



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
August 6, 2024

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Mark Moriarity
Paul Minchella
Jodie Larranaga
Elizabeth Cavasso

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
County At-Large Member
Councilmember, City of Alturas
Councilmember, City of Alturas
Board of Supervisors, District IV, Modoc County

Board Members Absent

Ned Coe (Alternate)
Brain Cox (Alternate)

Board of Supervisors, District I, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Michelle Cox

Executive Director
Accountant 1

Public Present

Kathy Grah
Skip Clark
Jacque Dockery
Kathi Cravens
Jason Fogde

Caltrans District 2, Community & Regional Planning Chief
Caltrans District 2, Regional Planning Liaison
Sage Stage Driver
Transdev, General Manager
Transdev, Safety Supervisor

1. **Call to Order** – Chair Dederick called the meeting to order at 1:19 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Rhoads to Confirm Agenda, seconded by Board Member Cavasso. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from the June 4, 2024, MTA Regular Meeting.
 - b. Approve the financial transactions from May 1, 2024, through June 30, 2024.
 - c. Approve Year to Date Expenditures.
 - d. Sage Stage Operation Statistics.

Motion by Board Member Minchella to approve Consent Agenda, seconded by Board Member Cavasso. All Ayes; motion carried.

5. Regular Business

- a. Consider adopting Resolution 24-02 In Appreciation of Jacque Dockery's Years of Service. Pedersen reported Jacque Dockery's last day with the Modoc Transportation Agency / Sage Stage will be August 23, 2024. Jacque has been dedicated to excellent customer service, has consistently displayed her ethical and moral traits, is very safety conscious, and been excellent to work with. Jacque was hired April 9, 2012, and she will be greatly missed.

Motion by Board Member Cavasso to adopt Resolution 24-02 In Appreciation of Jacque Dockery's Years of Service, seconded by Board Member Minchella. All Ayes; motion carried.

- b. MTA account restructuring and reporting. Pedersen explained Monica Derner, CPA and Michelle Cox, Accountant, have been working on restructuring the accounts in QuickBooks & updating financial reporting.

- c. Consider authorizing the Executive Director to open a MTA Vehicle Reserve Account at Plumas Bank.

Pedersen reported, Monica Derner, CPA has recommended opening a MTA vehicle reserve account at Plumas Bank. A new bank account will eliminate vehicle reserve sub accounts in QuickBooks.

Motion by Board Member Cavasso to authorize the Executive Director to open a MTA Vehicle Reserve Account at Plumas Bank, seconded by Board Member Rhoads. All Ayes; motion carried.

6. System Update, Communications, and Calendar

- a. Staff Update

Pedersen reported Transdev has hired Darin Habig as a new Sage Stage driver. Once he has finished his training and testing, he will be employed full-time.

MTA has begun taking the Sage Stage bus fleet to Alturas Tire for all vehicle maintenance. Kendall's Mobile Mechanic has been notified his services are no longer needed.

- b. Calendar – consider future dates and events of interest:

09/02/24 Labor Day Holiday; Office Closed- No Bus Service

10/01/24 MTA Meeting following the MCTC Meeting

7. Adjournment

Motion to adjourn by Board Member Minchella at 1:25 p.m. seconded by Board Member Moriarity. All Ayes, motion carried. The next regular meeting will be Tuesday, October 1, 2024, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Accountant 1