



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
December 3, 2024

Board Members Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Mark Moriarity	Modoc County, Member at Large
Paul Minchella	Councilmember, City of Alturas
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Jodie Larranaga	Councilmember, City of Alturas

Board Members Absent

Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County
Brain Cox (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1
Kathy Tiffée	Assistant Secretary 2

Public Present

Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Mazen Zaina	Caltrans District 2, Modoc Project Manager
Skip Clark	Caltrans District 2, Regional Planning Liaison

1. **Call to Order** – Chair Dederick called the meeting to order at 1:53 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Cavasso to Confirm Agenda, seconded by Board Member Larranaga. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from October 1, 2024, MTA Regular Meeting.
 - c. Approve the financial transactions from September 1, 2024, through October 31, 2024.
 - d. Approve Year to Date Expenditures.
 - e. Sage Stage Statistics

Motion by Board Member Rhoads to approve Consent Agenda, seconded by Board Member Minchella. All Ayes; motion carried.

5. **Regular Business**
 - a. **2024 CHP Terminal Inspection**

Executive Director Pedersen reported the CHP performed our terminal inspection November 6, 2024. Inspection was passed, with some minor corrections to make. The first Transit decals need changed to Transdev and T-22 needs “operated by” on both sides of the bus for the USDOT/CA number. Decals will be placed when the weather permits.

b. Consider accepting the Fiscal Year 2023-24 Financial Audits.

Pedersen stated some wording needs to be changed on the report for MTA Financial Audit, page 14, the performance criteria verbiage needs to be deleted.

Motion by Commissioner Cavasso to accept the Fiscal Year 2023-24 Financial Audits, seconded by Commissioner Minchella. All Ayes; motion carried.

c. New vehicle T-23 schedule

Executive Director Pedersen reported that T-23 should be here within a couple of weeks. Proof for decal has been approved.

We should have two more buses delivered later in 2025.

d. Consider adopting Resolution 24-03 Authorizing Calendar Year 2025 Signatories.

Executive Director Pedersen reported this is an annual resolution that is adopted by the Commission to authorize the Chair, Vice Chair, and Executive Director to sign documents related to the Commission’s plans and programs.

Motion by Commissioner Moriarity to adopt Resolution 24-03 Authorizing Signatories, seconded by Commissioner Minchella. All Ayes; motion carried.

e. Elect Chair and Vice Chair for Calendar Year 2025.

Motion by Commissioner Minchella to nominate John Dederick as Chair and Kathie Rhoads as Vice Chair for Calendar Year 2025, seconded by Commissioner Cavasso. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. Staff Update - One new part-time driver to begin training this week

Calendar – consider future dates and events of interest:

12/24/24 Christmas Eve; Office Closed, No Bus Service

12/25/24 Christmas Day Holiday; Office Closed, No Bus Service

01/01/25 New Years Day; Office Closed, No Bus Service

7. Closed Session

Closed Session – Initiation of litigation pursuant to paragraph (4) subdivision (d) of Section 54956.9
One potential case.

A Closed Session – Initiation of litigation pursuant to paragraph (4) subdivision (d) of Section 54956.9 convened at 1:59 p.m. in the Sage Stage Conference Room. No action was taken. The regular meeting resumed at 2:07 p.m.

8. Adjournment

Motion to adjourn by Board Member Larranaga at 2:08 p.m. seconded by Board Member Moriarity. All Ayes, motion carried. The next regular meeting will be Tuesday, December 3, 2024, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,



Kathy Tiff
Assistant Secretary 2