



108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

*Meets First Tuesday
even-numbered months
after MCTC meeting
or about 2:15 p.m.*

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Brian Cox
Director
City Mayor

Elizabeth Cavasso
Director
County Supervisor
District IV

Cheryl Nelson
Director
City Councilmember

Mark Moriarity
Director
County at Large Member

Ned Coe
Alternate
County Supervisor
District I

Paul Minchella
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Michelle Cox
Accountant I

Tristan Holt
Assistant Secretary I

AGENDA

REGULAR MEETING

FEBRUARY 6, 2024

Sage Stage Conference Room
108 S Main Street, Alturas

Following the MCTC meeting at or about 1:45 p.m.
Or soon thereafter

Teleconference Number (712) 451-0647

Access Code 113785

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
 - a. Approve the minutes from the 12/05/23 MTA Regular Meeting
 - b. Financial Transactions 11/01/23 through 12/31/23
 - c. Financial Year to Date Expenditures
 - d. Sage Stage Operations Statistics
5. **Regular Business**
 - a. Ratify the Financial Committee's action to approve a new motor for T-17 costing \$17,331.26. **Action**
 - b. Review the rental contract for 112 N. Main **Action**
 - c. Update regarding the Request for Proposals for the Sage Stage Transit Operations and Management. **Information**
 - d. T-22 was delivered; T-23 has been ordered. **Action**
6. **Staff Updates and Calendar of Events** **Information**
 - a. Staff updates
 - b. Calendar of Events
7. **Adjourn until the next regular MTA meeting**, scheduled for April 2, 2024, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members	
Subject Consent Agenda	Meeting Date February 6, 2024
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type:

- a. Approve **the 12/05/23 MTA Regular Meeting minutes.**
- b. **Financial Transactions from 11/01/23 to 12/31/23** costs exceeding \$1,000.00 are shown below.

Vendor	Trans #	Amount	Explanation
Kendall's Mobile Mechanic	110923	\$2010.74	T-17 Radiator, Hoses, Serpentine Belts, Fan, & Shroud
Kendall's Mobile Mechanic	111223	\$1029.00	T-17 Installation of Radiator & Coolant Replacement
Kendall's Mobile Mechanic	111924	\$1704.47	T-20 Replaced Emissions Module & DEF Temp Level Pressure Sensor
Kendall's Mobile Mechanic	111623	\$1000.00	T-17 Radiator Issues Completed
Kendall's Mobile Mechanic	121323	\$2019.64	T-20 Dropped DEF Tank & Serviced DEF System
Kendall's Mobile Mechanic	121423	\$1079.11	T-20 Repaired Gear Shift Lever Stuck in Park

- c. **Year-to-Date Expenditure Reports.**
- d. **Sage Stage Stats.**



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101

Phone (530) 233-6410

MINUTES
Regular Meeting
December 5, 2023

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Cheryl Nelson
Mark Moriarity
Elizabeth Cavasso
Paul Minchella (Alternate)

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Councilmember, City of Alturas
County At-Large Member
Board of Supervisors, District IV, Modoc County
Councilmember, City of Alturas

Board Members Absent

Ned Coe (Alternate)
Brian Cox

Board of Supervisors, District I, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Michelle Cox

Executive Director
Accountant 1

Public Present

Cherie Clark
Kathy Grah
Javed Iqbal
Warren Farnam

Caltrans District 2, Regional Planning Liaison
Caltrans District 2, Community & Regional Planning Chief
Caltrans District 2, Modoc Project Manager
City of Alturas, Director of Public Works

1. **Call to Order** – Chair Dederick called the meeting to order at 2:00 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Cavasso to Confirm Agenda, seconded by Board Member Nelson. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from the October 3, 2023, MTA Regular Meeting.
 - b. Approve the financial transactions from September 1, 2023, through October 31, 2023.
 - c. Approve Year to Date Expenditures.
 - d. Sage Stage Operation Statistics.

Motion by Board Member Minchella to approve Consent Agenda, seconded by Board Member Moriarity. All Ayes; motion carried.

5. Regular Business

- a. Accept the Fiscal Year 2022/23 Fiscal Compliance Audits.
Pedersen reported Singleton Auman PC completed the Fiscal Year 2022/23 Fiscal Compliance Audits. The findings are consistent with previous audits. The Fare Revenue Ratio has increased from 6.66% for 2022 to 9.78% for 2023.

Motion by Board Member Moriarity to accept the Fiscal Year 2022/23 Fiscal compliance Audits, seconded by Board Member Cavasso. All Ayes; motion carried.

- b. Consider adopting Resolution 23-03 2024 Authorized Signatories for Plans and Programs.
This is an annual resolution to keep day-to-day business flowing smoothly.

Motion by Board Member Cavasso to adopt Resolution 23-03 2024 Authorized Signatories for Plans and Programs, seconded by Board Member Nelson. All Ayes; motion carried.

- c. Update regarding the Request for Proposals for Sage Stage Transit Operations and Management.
Pedersen reported our current Transit Management Operator, Transdev has shown interest in the Request for Proposal.

- d. Nominate Chair & Vice Chair for Calendar Year 2024.

Motion made by Board Member Moriarity to nominate John Dederick as Chair and Kathie Rhoads as Vice Chair, seconded by Board Member Cavasso. All Ayes; motion carried.

6. System Update, Communications, and Calendar

- a. Staff Update

There were no staff updates.

- b. Calendar – consider future dates and events of interest:

12/25/23	Christmas Eve Holiday; Office closed- No Bus Service
12/26/23	Christmas Day Holiday; Office closed- No Bus Service
01/01/24	New Years Day Holiday; Office closed- No Bus Service
02/06/24	MTA Meeting following the MCTC Meeting

7. Adjournment

Motion to adjourn by Board Member Cavasso at 2:13 p.m. seconded by Board Member Nelson. All Ayes, motion carried. The next regular meeting will be Tuesday, February 6, 2024, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Accountant 1

Modoc Transportation Agency

Financial Transactions

November & December 2023

Date	Num	Name	Amount	Balance
LAIF-8025001 (\$620K)				637,010.97
Total LAIF-8025001 (\$620K)				637,010.97
Plumas Operating MTA-0477				217,423.13
Reserve - Vehicles				161,183.75
State of Good Repair				41,736.75
SGR 20-21 Vehicle Reserve				12,303.20
Total SGR 20-21 Vehicle Reserve				12,303.20
SGR 17-18 Vehicle Reserve				86.66
Total SGR 17-18 Vehicle Reserve				86.66
SGR 18-19 Vehicle Reserve				13,868.13
Total SGR 18-19 Vehicle Reserve				13,868.13
SGR 19-20 Vehicle Reserve				14,215.77
Total SGR 19-20 Vehicle Reserve				14,215.77
SGR 21-22 Vehicle Reserve				4,988.99
Total SGR 21-22 Vehicle Reserve				4,988.99
State of Good Repair - Other				-3,726.00
Total State of Good Repair - Other				-3,726.00
Total State of Good Repair				41,736.75
Reserve - Vehicles - Other				119,447.00
Total Reserve - Vehicles - Other				119,447.00
Total Reserve - Vehicles				161,183.75
Reserve - Building Improvements				16,510.51
Total Reserve - Building Improvements				16,510.51
Plumas Operating MTA-0477 - Other				39,728.87
11/01/2023			61.00	39,789.87
11/01/2023	4027	Apex Technology Management...	-1,358.00	38,431.87
11/01/2023			296.75	38,728.62
11/01/2023	4032	Frontier Communications	-146.59	38,582.03
11/01/2023	110123	Kendalls Mobile Mechanic	-590.00	37,992.03
11/01/2023	110123	Modoc County Transportation ...	-122.46	37,869.57
11/01/2023	110123	Kendalls Mobile Mechanic	-350.60	37,518.97
11/02/2023			38.50	37,557.47
11/02/2023			33.00	37,590.47
11/02/2023			157.00	37,747.47
11/03/2023	110323	Basys Processing, Inc.	-107.23	37,640.24
11/03/2023			480.00	38,120.24
11/03/2023			293.01	38,413.25
11/03/2023	110323	TCE Communications	-49.54	38,363.71
11/03/2023	4034	First Transit, Inc.	-24,610.74	13,752.97
11/04/2023	110423	Verizon Wireless	-287.43	13,465.54
11/06/2023			13.50	13,479.04
11/06/2023	4033	Fredrick Janitorial	-750.00	12,729.04
11/06/2023			24.00	12,753.04
11/07/2023			54.00	12,807.04
11/07/2023			9.80	12,816.84
11/07/2023	4036	Frontier Communications	-146.95	12,669.89
11/08/2023			82.00	12,751.89
11/08/2023			10.00	12,761.89
11/08/2023			202.00	12,963.89
11/09/2023			68.00	13,031.89
11/09/2023	110823	Kendalls Mobile Mechanic	-735.83	12,296.06
11/09/2023	110923	Kendalls Mobile Mechanic	-2,010.74	10,285.32
11/09/2023	111023	Kendalls Mobile Mechanic	-726.50	9,558.82
11/09/2023	111123	Kendalls Mobile Mechanic	-293.95	9,264.87
11/09/2023	111223	Kendalls Mobile Mechanic	-317.46	8,947.41
11/09/2023	111323	Kendalls Mobile Mechanic	-489.17	8,458.24
11/09/2023	4035	Waste Management	-72.45	8,385.79
11/09/2023			204.00	8,589.79
11/10/2023	111023	Tnet Broadband Internet, LLC	-48.00	8,541.79

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01/26/24

Accrual Basis

Modoc Transportation Agency

Financial Transactions

November & December 2023

Date	Num	Name	Amount	Balance
11/10/2023			259.99	8,801.78
11/10/2023			-40.00	8,761.78
11/12/2023	111023	Basys Processing, Inc.	-407.25	8,354.53
11/12/2023	111223	Kendalls Mobile Mechanic	-1,029.00	7,325.53
11/13/2023			292.00	7,617.53
11/13/2023			154.00	7,771.53
11/14/2023			64.00	7,835.53
11/14/2023			450.00	8,285.53
11/14/2023			140.00	8,425.53
11/15/2023			25.00	8,450.53
11/15/2023			50.00	8,500.53
11/15/2023			140.20	8,640.73
11/15/2023	111523	Amazon	-186.02	8,454.71
11/15/2023	111924	Kendalls Mobile Mechanic	-1,704.47	6,750.24
11/15/2023	111523	Kendalls Mobile Mechanic	-909.04	5,841.20
11/15/2023	111523	Kendalls Mobile Mechanic	-912.50	4,928.70
11/16/2023			16.50	4,945.20
11/16/2023			54.00	4,999.20
11/16/2023			118.00	5,117.20
11/16/2023	111623	Kendalls Mobile Mechanic	-1,000.00	4,117.20
11/17/2023			30.00	4,147.20
11/17/2023			219.35	4,366.55
11/17/2023	101923	Kendalls Mobile Mechanic	-751.38	3,615.17
11/20/2023			20.50	3,635.67
11/20/2023			44.00	3,679.67
11/20/2023	112023	Kendalls Mobile Mechanic	-25.07	3,654.60
11/20/2023			185.98	3,840.58
11/21/2023			172.00	4,012.58
11/21/2023			77.02	4,089.60
11/22/2023	4037	UBEO West	-180.95	3,908.65
11/22/2023			16.50	3,925.15
11/22/2023			214.10	4,139.25
11/27/2023			11.00	4,150.25
11/27/2023			180.00	4,330.25
11/28/2023			142.00	4,472.25
11/28/2023			26.00	4,498.25
11/28/2023	4038	Ed Staub & Sons	-277.72	4,220.53
11/28/2023	4039	Warren Stations	-125.00	4,095.53
11/29/2023			42.00	4,137.53
11/29/2023			160.05	4,297.58
11/30/2023			106.00	4,403.58
11/30/2023			29.00	4,432.58
11/30/2023			55.91	4,488.49
11/30/2023	120423	Verizon Wireless	-288.36	4,200.13
11/30/2023	4041	Pepsi-Cola Bottling Company	-39.99	4,160.14
11/30/2023	4043	Ed Staub & Sons	-3,842.19	317.95
11/30/2023	4045	EDI Media	-150.00	167.95
11/30/2023	4046	Modoc County Record	-1,291.65	-1,123.70
12/01/2023			28.00	-1,095.70
12/01/2023	4040	City Of Alturas	-86.84	-1,182.54
12/01/2023			10.00	-1,172.54
12/01/2023			32.00	-1,140.54
12/01/2023			32.05	-1,108.49
12/01/2023	4042	Apex Technology Management...	-1,355.00	-2,463.49
12/01/2023	4047	First Transit, Inc.	-23,180.35	-25,643.84
12/04/2023	120423	Basys Processing, Inc.	-68.59	-25,712.43
12/04/2023			31.00	-25,681.43
12/04/2023			43.50	-25,637.93
12/04/2023			30,000.00	4,362.07
12/04/2023	120523	TCE Communications	-49.54	4,312.53
12/04/2023	4044	Fredrick Janitorial	-750.00	3,562.53
12/04/2023			108.50	3,671.03
12/05/2023			900.00	4,571.03
12/05/2023			40.00	4,611.03
12/05/2023			10.00	4,621.03
12/05/2023			54.35	4,675.38
12/06/2023			480.00	5,155.38
12/06/2023			12.00	5,167.38

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01/26/24

Accrual Basis

Modoc Transportation Agency Financial Transactions November & December 2023

Date	Num	Name	Amount	Balance
12/07/2023			24.00	5,191.38
12/07/2023			163.50	5,354.88
12/07/2023			103.50	5,458.38
12/07/2023	4048	Frontier Communications	-132.48	5,325.90
12/08/2023			32.00	5,357.90
12/08/2023			164.15	5,522.05
12/10/2023	121023	Tnet Broadband Internet, LLC	-48.00	5,474.05
12/11/2023			20.00	5,494.05
12/11/2023			116.00	5,610.05
12/11/2023			305.05	5,915.10
12/12/2023	4049	Waste Management	-113.61	5,801.49
12/12/2023			109.00	5,910.49
12/13/2023			15.00	5,925.49
12/13/2023			130.00	6,055.49
12/13/2023			30,032.00	36,087.49
12/13/2023			167.00	36,254.49
12/14/2023			60.00	36,314.49
12/14/2023			72.00	36,386.49
12/14/2023			45.00	36,431.49
12/15/2023	121523	Basys Processing, Inc.	-40.00	36,391.49
12/15/2023			189.00	36,580.49
12/15/2023			115.00	36,695.49
12/15/2023	4051	UBEO West	-51.42	36,644.07
12/18/2023			25.00	36,669.07
12/18/2023			76.60	36,745.67
12/19/2023	4050	Frontier Communications	-161.06	36,584.61
12/19/2023			136.42	36,721.03
12/19/2023	4052	Durrell Chambers	-241.04	36,479.99
12/20/2023			122.50	36,602.49
12/20/2023	122023	Costco Wholesale	-139.37	36,463.12
12/20/2023	122123	Amazon	-41.82	36,421.30
12/20/2023	122223	Amazon	-330.29	36,091.01
12/20/2023	111923	Kendalls Mobile Mechanic	-761.80	35,329.21
12/20/2023	112823	Kendalls Mobile Mechanic	-230.00	35,099.21
12/20/2023	121323	Kendalls Mobile Mechanic	-2,019.64	33,079.57
12/20/2023	121523	Kendalls Mobile Mechanic	-285.00	32,794.57
12/20/2023	121423	Kendalls Mobile Mechanic	-1,079.11	31,715.46
12/20/2023	121224	Kendalls Mobile Mechanic	-835.00	30,880.46
12/20/2023	120723	Kendalls Mobile Mechanic	-615.00	30,265.46
12/21/2023			30.00	30,295.46
12/22/2023			45.00	30,340.46
12/22/2023			125.50	30,465.96
12/27/2023	4053	Pacific Power	-525.21	29,940.75
12/27/2023			144.50	30,085.25
12/28/2023			39.00	30,124.25
12/28/2023			22.00	30,146.25
12/28/2023	4058	Modoc County Record	-998.52	29,147.73
12/29/2023			16.50	29,164.23
12/29/2023			100.00	29,264.23
12/29/2023			176.95	29,441.18
12/31/2023	4059	Pepsi-Cola Bottling Company	-39.99	29,401.19
Total Plumas Operating MTA-0477 - Other			-10,327.68	29,401.19
Total Plumas Operating MTA-0477			-10,327.68	207,095.45
TOTAL			-10,327.68	844,106.42

Modoc Transportation Agency

Balance Sheet

As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
LAIF-8025001 (\$620K)	637,010.97
Plumas Operating MTA-0477	
Reserve - LTF / LCTOP Exchange	74,040.00
Reserve - Vehicles	
State of Good Repair	
SGR 22-23 Vehicle Reserve	31,089.99
SGR 20-21 Vehicle Reserve	12,303.20
SGR 17-18 Vehicle Reserve	86.66
SGR 18-19 Vehicle Reserve	13,868.13
SGR 19-20 Vehicle Reserve	14,215.77
SGR 21-22 Vehicle Reserve	4,988.99
State of Good Repair - Other	-3,726.00
Total State of Good Repair	72,826.74
Reserve - Vehicles - Other	119,447.00
Total Reserve - Vehicles	192,273.74
Reserve - Building Improvements	16,510.51
Plumas Operating MTA-0477 - Other	29,401.19
Total Plumas Operating MTA-0477	312,225.44
Total Checking/Savings	949,236.41
Accounts Receivable	
Accounts Receivable	438,617.80
Total Accounts Receivable	438,617.80
Other Current Assets	
Other Recievables	723.76
Undeposited Funds	40,097.20
Total Other Current Assets	40,820.96
Total Current Assets	1,428,675.17
Fixed Assets	
Fixed Assets	
A/C depreciaiton-Office equipme	-26,318.86
A/C depreciation-Building	-382,356.86
A/C depreciation-Bus Shelter	-10,527.66
A/C depreciation-vehicles	-579,520.94
Building-Bus Shelter	
Building-CTAF 16/17 (\$6,352)	6,352.00
Building-CTAF 15/16 (\$7,940)	7,940.00
Building-CTAF 14/15 (\$7,940)	7,940.00
Building-Bus Shelter - Other	20,334.98
Total Building-Bus Shelter	42,566.98
Building-Office Facility	
Building-CTAF 08/09 (\$7,990.40)	7,990.41
Building - CTAF 10/11 (\$7,940)	7,940.00
Building - CTAF 11/12 (\$7,940)	7,940.00
Building - CTAF 12/13 (\$7,940)	7,940.00
Building - PA&AD/RW (\$30K)	30,000.00
Building - PA&ED (\$120K)	98,683.00
Building - PTA/Const (\$439K)	439,000.00
Building - PTMISEA (\$110,000)	110,000.00
Building - PTMISEA (\$198,456)	198,456.00
Building - PTMISEA (\$44,917)	44,917.00
Building - R/W (\$327K)	327,000.00
Building - Reserve	280,678.28

Modoc Transportation Agency

Balance Sheet

As of December 31, 2023

	Dec 31, 23
Building-Office Facility - Other	-442,780.00
Total Building-Office Facility	1,117,764.69
Land	781,745.31
Office equipment	40,991.87
Vehicles	
Vehicle - RSTP 15/16 (\$42,956)	42,956.00
Vehicles - RSTP 13/14 (\$5,298)	5,298.00
Vehicles - RSTP 14/15 (\$52,329)	52,329.00
Vehicles - RTSP 12/13 (\$52,335)	52,335.00
Vehicles - Other	432,314.53
Total Vehicles	585,232.53
Total Fixed Assets	1,569,577.06
Total Fixed Assets	1,569,577.06
TOTAL ASSETS	2,998,252.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	867.76
Total Accounts Payable	867.76
Other Current Liabilities	
AP Trade	40,097.20
Total Other Current Liabilities	40,097.20
Total Current Liabilities	40,964.96
Total Liabilities	40,964.96
Equity	
Retained Earnings	3,072,300.12
Net Income	-115,012.85
Total Equity	2,957,287.27
TOTAL LIABILITIES & EQUITY	2,998,252.23

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01/26/24

Accrual Basis

Modoc Transportation Agency

Profit & Loss

As of December 31, 2023

	Jul - Dec 23
Ordinary Income/Expense	
Income	
State of Good Repair	7,392.00
Farebox	
Dial A Ride Fares	
Farecard \$20	500.00
Dial A Ride Fares - Other	7,184.10
Total Dial A Ride Fares	7,684.10
Klamath Falls Fares	2,120.50
Redding Fares	1,857.36
Reno Fares	17,759.44
Farebox - Other	40.00
Total Farebox	29,461.40
Interest	4,962.47
Rents/Leases	2,880.00
STAF	89,690.00
Total Income	134,385.87
Expense	
Insurance	6,364.00
Legal Notices	213.00
Marketing/Promotions	7,365.38
Materials/Supplies Consumed	
Fuel/Lubricants	
Dial A Ride Fuel	8,195.15
Klamath Falls Fuel	1,669.86
Redding Fuel	1,945.51
Reno Fuel	10,038.80
Fuel/Lubricants - Other	504.49
Total Fuel/Lubricants	22,353.81
Office Supplies	797.92
Shop & Bus Supplies	750.61
Total Materials/Supplies Consumed	23,902.34
Purchased Transportation	
PT VA-HOL	4,123.97
PT Administration	4,504.20
PT Dial A Ride	56,152.85
PT Klamath Falls	7,780.74
PT Redding	7,638.03
PT Reno	37,248.04
PT Sick Leave	586.30
Total Purchased Transportation	118,034.13
Services - Prof./Specialized	
Accounting / Auditor Services	8,261.00
IT Service & Support	10,594.90
Services - Other (Misc.)	5,241.08
Vehicle Maintenance	
T21	3,080.61
T17	15,233.66
T18	11,909.59
T19	10,135.33
T20	20,949.95
Total Vehicle Maintenance	61,309.14
Total Services - Prof./Specialized	85,406.12
Travel/Staff Training	532.04

10:20 AM

01/26/24

Accrual Basis

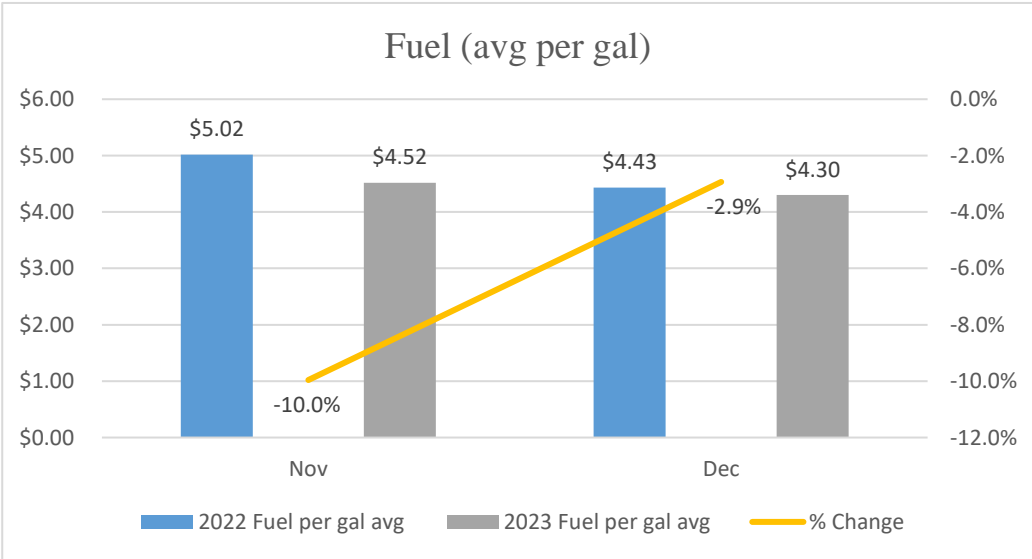
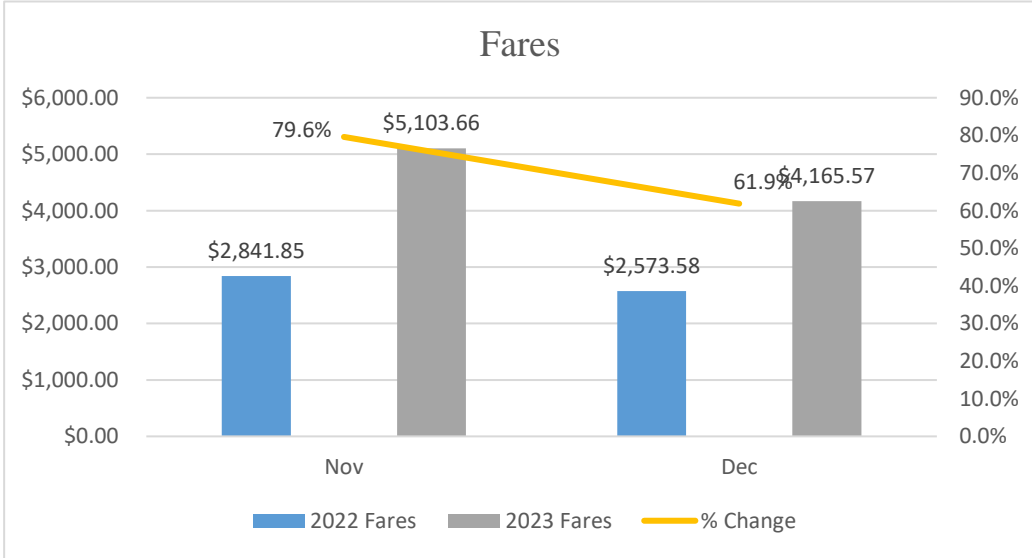
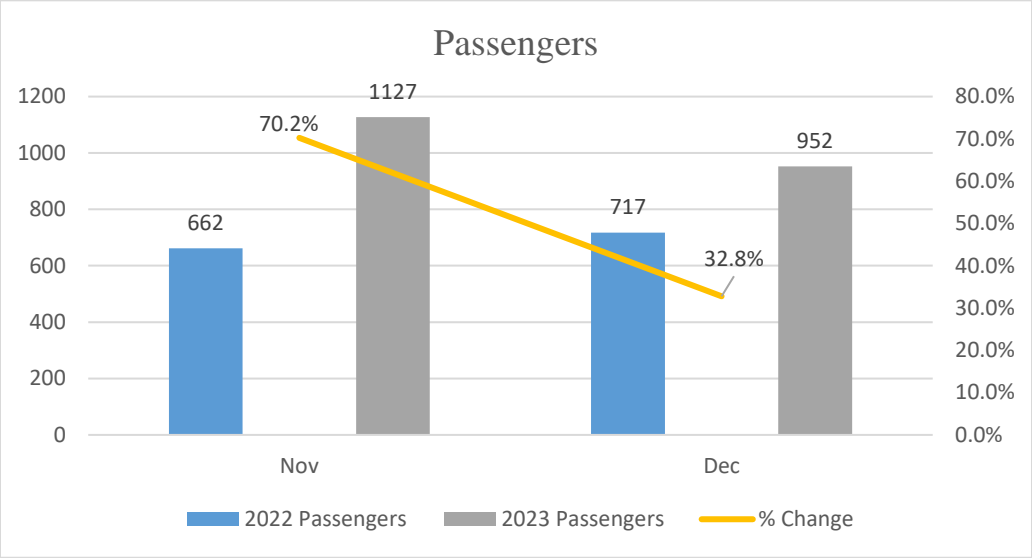
Modoc Transportation Agency

Profit & Loss

As of December 31, 2023

	Jul - Dec 23
Utilities	
Electric	1,517.07
Equip Maint.	569.85
Internet	192.00
Phone/DSL	
Cell - Dispatch	1,780.08
Phone/DSL - Other	2,035.15
Total Phone/DSL	3,815.23
Propane	569.80
Trash Disposal	517.02
Water Service	762.62
Total Utilities	7,943.59
Total Expense	249,760.60
Net Ordinary Income	-115,374.73
Other Income/Expense	
Other Income	
Refunds - Income	361.88
Total Other Income	361.88
Net Other Income	361.88
Net Income	-115,012.85

Sage Stage Statistics



Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date February 6, 2024
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in bold:

- a. Ratify the Financial Committee's action to approve a new motor for T-17 costing \$17,331.26. *Action*

The Finance Committee approved replacing the motor on T-17. It is recommended that approval of the quote/expenditure to be ratified by the Board. The motor has been ordered and paid for; the remaining labor charges will follow completion of the repair work.

- b. Review **the rent for 112 N Main St.** *Action*

Annually, the Board reviews the Western Consumer Price Index (CPI) to determine if rent should be increased at 112 N Main St. The CPI for 2023 rose 3.6%; a copy of the contract is attached.

- c. Update regarding the Request for Proposals for the Sage Stage Transit Operations and Management. *Information*

We received one proposal from Transdev (formerly First Transit) and will proceed with committee review and negotiations. The final contract will be placed on the April 2, 2024, Board agenda.

- d. T-22 was delivered; T-23 has been ordered. *Information*



KENDALLS MOBILE MECHANIC COMMERCIAL, AG & AUTO, LLC
640A BOBCAT LANE
ALTURAS, CA 96101
530-708-1835
kendallsmobilemechanic@gmail.com

ADDRESS

MODOC TRANSPORTATION
AGENCY/SAGE STAGE
Modoc Transportation
Agency/sage Stage
108 South Main St
Alturas, Ca 96101

Estimate 9-059

DATE 12/12/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	6.6 Duramax engine	1	10,848.50	10,848.50T
	6.6 Duramax engine	1	1,100.00	1,100.00T
	Shipping cost.			
	- fuel/water separator	1	1,134.26	1,134.26T
	- fuel filter			
	- oil filter			
	- oil			
	- coolant			
	- glow plugs			
	- air filter			
	Labor - Remove and Install 6.6 Duramax	30	110.00	3,300.00
	SUBTOTAL			16,382.76
	TAX			948.50
	TOTAL			\$17,331.26

Accepted By

Accepted Date

THANK YOU FOR YOUR BUSINESS!

LEASE AGREEMENT

This business office lease dated February 3, 2024, by and between Greg Jones DBA A.P-TECH, hereinafter referred to as "Tenant", and the Modoc Transportation Agency (MTA), hereinafter referred to as "Landlord", agree as follows:

1. **Premises.** Landlord hereby agrees to lease to Tenant for the term, at the rental, and upon all conditions set forth herein, the rental property as private office space, consisting of approximately 260 square feet, located at 112 S. Main Street, City of Alturas, County of Modoc, California.
2. **Term.** The term of the Lease shall be a month-to-month lease commencing on the 5th day of March 2023 and continue until either party terminates in the agreement writing as specified in this agreement.
3. **Rents.** Tenant shall pay rent to Landlords in the sum of **\$300.00 per month**, payable by the 10th day of each month, **commencing August 5th 2013. Rent raised to \$400.00 per month February 1, 2018; 3.1% CPI increase on 3//19 (\$412.00); 2.8% CPI increase on 3/20 (\$423.00); 6.5% CPI increase on 3/22 (\$450.00); 7.1% CPI Increase 3/23 (480.00); 3.6% CPI increase (\$497.00) per month.**
 - a. Rent payments shall be **payable to Modoc Transportation Agency, and mailed or hand delivered to 108 S. Main Street, Alturas, CA 96101.**
 - b. Rent must be paid by the 15th of each month or a 10% late fee will be assessed.
 - c. Rent will be increased annually based on the Consumer Price Index Western Region , but not more than once each twelve months; said increases to be noticed in writing and provided to Tenant.
4. Tenant shall use the premises for drug and alcohol testing business operated by A.P-TECH.
5. Tenant shall obtain and keep in force during the term of this Lease, insurance covering loss or damage to the Premises, including Commercial General Liability Insurance with coverages and limits of insurance shown below. Said insurance shall not be cancelled without notice to Landlords:

General aggregate	\$1,000,000
Products and completed operations aggregate	\$1,000,000
Each occurrence	\$1,000,000
Tenants legal liability	\$1,000,000
Medical expenses - each person	\$20,000
Personal injury and advertising injury	\$1,000,000
Hired and non-owned automobile liability	\$1,000,000
6. Landlord shall keep and maintain in good order and repair the roof, air conditioning and heating units, building exterior, electrical system, walls, pipes, and other infrastructure. Landlord reserves the exclusive right to the roof, front, and side walls of the premises. Landlord will provide exterior waste containers for Tenant's use at no cost to Tenant; Tenant is responsible for routine cleaning of office space and any other business commodities related to Tenant's business during the term of this Agreement.
7. Tenant shall be responsible for any signs necessary to designate business.
8. Tenant shall not make alterations or improvements to the Premises without obtaining written consent of Landlords.

9. Tenant shall hold Landlords harmless for any injury to persons caused by acts or omissions of Tenant or its representatives.
10. Landlord shall have the right to enter or inspect the Premises in case of emergency; to make agreed to and arranged repairs, decorations, alterations, or improvements; to supply necessary or agreed services; or to exhibit unit to prospective or actual tenants, workmen, contractors, or purchasers. Except in case of emergency, Landlord will provide Tenant no less than twenty-four hour advance notice of intent to enter and Landlord shall enter only during the normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.
11. In the event of default, Tenant shall vacate the premises within 30 days of written notice of the default, if such failure cannot be cured ten days from the date on which Landlords notified Tenant of the failure.
12. In the event either party brings legal action against the other arising out of this Lease, the prevailing party shall be entitled to recover costs of the lawsuit and attorney's fees. Said legal action shall be conducted in Modoc County, unless reassigned by the courts.
13. Tenant shall not assign this Lease in whole or in part without the written consent of Landlords.
14. Tenant or Landlords may terminate this Lease on the last day of any specified month with minimum 30-day written notice to the other party.
15. At the termination of Lease, Tenant shall have the right to remove signs and shall repair the surfaces to a state of pre-sign condition.
16. At the termination of this Lease, Tenant shall surrender the leased premises to Landlord in as good order and condition as received, reasonable wear and tear accepted. Holes larger than 3/4" diameter in walls, ceiling, and carpeting shall not be considered reasonable wear and tear.
17. In the event Landlords transfer their interest in the Premises, they shall be entirely released and relieved from all liability with respect to the performance of any obligations on the part of Landlords after the date of such conveyance.
18. Notices to the parties are as follows:

Landlord: Modoc Transportation Agency 108 S. Main Street Alturas, CA 96101	Tenant: Greg Jones, DBA A.P.-TECH 11725 Valley Sage Drive Sparks NV 89441
---	---
19. This agreement shall be interpreted according to the laws of the State of California.
20. This agreement contains the entire agreement of the parties and there are no other promises or conditions existing between the parties.

LANDLORD

TENANT

John Dederick, Chairman
Modoc Transportation Agency

Greg Jones, A.P-TECH



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News Release Information

24-51-SAN

Thursday, January 11, 2024

Contacts

Technical information:

(415) 625-2270

BL.SinfoSF@bls.govwww.bls.gov/regions/west

Media contact:

(415) 625-2270

Related Links

[CPI historical databases](#)

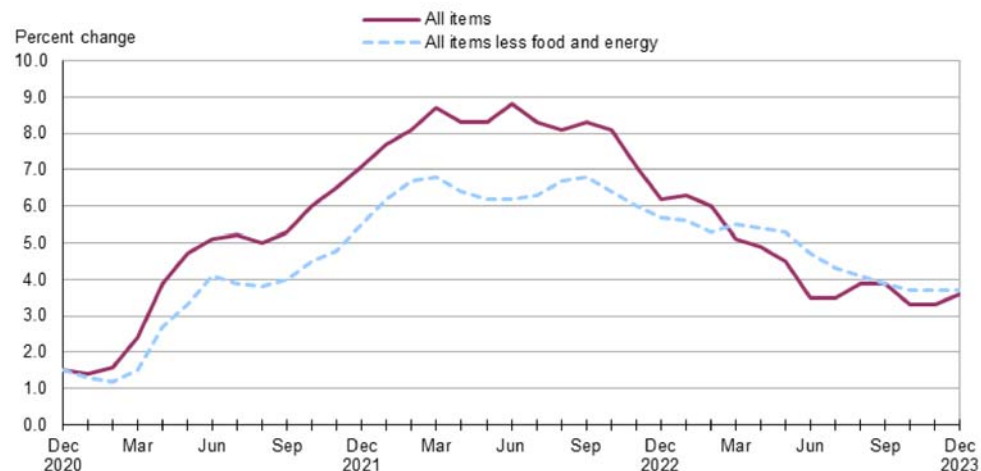
Consumer Price Index, West Region — December 2023

Area prices were down 0.1 percent over the past month, up 3.6 percent from a year ago

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), declined 0.1 percent in December, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) The December decrease was influenced by lower prices for gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 3.6 percent. (See [chart 1](#) and [table A](#).) Food prices advanced 3.0 percent. Energy prices increased 3.6 percent, largely the result of an increase in the price of electricity. The index for all items less food and energy rose 3.7 percent over the year. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, West region, December 2020–December 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

Food

Food prices advanced 0.2 percent for the month of December. (See [table 1](#).) Prices for food at home were unchanged. Higher prices for dairy and related products (1.2 percent) and meats, poultry, fish, and eggs (0.5 percent) were offset by lower prices for nonalcoholic beverages and beverage materials (-1.0 percent) and fruits and vegetables (-0.5

percent). Prices for food away from home increased 0.6 percent for the same period.

Over the year, food prices advanced 3.0 percent. Prices for food at home advanced 1.5 percent since a year ago, led by higher prices for other food at home (2.9 percent) and cereals and bakery products (2.8 percent). Prices for dairy and related products decreased over the year (-1.2 percent). Prices for food away from home increased 5.7 percent.

Energy

The energy index decreased 4.3 percent over the month. The decrease was mainly due to lower prices for gasoline (-7.3 percent). Prices for natural gas service fell 1.5 percent, and prices for electricity decreased 0.1 percent for the same period.

Energy prices increased 3.6 percent over the year, largely due to higher prices for electricity (10.3 percent). Prices paid for gasoline rose 0.8 percent, and prices for natural gas service advanced 0.1 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.2 percent in December. Higher prices for medical care (0.8 percent) and shelter (0.3 percent) were partially offset by lower prices for apparel (-1.9 percent).

Over the year, the index for all items less food and energy rose 3.7 percent. Components contributing to the increase included shelter (5.0 percent) and medical care (4.3 percent). Partly offsetting the increases were price decreases in used cars and trucks (-1.5 percent) and education and communication (-0.7 percent).

Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.2	2.7	0.3	2.9	0.2	1.4	0.9	7.7	0.9	6.3
February	0.2	2.4	0.4	3.1	0.5	1.6	0.8	8.1	0.5	6.0
March	0.4	2.4	-0.2	2.5	0.7	2.4	1.3	8.7	0.5	5.1
April	0.8	2.9	-0.4	1.3	1.0	3.9	0.7	8.3	0.5	4.9
May	0.5	2.9	0.1	0.8	0.8	4.7	0.8	8.3	0.4	4.5
June	0.0	2.7	0.4	1.2	0.9	5.1	1.2	8.8	0.3	3.5
July	0.0	2.7	0.5	1.7	0.6	5.2	0.1	8.3	0.1	3.5
August	0.1	2.6	0.3	1.9	0.2	5.0	0.0	8.1	0.4	3.9
September	0.3	2.6	0.0	1.6	0.2	5.3	0.3	8.3	0.4	3.9
October	0.5	2.8	0.2	1.2	0.8	6.0	0.7	8.1	0.1	3.3
November	-0.1	2.8	0.0	1.4	0.5	6.5	-0.4	7.1	-0.4	3.3
December	-0.2	2.8	-0.1	1.5	0.4	7.1	-0.4	6.2	-0.1	3.6

The January 2024 Consumer Price Index for the West Region is scheduled to be released on February 13, 2024.

Technical Note

The Consumer Price Index for the West Region is published monthly. The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The West Region covered in this release is comprised of the following thirteen states: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.



















Information in this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Telecommunications Relay Service: 7-1-1.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

West (1982-84=100 unless otherwise noted)

Item and Group	Indexes				Percent change from-		
	Historical data	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023

Item and Group	Indexes				Percent change from-		
	Historical data	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023
Expenditure category							
All Items		327.708	326.299	325.932	3.6	-0.5	-0.1
All items (December 1977=100)		529.722	527.444	526.851	-	-	-
Food and beverages		336.491	335.363	336.099	2.9	-0.1	0.2
Food		338.775	337.657	338.478	3.0	-0.1	0.2
Food at home		319.135	316.867	316.944	1.5	-0.7	0.0
Cereals and bakery products		335.184	332.976	332.779	2.8	-0.7	-0.1
Meats, poultry, fish, and eggs		348.047	342.927	344.486	1.2	-1.0	0.5
Dairy and related products		283.859	280.532	283.943	-1.2	0.0	1.2
Fruits and vegetables		397.123	395.785	393.629	0.4	-0.9	-0.5
Nonalcoholic beverages and beverage materials		225.054	224.183	221.911	1.5	-1.4	-1.0
Other food at home		275.318	274.282	274.641	2.9	-0.2	0.1
Food away from home		365.100	366.415	368.744	5.7	1.0	0.6
Alcoholic beverages		301.343	300.099	299.663	1.7	-0.6	-0.1
Housing		364.145	364.859	365.434	4.7	0.4	0.2
Shelter		417.624	419.200	420.452	5.0	0.7	0.3
Rent of primary residence ⁽¹⁾		446.285	448.966	450.336	5.9	0.9	0.3
Owners' equiv. rent of residences ⁽¹⁾⁽²⁾		440.068	442.812	444.763	5.3	1.1	0.4
Owners' equiv. rent of primary residence ⁽¹⁾⁽²⁾		439.852	442.599	444.556	5.3	1.1	0.4
Fuels and utilities		412.985	411.251	410.166	7.2	-0.7	-0.3
Household energy		364.448	361.707	360.040	7.5	-1.2	-0.5
Energy services ⁽¹⁾		367.234	364.567	362.837	7.8	-1.2	-0.5
Electricity ⁽¹⁾		400.654	397.880	397.308	10.3	-0.8	-0.1
Utility (piped) gas service ⁽¹⁾		310.218	307.628	302.884	0.1	-2.4	-1.5
Household furnishings and operations		158.655	157.691	156.869	1.3	-1.1	-0.5
Apparel		127.133	123.079	120.719	-0.9	-5.0	-1.9
Transportation		281.600	275.724	271.388	2.2	-3.6	-1.6
Private transportation		280.872	274.738	270.826	2.6	-3.6	-1.4
New and used motor vehicles ⁽³⁾		124.069	123.871	123.366	-0.6	-0.6	-0.4
New vehicles		177.110	176.246	175.712	0.4	-0.8	-0.3
New cars and trucks ⁽³⁾⁽⁴⁾		-	-	-	-	-	-
New cars ⁽⁴⁾		176.255	175.617	174.694	0.0	-0.9	-0.5
Used cars and trucks		177.941	178.979	179.115	-1.5	0.7	0.1
Motor fuel		402.155	363.616	337.053	0.4	-16.2	-7.3
Gasoline (all types)		399.797	360.984	334.565	0.8	-16.3	-7.3
Gasoline, unleaded regular ⁽⁴⁾		395.928	356.870	330.231	0.7	-16.6	-7.5
Gasoline, unleaded midgrade ⁽⁴⁾⁽⁵⁾		381.431	345.099	320.846	0.9	-15.9	-7.0
Gasoline, unleaded premium ⁽⁴⁾		390.016	354.576	330.653	1.2	-15.2	-6.7
Medical Care		590.688	594.011	598.854	4.3	1.4	0.8
Medical care commodities		458.240	460.946	461.457	5.0	0.7	0.1
Medical care services		631.709	635.226	641.361	4.1	1.5	1.0
Professional services		410.627	414.332	420.718	5.5	2.5	1.5
Recreation ⁽³⁾		131.154	129.894	130.609	3.4	-0.4	0.6
Education and communication ⁽³⁾		143.240	142.182	142.559	-0.7	-0.5	0.3
Tuition, other school fees, and child care ⁽⁶⁾		1,648.649	1,648.584	1,650.569	1.3	0.1	0.1
Other goods and services		548.103	549.509	547.520	7.8	-0.1	-0.4
Commodity and Service Group							
All Items		327.708	326.299	325.932	3.6	-0.5	-0.1
Commodities		230.383	226.762	224.793	0.9	-2.4	-0.9
Commodities less food & beverages		179.212	175.125	172.490	-0.2	-3.8	-1.5
Nondurables less food & beverages		244.012	234.318	227.825	1.4	-6.6	-2.8
Nondurables less food, beverages, and apparel		325.938	312.291	302.904	2.1	-7.1	-3.0
Durables		124.730	123.923	123.523	-1.7	-1.0	-0.3
Services		417.486	418.580	419.994	5.3	0.6	0.3

Item and Group	Indexes				Percent change from-		
	Historical data	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023
Rent of shelter ⁽²⁾		445.315	447.013	448.326	5.0	0.7	0.3
Transportation services		383.000	384.817	385.594	6.9	0.7	0.2
Other services		408.573	407.481	409.393	3.9	0.2	0.5
Special aggregate indexes:							
All items less medical care		315.562	313.959	313.376	3.5	-0.7	-0.2
All items less food		326.077	324.626	324.090	3.7	-0.6	-0.2
All items less shelter		292.326	289.673	288.635	2.8	-1.3	-0.4
Commodities less food		183.877	179.800	177.180	-0.2	-3.6	-1.5
Nondurables		290.857	285.001	281.772	2.2	-3.1	-1.1
Nondurables less food		248.790	239.499	233.298	1.5	-6.2	-2.6
Nondurables less food and apparel		323.193	310.682	302.113	2.1	-6.5	-2.8
Services less rent of shelter ⁽²⁾		428.928	429.311	431.036	5.7	0.5	0.4
Services less medical care services		402.431	403.360	404.452	5.4	0.5	0.3
Energy		392.724	369.686	353.908	3.6	-9.9	-4.3
All items less energy		326.303	326.202	326.774	3.6	0.1	0.2
All items less food and energy		325.056	325.113	325.647	3.7	0.2	0.2
Commodities less food and energy commodities		161.862	160.543	159.826	-0.3	-1.3	-0.4
Energy commodities		408.985	370.205	343.570	0.3	-16.0	-7.2
Services less energy services		422.081	423.386	424.978	5.1	0.7	0.4
Footnotes (1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator. (2) Indexes on a December 1982=100 base. (3) Indexes on a December 1997=100 base. (4) Special index based on a substantially smaller sample. (5) Indexes on a December 1993=100 base. (6) Indexes on a December 1977=100 base. - Data not available Regions defined as the four Census regions. West includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming. NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.							

Last Modified Date: Thursday, January 11, 2024

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 1-415-625-2270 www.bls.gov/regions/west [Contact Western Region](#)

Report to Modoc Transportation Agency Board Members	
Subject Staff Updates and Calendar of Events	Meeting Date February 6, 2024
Presented by MTA Staff	Agenda Item 6

a. Staff Updates

- Had a new driver in training that didn't pass the background check. Transdev will continue to recruit.

b. Calendar of Events – MTA Meetings

- April 2, 2024

Sage Stage Holiday Schedule (No Bus Service)

- 02/19/24 Presidents' Day Holiday