAIF account for Vehicle Reserve revenues, seconded by Commissioner Minchella. All Ayes; motion carried.

**6. System Update, Communications, and Calendar**

**a. Staff Updates**

We have two drivers in training currently.

The office has moved to a new cloud-based phone system providing \$300+ monthly savings.

**Calendar – consider future dates and events of interest:**

11/27/25 and 11/28/25    Thanksgiving Holiday

**8. Adjournment**

Motion to adjourn by Board Member Coe at 2:04 p.m. seconded by Board Member Larranaga. All Ayes, motion carried. The next regular meeting will be Tuesday, December 2, 2025, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:30 p.m. or soon thereafter.

Submitted by,

Kathy Tiffée  
Executive Assistant Secretary

9:16 AM

11/19/25

Accrual Basis

**Modoc Transportation Agency**  
**Financial Transactions - Operating Account**  
**September & October 2025**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Plumas Operating 0477</b>						343,397.03
Deposit	09/02/2025			Deposit	52.00	343,449.03
Deposit	09/02/2025			Deposit	54.00	343,503.03
Deposit	09/02/2025			Deposit	55.00	343,558.03
Bill Pmt -Check	09/02/2025	90225	T-Net Broadband Intern...	Cust# 740471	-45.00	343,513.03
Bill Pmt -Check	09/02/2025	4497	Fredrick Janitorial	Service Septem...	-750.00	342,763.03
Deposit	09/02/2025			Deposit	23.50	342,786.53
Bill Pmt -Check	09/03/2025	4498	City of Alturas	Acct# MOD0280	-124.78	342,661.75
Bill Pmt -Check	09/03/2025	4499	Ed Staub & Sons		-3,054.43	339,607.32
Deposit	09/03/2025			Deposit	52.00	339,659.32
Bill Pmt -Check	09/03/2025	4500	Alturas Tire Center	T-22 Replaced ...	-626.66	339,032.66
Bill Pmt -Check	09/03/2025	90325	TCE	Acct# R229-000...	-49.75	338,982.91
Bill Pmt -Check	09/03/2025	90425	Costco Wholesale	Office Supplies ...	-270.18	338,712.73
Deposit	09/03/2025			Deposit	364.95	339,077.68
Bill Pmt -Check	09/04/2025	4501	Jorge Gordo	Mileage ALT-R...	-205.80	338,871.88
Deposit	09/04/2025			Deposit	24.00	338,895.88
Bill Pmt -Check	09/04/2025	4502	EDI Media Inc	Service for Aug...	-150.00	338,745.88
Deposit	09/04/2025			Deposit	10.00	338,755.88
Deposit	09/05/2025			Deposit	3.11	338,758.99
Bill Pmt -Check	09/08/2025	4503	Optibus Trillium Solution...	Sage Stage We...	-1,500.00	337,258.99
Bill Pmt -Check	09/08/2025	90825	Monica Derner CPA PC ...	Service for Aug...	-135.00	337,123.99
Bill Pmt -Check	09/08/2025	4504	Chase Putman	Travel-Training ...	-408.10	336,715.89
Deposit	09/08/2025			Deposit	176.00	336,891.89
Bill Pmt -Check	09/09/2025	4505	APTA	Inv # 423790 Re...	-250.00	336,641.89
Bill Pmt -Check	09/09/2025	4506	Frontier 6422	Acct# 530-233-...	-146.72	336,495.17
Bill Pmt -Check	09/09/2025	4507	First Transit Inc	Service for Aug...	-25,237.90	311,257.27
Deposit	09/09/2025			Deposit	28.00	311,285.27
Bill Pmt -Check	09/09/2025	4508	Apex Technology Manag...	Service for Sep...	-1,466.77	309,818.50
Deposit	09/10/2025			Deposit	21.00	309,839.50
Deposit	09/10/2025			Deposit	32.00	309,871.50
Bill Pmt -Check	09/10/2025	91025	Basys Processing	Merch# 434580...	-40.00	309,831.50
Bill Pmt -Check	09/10/2025	4509	Waste Management	Cust ID# 12-850...	-32.26	309,799.24
Deposit	09/10/2025			Deposit	140.50	309,939.74
Bill Pmt -Check	09/11/2025	4510	Alturas Tire Center	T-21 Replaced ...	-22.52	309,917.22
Deposit	09/11/2025			Deposit	1,427.45	311,344.67
Deposit	09/11/2025			Deposit	86.50	311,431.17
Deposit	09/12/2025			Deposit	22.00	311,453.17
Deposit	09/12/2025			Deposit	30.00	311,483.17
Deposit	09/12/2025			Deposit	142.50	311,625.67
Bill Pmt -Check	09/12/2025	91225	Amazon	Shop Supplies 0...	-75.00	311,550.67
Bill Pmt -Check	09/12/2025	91325	Amazon	Shop Supplies 0...	-230.64	311,320.03
Deposit	09/15/2025			Deposit	50.00	311,370.03
Deposit	09/15/2025			Deposit	218.00	311,588.03
Deposit	09/15/2025			Deposit	32.00	311,620.03
Deposit	09/16/2025			Deposit	95.05	311,715.08
Deposit	09/17/2025			Deposit	33.00	311,748.08
Bill Pmt -Check	09/17/2025	4511	Jorge Gordo	Mileage ALT-R...	-198.80	311,549.28
Deposit	09/17/2025			Deposit	28.00	311,577.28
Deposit	09/17/2025			Deposit	335.00	311,912.28
Deposit	09/17/2025			Deposit	50.00	311,962.28
Deposit	09/18/2025			Deposit	40.00	312,002.28
Deposit	09/18/2025			Deposit	10.00	312,012.28
Bill Pmt -Check	09/18/2025	4512	Frontier 6410	Acct# 530-233-...	-196.91	311,815.37
Deposit	09/18/2025			Deposit	78.50	311,893.87
Bill Pmt -Check	09/19/2025	4513	UBEO West LLC	Acct# R-151224...	-67.99	311,825.88
Deposit	09/19/2025			Deposit	33.00	311,858.88
Deposit	09/19/2025			Deposit	300.00	312,158.88
Deposit	09/19/2025			Deposit	21.00	312,179.88
Deposit	09/19/2025			Deposit	324.50	312,504.38
Bill Pmt -Check	09/20/2025	92025	Crexendo	Service 09-19-2...	-189.20	312,315.18
Bill Pmt -Check	09/22/2025	4514	Alturas Tire Center	T-23 Schedule ...	-479.31	311,835.87
Deposit	09/22/2025			Deposit	30.00	311,865.87
Deposit	09/22/2025			Deposit	400.00	312,265.87
Deposit	09/22/2025			Deposit	160.55	312,426.42
Check	09/22/2025	92225	Amazon	Office Supplies ...	-44.31	312,382.11
Deposit	09/23/2025			Deposit	32.00	312,414.11
Deposit	09/23/2025			Deposit	14.00	312,428.11
Bill Pmt -Check	09/24/2025	4515	Larranaga Trucking & C...	Building Mainte...	-631.39	311,796.72

9:16 AM

11/19/25

Accrual Basis

**Modoc Transportation Agency**  
**Financial Transactions - Operating Account**  
**September & October 2025**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	09/24/2025			Deposit	256.00	312,052.72
Deposit	09/25/2025			Deposit	103.00	312,155.72
Deposit	09/25/2025			Deposit	28.00	312,183.72
Deposit	09/25/2025			Deposit	131.50	312,315.22
Deposit	09/26/2025			Deposit	308.00	312,623.22
Deposit	09/26/2025			Deposit	10.00	312,633.22
Deposit	09/29/2025			Deposit	37.00	312,670.22
Deposit	09/29/2025			Deposit	216.00	312,886.22
Bill Pmt -Check	09/30/2025	92925	Verizon	September 202...	-394.99	312,491.23
Bill Pmt -Check	09/30/2025	4516	Alturas Tire Center	T-22 Schedule ...	-832.76	311,658.47
Bill Pmt -Check	09/30/2025	4517	Pacific Power	Acct# 00902025...	-868.27	310,790.20
Bill Pmt -Check	09/30/2025	4518	Quail Mountain, Inc.	September 202...	-44.99	310,745.21
Bill Pmt -Check	09/30/2025	4519	City of Alturas	Acct# MOD0280	-152.58	310,592.63
Deposit	09/30/2025			Deposit	90.00	310,682.63
Deposit	09/30/2025			Deposit	27.50	310,710.13
Deposit	10/01/2025			Deposit	40.00	310,750.13
Deposit	10/01/2025			Deposit	20.00	310,770.13
Deposit	10/01/2025			Deposit	155.50	310,925.63
Bill Pmt -Check	10/01/2025	4520	Apex Technology Manag...	Service for Oct...	-1,466.77	309,458.86
Deposit	10/02/2025			Deposit	58.00	309,516.86
Deposit	10/02/2025			Deposit	75.00	309,591.86
Deposit	10/02/2025			Deposit	52.00	309,643.86
Deposit	10/02/2025			Deposit	26,397.00	336,040.86
Bill Pmt -Check	10/03/2025	100225	T-Net Broadband Intern...	Cust# 740471	-65.00	335,975.86
Bill Pmt -Check	10/03/2025	100325	TCE	Acct# R229-000...	-49.87	335,925.99
Bill Pmt -Check	10/03/2025	4521	Fredrick Janitorial	Service October...	-750.00	335,175.99
Bill Pmt -Check	10/03/2025	4522	EDI Media Inc	Service for Sept...	-150.00	335,025.99
Bill Pmt -Check	10/03/2025	100425	Basys Processing	Merch# 434580...	-241.66	334,784.33
Bill Pmt -Check	10/03/2025	4523	Ed Staub & Sons		-3,234.60	331,549.73
Bill Pmt -Check	10/03/2025	4524	First Transit Inc	Service for Sept...	-32,391.15	299,158.58
Deposit	10/03/2025			Deposit	20.00	299,178.58
Deposit	10/03/2025			Deposit	95.00	299,273.58
Deposit	10/06/2025			Deposit	67.00	299,340.58
Deposit	10/06/2025			Deposit	44.00	299,384.58
Deposit	10/06/2025			Deposit	1,427.45	300,812.03
Deposit	10/06/2025			Deposit	243.00	301,055.03
Bill Pmt -Check	10/07/2025	4525	MCTC		-16,019.06	285,035.97
Bill Pmt -Check	10/07/2025	4526	MCTC		-122.46	284,913.51
Deposit	10/07/2025			Deposit	8.00	284,921.51
Bill Pmt -Check	10/08/2025	4527	Jorge Gordoa	Mileage ALT-R...	-203.00	284,718.51
Deposit	10/08/2025			Deposit	72.00	284,790.51
Bill Pmt -Check	10/08/2025	4528	Waste Management	Cust ID# 12-850...	-74.69	284,715.82
Deposit	10/08/2025			Deposit	162.00	284,877.82
Bill Pmt -Check	10/09/2025	100925	Monica Derner CPA PC ...	Service for Sept...	-645.00	284,232.82
Deposit	10/09/2025			Deposit	25.00	284,257.82
Bill Pmt -Check	10/09/2025	100926	Costco Wholesale	Office Supplies ...	-115.18	284,142.64
Deposit	10/09/2025			Deposit	18.50	284,161.14
Deposit	10/12/2025			Deposit	267.50	284,428.64
Bill Pmt -Check	10/13/2025	101325	Basys Processing	Merch# 434580...	-40.00	284,388.64
Bill Pmt -Check	10/13/2025	4529	Chase Putman	Travel-Training ...	-205.80	284,182.84
Bill Pmt -Check	10/13/2025	4530	Modoc Media dba Modo...	Legal Notices R...	-49.50	284,133.34
Bill Pmt -Check	10/13/2025	4531	Alturas Tire Center	T-21 Schedule ...	-468.92	283,664.42
Deposit	10/13/2025			Deposit	274.50	283,938.92
Deposit	10/14/2025			Deposit	104.00	284,042.92
Deposit	10/14/2025			Deposit	21.00	284,063.92
Deposit	10/15/2025			Deposit	32.00	284,095.92
Deposit	10/15/2025			Deposit	215.00	284,310.92
Deposit	10/16/2025			Deposit	2,329.55	286,640.47
Deposit	10/16/2025			Deposit	2,774.46	289,414.93
Deposit	10/16/2025			Deposit	17,002.98	306,417.91
Deposit	10/16/2025			Deposit	123.50	306,541.41
Deposit	10/17/2025			Deposit	22.00	306,563.41
Deposit	10/17/2025			Deposit	102.00	306,665.41
Deposit	10/17/2025			Deposit	74,518.80	381,184.21
Deposit	10/20/2025			Deposit	52.00	381,236.21
Bill Pmt -Check	10/20/2025	4532	MCTC	Quarter 1 FY 20...	-8,713.65	372,522.56
Bill Pmt -Check	10/20/2025	4533	Alturas Tire Center	T-23 Schedule ...	-504.45	372,018.11
Deposit	10/20/2025			Deposit	30.00	372,048.11

9:16 AM

11/19/25

Accrual Basis

**Modoc Transportation Agency**  
**Financial Transactions - Operating Account**  
**September & October 2025**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	10/20/2025			Deposit	10.00	372,058.11
Bill Pmt -Check	10/20/2025	4534	High Desert Pressure W...	Soft Washing of...	-2,090.00	369,968.11
Deposit	10/20/2025			Deposit	151.00	370,119.11
Deposit	10/21/2025			Deposit	22.00	370,141.11
Bill Pmt -Check	10/21/2025	4535	Jorge Gordo	Mileage ALT-R...	-192.50	369,948.61
Bill Pmt -Check	10/21/2025	4536	County of Modoc	Fund 457	-245.07	369,703.54
Deposit	10/21/2025			Deposit	83.00	369,786.54
Bill Pmt -Check	10/22/2025	4537	Chase Putman	Travel-Training ...	-209.30	369,577.24
Bill Pmt -Check	10/22/2025	4538	Singleton Auman	Fiscal Audits FY...	-9,000.00	360,577.24
Deposit	10/22/2025			Deposit	80.00	360,657.24
Deposit	10/22/2025			Deposit	16.50	360,673.74
Bill Pmt -Check	10/22/2025	102225	Four Seasons Supply C...	Shop Supplies 1...	-15.64	360,658.10
Deposit	10/22/2025			Deposit	263.60	360,921.70
Bill Pmt -Check	10/23/2025	4539	UBEO West LLC	Acct# R-151224...	-67.99	360,853.71
Deposit	10/23/2025			Deposit	32.00	360,885.71
Deposit	10/23/2025			Deposit	10.00	360,895.71
Deposit	10/23/2025			Deposit	32.00	360,927.71
Deposit	10/23/2025			Deposit	900.00	361,827.71
Deposit	10/23/2025			Deposit	13.00	361,840.71
Bill Pmt -Check	10/24/2025	4540	Pacific Power	Acct# 00902025...	-265.42	361,575.29
Deposit	10/24/2025			Deposit	140.95	361,716.24
Bill Pmt -Check	10/27/2025	4541	Warren Stations		-800.00	360,916.24
Deposit	10/27/2025			Deposit	66.00	360,982.24
Deposit	10/27/2025			Deposit	62.26	361,044.50
Deposit	10/27/2025			Deposit	82.68	361,127.18
Bill Pmt -Check	10/27/2025	4542	High Desert Pressure W...	Soft Washing S...	-1,379.00	359,748.18
Deposit	10/27/2025			Deposit	170.00	359,918.18
Bill Pmt -Check	10/28/2025	4543	Quail Mountain, Inc.	October 2025 S...	-44.99	359,873.19
Deposit	10/28/2025			Deposit	76.61	359,949.80
Deposit	10/29/2025			Deposit	44.00	359,993.80
Bill Pmt -Check	10/29/2025	102925	Verizon	October 2025 S...	-393.40	359,600.40
Deposit	10/29/2025			Deposit	278.50	359,878.90
Deposit	10/30/2025			Deposit	104.08	359,982.98
Deposit	10/30/2025			Deposit	100.00	360,082.98
Deposit	10/31/2025			Deposit	160.50	360,243.48
Deposit	10/31/2025			Deposit	20.00	360,263.48
Total Plumas Operating 0477					16,866.45	360,263.48
<b>TOTAL</b>					<b>16,866.45</b>	<b>360,263.48</b>

**Modoc Transportation Agency**  
**Profit & Loss Annual Budget vs. Actual-Operations**  
**July through October 2025**

	Jul - Oct 25	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>FAREBOX</b>			
Dial A Ride	3,570.11	12,150.00	-8,579.89
Klamath Falls	966.00	2,650.00	-1,684.00
Redding	645.36	3,700.00	-3,054.64
Reno	13,683.43	34,500.00	-20,816.57
<b>Total FAREBOX</b>	18,864.90	53,000.00	-34,135.10
<b>GRANT REVENUE</b>			
FTA 5311 Operating Assist	0.00	110,000.00	-110,000.00
FTA 5311(f) Inter-City	0.00	226,779.00	-226,779.00
Local Govt Collab-LTSA Reno	0.00	30,000.00	-30,000.00
<b>Total GRANT REVENUE</b>	0.00	366,779.00	-366,779.00
<b>Rents &amp; Lease Income</b>	5,709.80	17,200.00	-11,490.20
<b>Total Income</b>	24,574.70	436,979.00	-412,404.30
<b>Expense</b>			
Board Members Stipend	0.00	2,500.00	-2,500.00
Building Maintenance	4,100.39		
Depreciation Expense	33,904.00		
<b>FUEL &amp; LUBRICANTS</b>			
DEF	0.00	200.00	-200.00
Dial A Ride	3,916.02	20,650.00	-16,733.98
Klamath Falls	811.49	3,900.00	-3,088.51
Redding	1,019.45	6,000.00	-4,980.55
Reno	7,415.79	29,250.00	-21,834.21
<b>Total FUEL &amp; LUBRICANTS</b>	13,162.75	60,000.00	-46,837.25
Insurance Expense	6,903.00	10,000.00	-3,097.00
Labor - Contract Admin	8,713.65	114,000.00	-105,286.35
Legal Notices	88.50	1,000.00	-911.50
Marketing & Promotions	1,800.00	15,000.00	-13,200.00
<b>PROFESSIONAL FEES</b>			
Accounting & Auditing	12,725.07	25,000.00	-12,274.93
IT Service & Support	11,650.08	12,000.00	-349.92
Janitorial	3,000.00	9,000.00	-6,000.00
Legal	0.00	5,000.00	-5,000.00
Other	708.25	3,000.00	-2,291.75
<b>Total PROFESSIONAL FEES</b>	28,083.40	54,000.00	-25,916.60
<b>PURCHASED TRANSPORTATION</b>			
Administration	25,339.52	36,469.00	-11,129.48
Dial A Ride	36,474.26	104,700.00	-68,225.74
Klamath Falls	4,707.06	19,300.00	-14,592.94
Redding	6,397.31	29,700.00	-23,302.69
Reno	37,952.47	126,300.00	-88,347.53
Sick Leave	410.04	3,200.00	-2,789.96
Vacation - Holiday	3,288.17	14,800.00	-11,511.83
<b>Total PURCHASED TRANSPORTATION</b>	114,568.83	334,469.00	-219,900.17
Supplies - Bus & Shop	605.68	7,000.00	-6,394.32
Supplies - Office Supplies	714.90	7,000.00	-6,285.10
Travel & Training	2,625.10	3,598.00	-972.90
Uniforms	0.00	500.00	-500.00
<b>UTILITIES</b>			
Electricity	2,941.31	11,500.00	-8,558.69
Equipment Maintenance	547.95	1,900.00	-1,352.05
Garbage	256.33	1,000.00	-743.67
Internet	200.00	650.00	-450.00
Propane	1.00	1,925.00	-1,924.00
Telephone - Cells & Dispatch	3,026.35	5,100.00	-2,073.65



**Modoc Transportation Agency**  
**Profit & Loss Annual Budget vs. Actual-Operations**  
**July through October 2025**

	Jul - Oct 25	Budget	\$ Over Budget
Telephone - Land Lines	1,274.47	5,350.00	-4,075.53
Water	673.52	2,575.00	-1,901.48
<b>Total UTILITIES</b>	<b>8,920.93</b>	<b>30,000.00</b>	<b>-21,079.07</b>
<b>VEHICLE MAINTENANCE</b>			
T17	5.00	4,000.00	-3,995.00
T18	5.00	3,500.00	-3,495.00
T19	5.00	6,000.00	-5,995.00
T20	5.00	6,000.00	-5,995.00
T21	8,498.83	15,000.00	-6,501.17
T22	5,753.41	11,250.00	-5,496.59
T23	2,284.67	11,250.00	-8,965.33
T24	0.00	1,500.00	-1,500.00
T25	0.00	1,500.00	-1,500.00
<b>Total VEHICLE MAINTENANCE</b>	<b>16,556.91</b>	<b>60,000.00</b>	<b>-43,443.09</b>
<b>Total Expense</b>	<b>240,748.04</b>	<b>699,067.00</b>	<b>-458,318.96</b>
<b>Net Ordinary Income</b>	<b>-216,173.34</b>	<b>-262,088.00</b>	<b>45,914.66</b>
<b>Other Income/Expense</b>			
Other Income			
Interest Income	15,107.42		
<b>TRUST INCOME</b>			
Interest Income-County	47.61		
LTF Sales Tax	0.00	174,960.00	-174,960.00
<b>Total TRUST INCOME</b>	<b>47.61</b>	<b>174,960.00</b>	<b>-174,912.39</b>
<b>Total Other Income</b>	<b>15,155.03</b>	<b>174,960.00</b>	<b>-159,804.97</b>
<b>Other Expense</b>			
Transit Property & Vehicle	0.00	6,625.00	-6,625.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>6,625.00</b>	<b>-6,625.00</b>
<b>Net Other Income</b>	<b>15,155.03</b>	<b>168,335.00</b>	<b>-153,179.97</b>
<b>Net Income</b>	<b>-201,018.31</b>	<b>-93,753.00</b>	<b>-107,265.31</b>

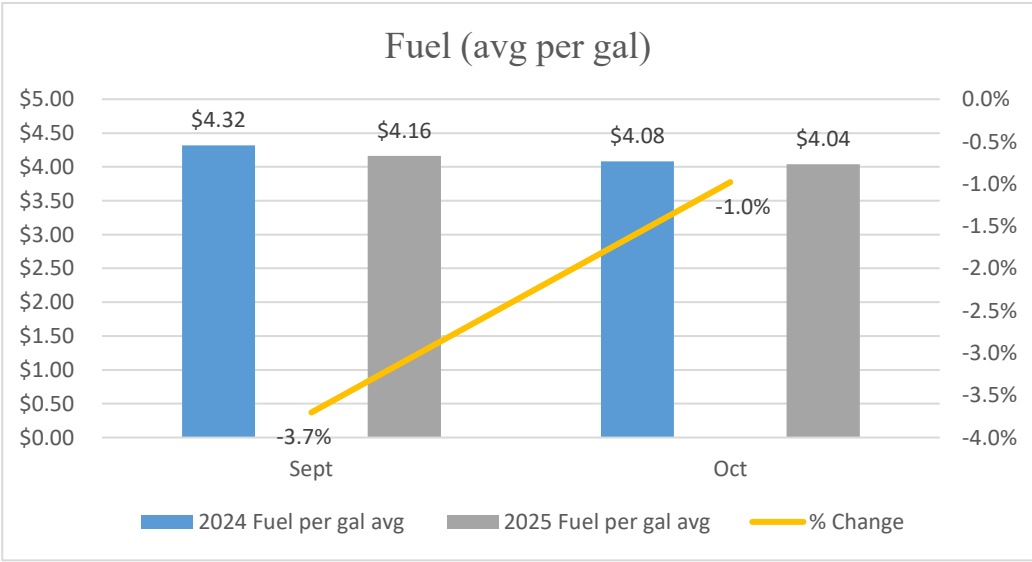
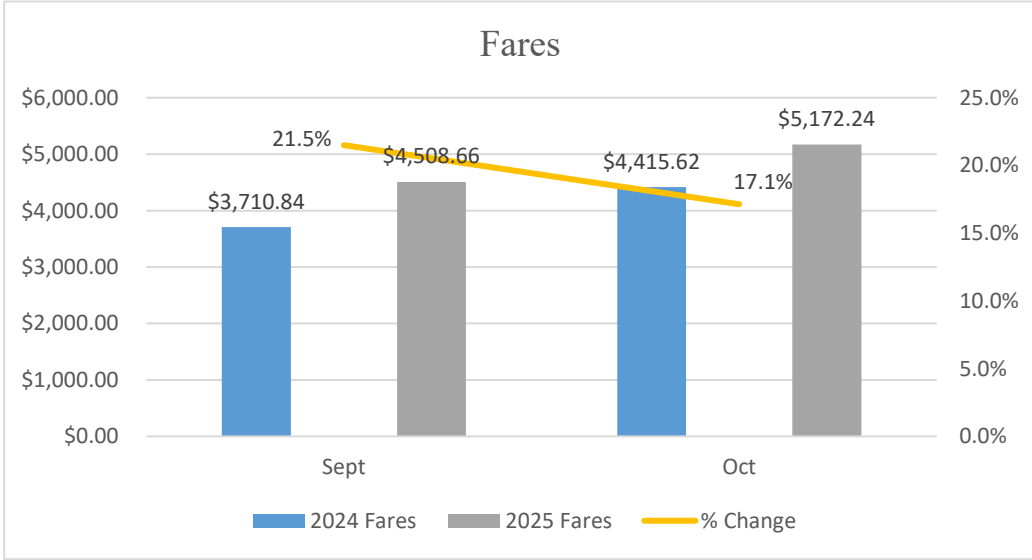
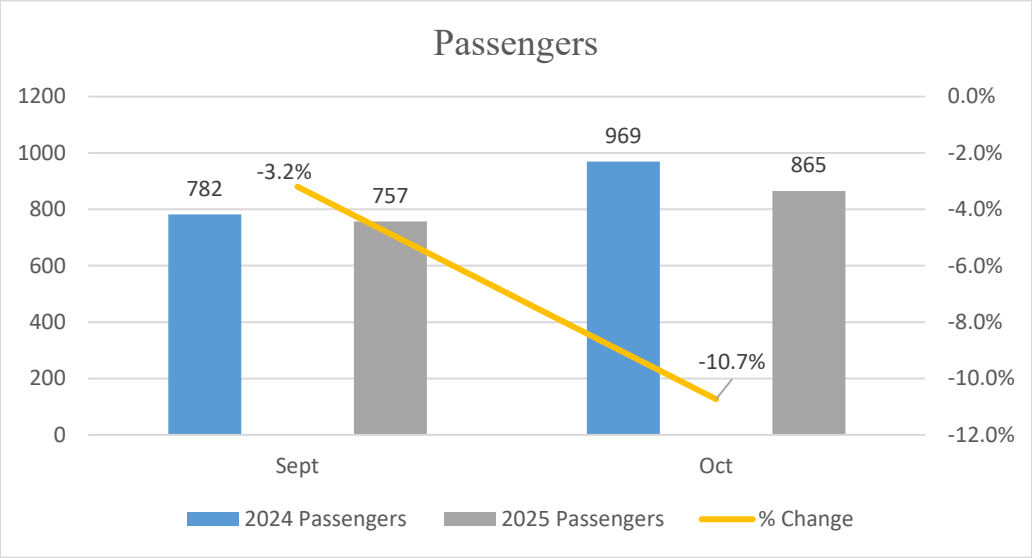
## Modoc Transportation Agency

## Balance Sheet

As of October 31, 2025

	Oct 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
LAIF	701,822.79
Plumas Operating 0477	360,263.48
Plumas Reserve Funds-2393	500.00
TRUST - 457 County STAF	1,860.91
<b>Total Checking/Savings</b>	<b>1,064,447.18</b>
Accounts Receivable	
Accounts Receivable	302,533.94
<b>Total Accounts Receivable</b>	<b>302,533.94</b>
<b>Total Current Assets</b>	<b>1,366,981.12</b>
<b>Fixed Assets</b>	
Accumulated Depreciation	-1,187,890.87
Buildings	1,117,764.69
Bus Shelters	42,566.98
Land	781,745.41
Office Furniture & Equipment	44,159.00
Vehicles	889,348.60
<b>Total Fixed Assets</b>	<b>1,687,693.81</b>
<b>TOTAL ASSETS</b>	<b>3,054,674.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	40,145.39
<b>Total Accounts Payable</b>	<b>40,145.39</b>
<b>Total Current Liabilities</b>	<b>40,145.39</b>
<b>Total Liabilities</b>	<b>40,145.39</b>
<b>Equity</b>	
Net Position - Capital Assets	1,721,597.81
Net Position - Trusts	1,813.30
Net Position - Unrestricted	1,389,682.35
Retained Earnings	102,454.39
Net Income	-201,018.31
<b>Total Equity</b>	<b>3,014,529.54</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,054,674.93</b>

# Sage Stage Statistics



<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Regular Business</b>	Meeting Date <b>December 2, 2025</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>5</b>

**ATTACHMENTS** – shown in **bold** below

- a. Consider accepting the **2024-25 Fiscal Compliance Audits.** **Action**
- b. Consider authorizing the Executive Director to advertise for bids to replace the roof on the office building (108 S Main). **Roof Estimate** **Action**
- c. Consider adopting **Resolution 25-02 2026 Designated Signature Authorities.** **Action**
- d. Consider appointing Chair and Vice Chair for 2026. **Action**

As of printing, the audits have not been received.

If they are received prior to the meeting,  
we will distribute them.

If they are not available, we will defer the audits to the  
February 3, 2026 meeting.



# *MCM Roofing Company Inc.*

November 13, 2025

Ms. Debbie Pedersen, Executive Director  
Modoc Transportation Agency  
108 S. Main Street  
Alturas Ca 96101  
Via email:dpedersen@modoctransportation.com

Re: Roof Replacement Budget Cost for Modoc Transportation Agency,  
108 S. Main St. Alturas CA

Dear Debbie,

MCM Roofing Company has inspected your roof located at 108 S. Main St. Alturas CA. Our inspection of your roof has determined that a full replacement will be needed.

The noted deficiencies in the roof system and roof top details are as follows.

- Edge metal at rain gutters has retracted and pulled up from the gutters
- Parapet wall membrane flashings have come loose in areas. Particularly at the corners and base of the flashings.
- The field membrane has dried out and aged. The roof membrane is discolored and is no longer white.

The recommendation is to replace the roof. Our proposed scope of work is as follows.

- Removal and disposal of the existing roof system and underlayment cover boards.
- Inspection for the existing deck and make repairs as required for the new roof system to be installed.
- Installation of new ¼" underlayment board.
- Installation of 1 layer of 2" rigid polyisocyanurate insulation.
- Installation of a mechanically attached 80mil PVC roof system by GAF
- Installation of new PVC coated edge metal.
- Installation of membrane wall flashings. Wall flashings are to be mechanically attached and adhered to the substrate.
- Installation of new coping cap, with a 4" face and continuous wind clip.
- Installation of walkway pad for ladder access to service the roof system.
- Installation of PVC membrane pipe flashings for all plumbing and electrical penetrations.
- Project registration for a 25-year warranty. Registration with the roof manufacturer's approval prior to the start of work. Once the roof is installed, provide a manufacturer's "No Dollar Limit" 25-year material and labor warranty.
- Manufacturer's approval as a certified applicator.
-



## *MCM Roofing Company Inc.*

- Roofing submittal for approval prior to starting the project onsite. The submittal will include samples of membrane, sample warranty, product data, project details, and certification along with a transmittal cover sheet for acceptance.
- A California contractor's license, C39 Roofer's classification is required.
- Payment of prevailing wages at the roofer's labor rate and per diem for Modoc County.
- 100% payment and performance bonds for the full amount of the contract.
- Liability and workers compensation insurance.
- Permits and building department inspections.

The budget cost to perform the work as prescribed is \$96,000 (Ninety-Six Thousand Dollars). The budget has a 5% contingency built into it for unforeseen conditions, such as dry root repairs.

If you have any questions or need additional information, please feel free to call me at (916) 333-5294.

Sincerely,



Jay Motz, President  
MCM Roofing Company Inc.

## **MODOC TRANSPORTATION AGENCY**

### **RESOLUTION No. 25-02**

#### **Calendar Year (CY) 2026 Authorized Signatories for Plans and Programs**

WHEREAS, the Modoc Transportation Agency (MTA) is the public transit and intercity bus operator for the Modoc County region and the Consolidated Transportation Service Agency, serving travelers and residents of the County of Modoc and the incorporated City of Alturas;

WHEREAS, it is often required by various programs and funding sources to have a resolution that identifies MTA's designated signature authorities; and

WHEREAS, various agencies such as the California Department of Transportation (Caltrans), Federal Transit Administration (FTA), Federal Highway Administration (FHWA), U.S. Department of Homeland Security (DHS) and other agencies require said resolution to be submitted; and

WHEREAS, it is the intent of the MTA to name the Executive Director, Chair, or Vice Chair as its designated signature authorities for various transportation funds, including but not limited to:

- Local Transportation Funds (LTF)
- State Transit Assistance Funds (STAF)
- Federal Highway Administration (FHWA) funds
- Federal Transit Administration (FTA) Section 5304, 5310, 5311, 5311(f), 5339, and 5316 funds
- CRRSAA and CARES funding Section 5311 and 5311f funds
- Regional Surface Transportation Program (RSTP) funds
- State / Regional Improvement Transportation Program (STIP / RTIP) funds
- STIP Planning Programming and Monitoring (PPM) funds
- Alternative Transportation Program (ATP) funds
- Senate Bill 125 – Transit Operations
- State-funded transit project funds
- American Recovery and Reinvestment Act (ARRA) funds
- Low Carbon Transit Ops Program (LCTOP)
- SB 1 State of Good Repair (SGR) Program

WHEREAS, the Board directs staff to perform or administer all related work, including but not limited to allocation requests, certificates of assurances, master agreements, fund transfer agreements, final expenditure reports, grant proposals and all related work, preparation of grant applications, fixed asset procurement, invoices, reports agency coordination, planning work, amendments, budget updates, correspondence and preparation of California Transportation Commission (CTC) agenda items for STIP projects, among other duties for CY 2026.



NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency Board of Directors does hereby authorize the Executive Director, Chair, or Vice Chair to serve as its designated signature authorities.

BE IT FURTHER RESOLVED that the MTA does hereby authorize such persons to act on behalf of the Agency and to execute documents related to any transportation funding program.

PASSED AND ADOPTED this 2nd day of December 2025 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

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John Dederick, Chair  
Modoc Transportation Agency

ATTEST:

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Debbie Pedersen, Executive Director  
Modoc Transportation Agency

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Staff Updates and Calendar of Events</b>	Meeting Date <b>December 2, 2025</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>6</b>

- a. Staff Updates
- b. Calendar of Events – MTA Meetings
  - February 3, 2026

**Sage Stage Holiday Schedule (No Bus Service)**

12/24-25/25 Christmas Eve and Christmas Day

01/01/26 New Years Day