



108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

Meets First Tuesday
even-numbered months
after MCTC meeting
or about 2:15 p.m.

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Paul Minchella
Director
City Mayor

Elizabeth Cavasso
Director
County Supervisor
District IV

Jodie Larranaga
Director
City Councilmember

Mark Moriarity
Director
County at Large Member

Ned Coe
Alternate
County Supervisor
District I

Brian Cox
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Michelle Cox
Accountant I

Tristan Holt
Assistant Secretary I

AGENDA

REGULAR MEETING

AUGUST 6, 2024

Sage Stage Conference Room

108 S Main Street, Alturas

Following the MCTC meeting at or about 12:55 p.m.

Or soon thereafter

Teleconference Number (712) 451-0647

Access Code 113785

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
 - a. Approve the minutes from the 06/04/24 MTA Regular Meeting
 - b. Financial Transactions 05/01/24 through 06/30/24
 - c. Financial Year to Date Expenditures through 6/30/24
 - d. Sage Stage Operations Stats
5. **Regular Business**
 - a. Consider adopting Resolution 24-02 In Appreciation of Jacque Dockery’s Years of Service. **Action**
 - b. MTA account restructuring and reporting. **Information**
 - c. Consider authorizing the Executive Director to open a MTA Vehicle Reserve Account at Plumas Bank. **Action**
6. **Staff Updates and Calendar of Events** **Information**
 - a. Staff updates
 - b. Calendar of Events
7. **Adjourn until the next regular MTA meeting**, scheduled for October 1, 2024, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members

Subject Consent Agenda	Meeting Date August 6, 2024
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type.

- a. Approve the **minutes from the 06/04/24 MTA Regular Meeting.**
- b. **Financial Transactions 05/01/24 through 06/30/24.** Nonrecurring costs exceeding \$1,000.00 are shown below.

Vendor	Trans#	Amount	Explanation
Kendall's Mobile Mechanic	4151	\$6,048.84	T-19 Replaced EGR Valve, T-19 & T-20 Replaced Brakes, Rotors, Calipers, T-20 Serviced Kneel Ramp, & T-22 Seasonal Wheel Switch
Kendall's Mobile Mechanic	4153	\$2,844.83	T-20 Replaced DEF Tank Sensor & NOX Sensors, T-21 Recharged A/C, Replaced Tires & Windshield Wipers
Good Year Tire & Rubber	4155	\$1,213.35	T-19 Purchased 6 New Tires
Lithex Printing Solutions	53124	\$1,020.01	Purchased Daily Vehicle Inspection (DVI) Sheets
Golden State Risk Management Authority	4169	\$7,538.00	Annual Liability Insurance

- c. **Financial Year to Date Expenditures through 06/30/24**
- d. **Sage Stage Operations Statistics**

Modoc Transportation Agency
Financial Transactions
May & June 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
05/01/2024		Deposit Farebox	40.00
05/01/2024		Deposit Farebox	75.00
05/01/2024		Deposit Farebox	98.71
05/01/2024	5124	Basys Processing, Inc.	-115.09
05/01/2024	4143	First Transit, Inc.	-25,397.14
05/02/2024		Deposit Farebox	169.00
05/03/2024		Deposit Farebox	22.00
05/03/2024		Deposit Farebox	44.00
05/03/2024	5224	Tnet Broadband Internet, LLC	-48.00
05/03/2024	5325	TCE Communications	-49.45
05/03/2024		Deposit Farebox	26.00
05/03/2024		Deposit Farebox	37.50
05/03/2024	4137	Pacific Power	-600.41
05/03/2024	4138	Fredrick Janitorial	-750.00
05/03/2024	4139	Goodyear Tire & Rubber Company	-874.72
05/03/2024	4140	Pepsi-Cola Bottling Company	-39.99
05/03/2024	4141	City Of Alturas	-86.84
05/03/2024	4142	EDI Media	-150.00
05/03/2024		Deposit Farebox	179.00
05/06/2024		Deposit Farebox	28.00
05/06/2024		Deposit Rent A-P Tech	497.00
05/06/2024		Deposit Farebox	32.00
05/06/2024		Deposit Farebox	155.00
05/07/2024		Deposit Farebox	26.50
05/07/2024	4144	Waste Management	-74.69
05/07/2024		Deposit Farebox	28.00
05/07/2024		Deposit Farebox	88.50
05/07/2024	4151	Kendalls Mobile Mechanic	-6,048.84
05/08/2024		Deposit Farebox	18.00
05/08/2024	4146	Frontier Communications	-146.19
05/08/2024		Deposit Farebox	218.01
05/09/2024		Deposit Farebox	40.00
05/09/2024		Deposit Farebox	44.00
05/09/2024		Deposit Farebox	33.00
05/10/2024	4147	Rick Swicegood	-195.64
05/10/2024		Deposit Farebox	207.00
05/10/2024	51024	Basys Processing, Inc.	-40.00
05/13/2024		Deposit Farebox	28.00
05/13/2024		Deposit Farebox	356.50
05/14/2024		Deposit Farebox	16.50

Modoc Transportation Agency
Financial Transactions
May & June 2024

05/14/2024		Deposit Farebox	10.00
05/14/2024		Deposit Farebox	30.00
05/14/2024		Deposit Farebox	35.05
05/15/2024		Deposit Farebox	89.00
05/15/2024		Deposit Farebox	15.00
05/15/2024		Deposit Farebox	202.60
05/15/2024	51424	Amazon	-35.37
05/15/2024	51524	Amazon	-16.01
05/15/2024		Deposit Farebox	25.00
05/15/2024	51524	Verizon Wireless	-308.59
05/16/2024	4149	All Wheel Alignment & Brake	-155.00
05/16/2024	4150	Frontier Communications	-185.67
05/16/2024		Deposit Farebox	104.75
05/17/2024		Deposit Farebox	18.00
05/17/2024		Deposit Farebox	176.00
05/18/2024	4153	Kendalls Mobile Mechanic	-2,844.83
05/20/2024		Deposit Farebox	16.50
05/20/2024		Deposit Farebox	54.00
05/20/2024		Deposit Farebox	171.00
05/21/2024		Deposit Farebox	50.00
05/21/2024	4152	UBEO West	-233.69
05/21/2024		Deposit Farebox	54.00
05/21/2024		Deposit Farebox	114.00
05/21/2024		Amazon	-40.53
05/22/2024		Deposit Farebox	32.00
05/22/2024		Deposit Farebox	283.00
05/23/2024		Deposit Farebox	24.00
05/23/2024		Deposit Farebox	98.00
05/23/2024		Deposit Farebox	74.00
05/24/2024		Deposit Farebox	264.50
05/25/2024	4160	Warren Stations	-125.00
05/28/2024		Deposit LTF	17,086.55
05/28/2024		Deposit Farebox	32.00
05/28/2024		Deposit Farebox	30.00
05/28/2024	4154	All Wheel Alignment & Brake	-290.00
05/28/2024	4155	Goodyear Tire & Rubber Company	-1,213.35
05/28/2024		Deposit Farebox	9.00
05/28/2024		Deposit Farebox	44.00
05/28/2024		Deposit Farebox	40.53
05/29/2024	4156	Pacific Power	-791.40
05/29/2024		Deposit Farebox	43.00
05/29/2024		Deposit Farebox	54.00
05/29/2024		Deposit Farebox	211.00
05/30/2024		Deposit Farebox	31.00

Modoc Transportation Agency
Financial Transactions
May & June 2024

05/30/2024		Deposit Farebox	36.75
05/30/2024	4158	Modoc County Record	-1,248.15
05/31/2024		Deposit Farebox	61.00
05/31/2024	53124	Lithtex Printing Solutions	-1,020.01
05/31/2024		Deposit Farebox	50.00
05/31/2024		Deposit Farebox	261.00
05/31/2024	4163	Ed Staub & Sons	-4,387.45
05/31/2024	53124	Monica Derner, CPA	-210.00
06/01/2024	4161	First Transit, Inc.	-24,992.28
06/03/2024		Deposit Farebox	24.00
06/03/2024	60324	Basys Processing, Inc.	-116.84
06/03/2024	60424	Tnet Broadband Internet, LLC	-48.00
06/03/2024	4157	Fredrick Janitorial	-750.00
06/03/2024	4159	City Of Alturas	-88.52
06/03/2024	4162	Pepsi-Cola Bottling Company	-39.99
06/03/2024	60524	Amazon	-118.98
06/03/2024		Deposit Farebox	327.00
06/04/2024		Deposit Farebox	30.00
06/04/2024	4164	Paul Minchella	-150.00
06/04/2024	4165	Mark Moriarity	-150.00
06/04/2024	4166	Kathie Rhoads	-150.00
06/04/2024	4167	John Dederick	-400.00
06/04/2024		Deposit Farebox	64.00
06/04/2024		Deposit Farebox	97.00
06/04/2024	60524	TCE Communications	-49.45
06/05/2024	4168	EDI Media	-150.00
06/05/2024		Deposit Farebox	252.01
06/05/2024	60524	Verizon Wireless	-288.30
06/06/2024		Deposit Farebox	24.00
06/06/2024		Deposit Farebox	90.00
06/07/2024		Deposit Farebox	497.00
06/07/2024		Deposit Farebox	20.50
06/07/2024		Deposit Farebox	154.00
06/10/2024		Deposit Farebox	13.50
06/10/2024		Deposit Farebox	100.00
06/10/2024		Deposit LTF	1,947.04
06/10/2024	4170	Frontier Communications	-146.19
06/10/2024	4171	Waste Management	-74.69
06/10/2024		Deposit Farebox	357.50
06/10/2024	61024	Basys Processing, Inc.	-40.00
06/11/2024		Deposit Farebox	33.00
06/11/2024		Deposit Farebox	26.00
06/11/2024		Deposit Farebox	48.00
06/11/2024		Deposit Farebox	140.00

Modoc Transportation Agency
Financial Transactions
May & June 2024

06/12/2024		Deposit STAF	28,350.00
06/12/2024		Deposit Farebox	343.25
06/13/2024	61324	Postmaster	-272.00
06/13/2024		Deposit Farebox	108.00
06/13/2024		Deposit Farebox	116.50
06/13/2024		Deposit Farebox	92.00
06/13/2024		Deposit Farebox	10.00
06/14/2024		Deposit Farebox	30.00
06/14/2024		Deposit Farebox	205.50
06/17/2024		Deposit Farebox	263.25
06/17/2024		Deposit Farebox	154.00
06/18/2024		Deposit Farebox	62.00
06/18/2024		Deposit Farebox	68.50
06/19/2024		Deposit Farebox	196.00
06/19/2024		Deposit Farebox	42.00
06/20/2024		Deposit Farebox	98.00
06/20/2024		Deposit Farebox	49.05
06/21/2024		Deposit Farebox	22.00
06/21/2024		Deposit Farebox	246.00
06/21/2024	61924	Amazon	-42.89
06/21/2024	62024	Amazon	-42.88
06/21/2024	62124	Amazon	-41.71
06/24/2024		Deposit Farebox	60.00
06/24/2024		Deposit Farebox	30.00
06/24/2024		Deposit Farebox	26.00
06/24/2024	4172	Pacific Power	-695.30
06/24/2024	4173	Frontier Communications	-171.50
06/24/2024	4174	UBEO West	-51.42
06/24/2024		Deposit Farebox	216.00
06/25/2024	4175	Reno Tahoe Airport Authority	-30.00
06/25/2024		Deposit Farebox	42.50
06/25/2024		Deposit Farebox	170.00
06/26/2024		Deposit Farebox	30.00
06/26/2024		Deposit Farebox	18.00
06/26/2024		Deposit Farebox	223.00
06/27/2024		Deposit Farebox	300.00
06/27/2024		Deposit Rent MCTC	8,564.70
06/27/2024		Deposit Farebox	146.00
06/28/2024		Deposit Farebox	417.50
06/30/2024	4169	Golden State Risk Management Authority	-7,538.00
			<hr/>
			-16,979.24

Modoc Transportation Agency

Balance Sheet

As of June 30, 2024

	<u>Jun 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF-8025001 (\$620K)	637,010.97
Plumas Operating MTA-0477	
Reserve - LTF / LCTOP Exchange	74,040.00
Reserve - Vehicles	74,882.85
Reserve - Building Improvements	15,742.51
Plumas Operating MTA-0477 - Other	359,206.95
Total Plumas Operating MTA-0477	<u>523,872.31</u>
Total Checking/Savings	1,160,883.28
Accounts Receivable	28,052.00
Other Current Assets	<u>-50,451.12</u>
Total Current Assets	1,138,484.16
Fixed Assets	
Fixed Assets	<u>1,719,459.83</u>
Total Fixed Assets	<u>1,719,459.83</u>
TOTAL ASSETS	<u>2,857,943.99</u>
LIABILITIES & EQUITY	
Liabilities	77,648.91
Equity	
Retained Earnings	3,013,919.12
Net Income	<u>-233,624.04</u>
Total Equity	<u>2,780,295.08</u>
TOTAL LIABILITIES & EQUITY	<u>2,857,943.99</u>

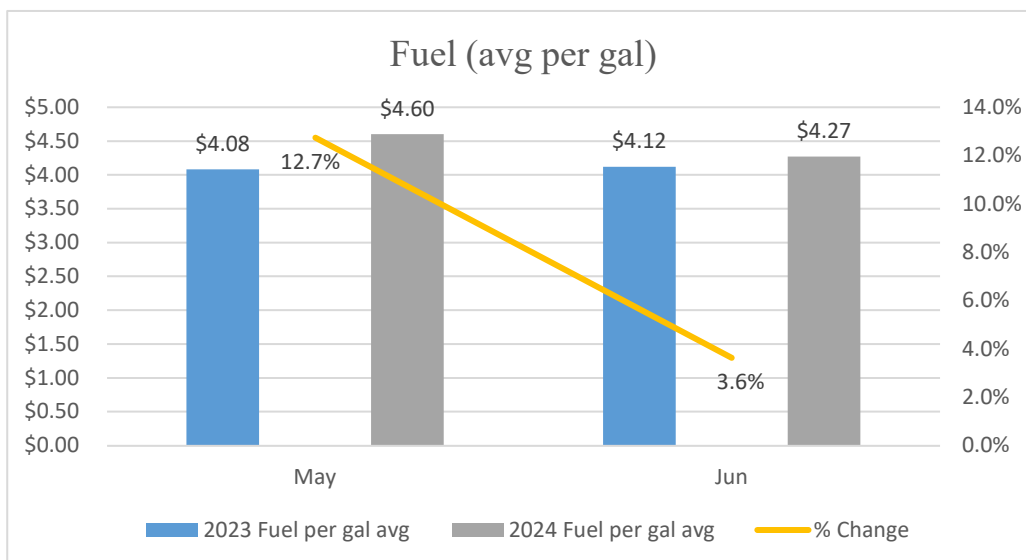
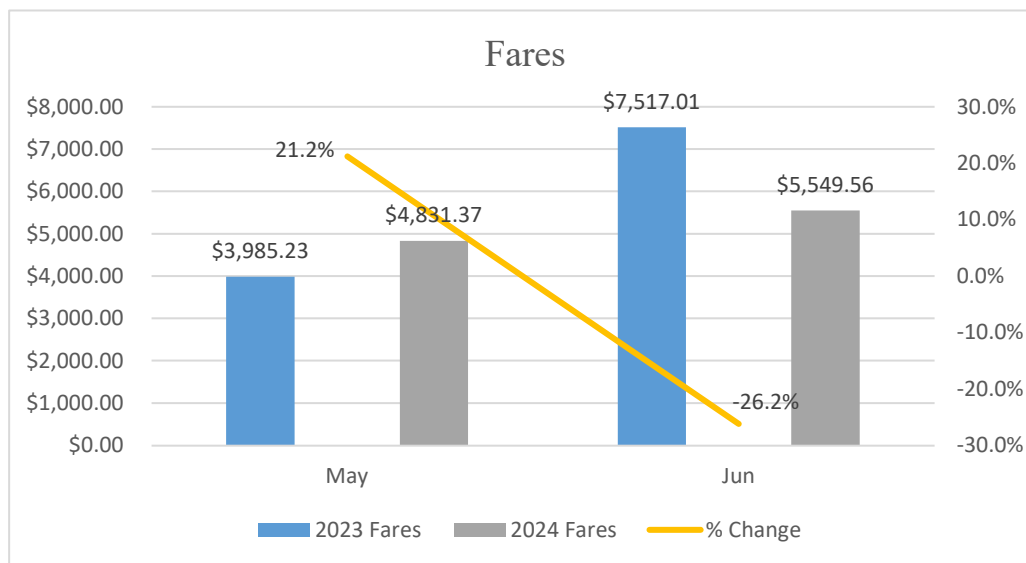
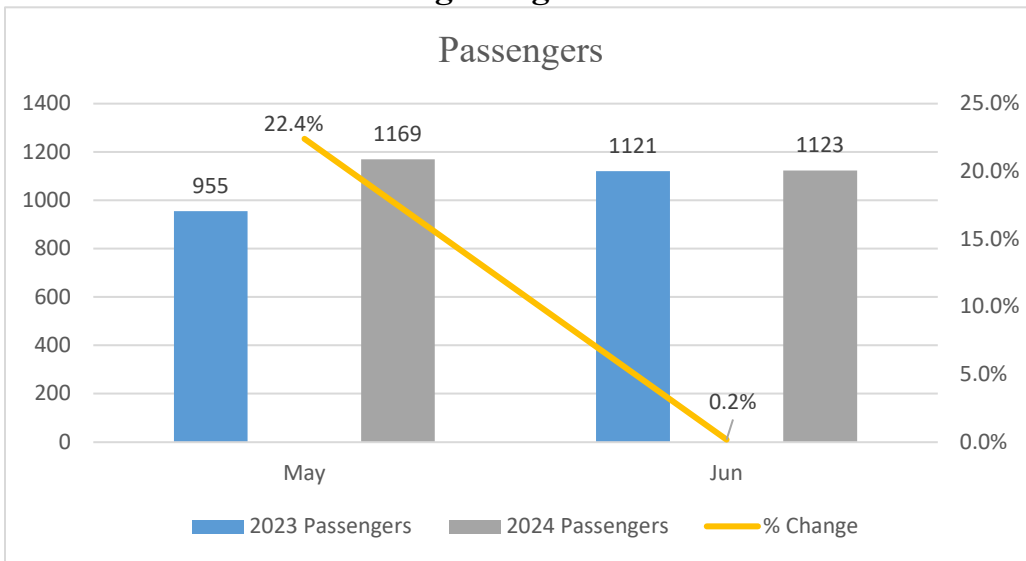
Modoc Transportation Agency

Profit & Loss

As of June 30, 2024

	<u>Jul '23 - Jun 24</u>
Ordinary Income/Expense	
Income	
LTF / LCTOP Exchange	24,535.00
State of Good Repair	13,888.00
Farebox	52,618.63
Interest	
Lassen Transit Service Agency	4,962.47
LTF	30,000.00
Rents/Leases	37,720.45
STAF	22,957.40
	<hr/> 143,518.00
Total Income	330,199.95
Expense	564,185.87
	<hr/>
Net Ordinary Income	-233,985.92
Other Income/Expense	
Other Income	
Refunds - Income	361.88
	<hr/>
Total Other Income	361.88
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Net Other Income	361.88
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Net Income	-233,624.04
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Sage Stage Statistics



1st & 2nd Quarter 2023-24

2023	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Total
ALT - RNO	53	51	47	48	61	45	305
ALT- SV	12	11	6	14	4	5	52
SV - RNO	78	64	73	59	41	25	340
LIKELY - RNO	8	3	0	0	2	1	14
MADE- RNO	0	0	0	0	0	0	0
TERMO-RNO	3	2	0	0	0	0	5
RAVE-RNO	0	0	8	3	3	2	16
JANES-RNO	1	0	1	0	0	1	3
DOYLE-RNO	0	1	0	0	0	0	1
HALL JUC-RNO	11	6	13	5	11	4	50
	166	138	148	129	122	83	786

FY 2023-24 Totals

ALT - RNO	544
ALT- SV	98
SV - RNO	580
LIKELY - RNO	33
MADE- RNO	2
TERMO-RNO	13
RAVE-RNO	37
JANES-RNO	11
DOYLE-RNO	3
HALL JUC-RNO	93
	1414

3rd & 4th Quarter 2023-24

2024	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total
ALT - RNO	29	17	23	43	57	70	239
ALT- SV	11	10	5	11	5	4	46
SV - RNO	25	19	26	52	58	60	240
LIKELY - RNO	1	1	5	5	2	5	19
MADE- RNO	1	0	0	0	1	0	2
TERMO-RNO	0	0	0	0	8	0	8
RAVE-RNO	0	1	13	1	5	1	21
JANES-RNO	2	0	0	0	0	6	8
DOYLE-RNO	0	0	1	1	0	0	2
HALL JUC-RNO	4	4	4	4	10	17	43
	73	52	77	117	146	163	628

1st & 2nd Quarter 2024-25

2024	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Total
ALT - RNO							
ALT- SV							
SV - RNO							
LIKELY - RNO							
MADE- RNO							

TERMO-RNO								
RAVE-RNO								
JANES-RNO								
DOYLE-RNO								
HALL JUC-RNO								
	0	0	0	0	0	0	0	0

3rd & 4th Quarter 2024-25

2025	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total
ALT - RNO							
ALT- SV							
SV - RNO							
LIKELY - RNO							
MADE- RNO							
TERMO-RNO							
RAVE-RNO							
JANES-RNO							
DOYLE-RNO							
HALL JUC-RNO							
	0	0	0	0	0	0	0

FY 2024-25 Totals

ALT - RNO	0
ALT- SV	0
SV - RNO	0
LIKELY - RNO	0
MADE- RNO	0
TERMO-RNO	0
RAVE-RNO	0
JANES-RNO	0
DOYLE-RNO	0
HALL JUC-RNO	0
	0

1st 7 2nd Quarter 2025-26

2025	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Total
ALT - RNO							
ALT- SV							
SV - RNO							
LIKELY - RNO							
MADE- RNO							
TERMO-RNO							
RAVE-RNO							
JANES-RNO							
DOYLE-RNO							
HALL JUC-RNO							
	0	0	0	0	0	0	0

FY 2025-26 Totals

ALT - RNO	0
ALT- SV	0
SV - RNO	0
LIKELY - RNO	0
MADE- RNO	0

3rd & 4th Quarter 2025-26

2025	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Total
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ALT - RNO								
ALT- SV								
SV - RNO								
LIKELY - RNO								
MADE- RNO								
TERMO-RNO								
RAVE-RNO								
JANES-RNO								
DOYLE-RNO								
HALL JUC-RNO								

0

0

0

0

0

0

0

TERMO-RNO	0
RAVE-RNO	0
JANES-RNO	0
DOYLE-RNO	0
HALL JUC-RNO	0

0

Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date August 6, 2024
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in **bold**:

- a. Consider adopting **Resolution 24-02** In Appreciation of Jacque Dockery’s Years of Service. *Action*
- b. MTA account restructuring and reporting. *Information*
- c. Consider authorizing the Executive Director to open an MTA Vehicle Reserve Account at Plumas Bank. *Action*

**MODOC TRANSPORTATION AGENCY
RESOLUTION No. 24-02
Recognizing Jacque Dockery's 13 years of service**

WHEREAS, the Modoc Transportation Agency (MTA) operates Sage Stage public transportation and hires drivers through a third party contract; and

WHEREAS, Jacque Dockery was hired April 9, 2012, as an Office Assistant and Sage Stage driver, converting to a full time driver in 2013; and

WHEREAS, Jacque has been dedicated to excellent customer service, has consistently displayed her ethical and moral traits, is very safety conscious, and been excellent to work with; and

WHEREAS, the MTA and Sage Stage appreciate her past years of service; and

WHEREAS, the MTA and Sage Stage are sad to see Jacque retire and wish her a healthy enjoyable retirement in her exciting endeavour.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this resolution recognizing and thanking Jacque for her many years of service. Staff and passengers will miss her greatly. Best wishes Jacque.

PASSED AND ADOPTED this 6th day of August, 2024 by the following vote:

AYES: Board Members:
NOES:
ABSENT: Board Members:

ATTEST:

John Dederick, Chairman

Debbie Pedersen, Executive Director

Report to Modoc Transportation Agency Board Members	
Subject Staff Updates and Calendar of Events	Meeting Date August 6, 2024
Presented by MTA Staff	Agenda Item 6

a. Staff Updates

b. Calendar of Events – MTA Meetings

- October 1, 2024

Sage Stage Holiday Schedule (No Bus Service)

- 09/02/24 Labor Day