



AGENDA

SPECIAL MEETING

MAY 13, 2022

Sage Stage Conference Room

108 S Main Street, Alturas

Following the MCTC meeting at or about 10:20 a.m.

Or soon thereafter

Teleconference Number (712) 451-0647

Access Code 113785

108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

Meets First Tuesday
even-numbered months
after the MCTC meeting
or about 1:50 p.m.

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Bobby Ray
Director
City Representative

Elizabeth Cavasso
Director
County Supervisor
District IV

Cheryl Nelson
Director
City Councilmember

Mark Moriarity
Director
County at Large Member

Ned Coe
Alternate
County Supervisor
District I

Loni Lewis
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Niki Lemke
Chief Fiscal Officer

Michelle Cox
Executive Assistant Secretary

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** *Action*
4. **Consent Agenda** *Action*
 - a. Approve the minutes from the 4/05/22 MTA Regular Meeting.
5. **Regular Business**
 - a. Consider adopting Resolution 22-02 Authorizing Resolution for Federal Transit Administration Funds. *Action*
6. **Adjourn until next regular MTA meeting**, scheduled for June 7, 2022, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members	
Subject Consent Agenda	Meeting Date May 13, 2022
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type

- a. Approve minutes from the **04/05/22 MTA Regular Meeting**



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
April 5, 2022

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Bobby Ray
Cheryl Nelson
Elizabeth Cavasso
Mark Moriarity

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Representative, City of Alturas
Councilmember, City of Alturas
Board of Supervisors, District IV, Modoc County
County At-Large Member

Board Members Absent

Loni Lewis (Alternate)
Ned Coe (Alternate)

Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Executive Assistant Secretary

Public Present

None

1. **Call to Order** – Chair Dederick called the meeting to order at 2:26 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Ray to confirm agenda, seconded by Board Member Nelson. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 02/01/22 MTA Regular Meeting.
 - b. Financial Transactions 01/01/22 through 02/28/22.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Perry’s Automotive	3562	\$1,013.52	T-20 Schedule A, Fuel Filter, Bulbs
Perry’s Automotive	3582	\$1,529.84	T-18 Schedule A, Alignment, Control Arms Replaced
Perry’s Automotive	3589	\$2,035.40	T-17 Schedule A, Heater Thermostat, Tranny Gasket, Pan & Filter Replaced

- c. Year-To-Date revenue and expenditure report through 02/28/22.

Motion by Board Member Nelson to approve consent agenda items a through c above, seconded by Board Member Cavasso. All Ayes; motion carried.

5. Regular Business

- a. Consider adopting Resolution 22-01 Fiscal Year 2022-23 Budget.

Chief Fiscal Officer, Niki Lemke reported changes to the FY 2022-23 budget. Revenue increased due to CRRSAA and the CARES ACT both are COVID-19 grant funds. Expenses for vehicle maintenance and fuel have increased now that all services are back up and running. Purchased transportation, insurance, and auditor services increased as well.

Motion by Board Member Ray to adopt Resolution 22-01 Fiscal Year 2022-23 Budget, seconded by Board Member Rhoads All Ayes; motion carried.

- b. Consider adopting the policy and procedure for passenger rides.

Executive Director, Debbie Pedersen explained Sage Stage has experienced “no show” frequent offenders causing other passengers to miss out during that time frame. When a passenger makes a reservation or calls for a Dial-A-Ride pick up and then does not board the bus when the driver arrives or calls to cancel after the driver is in route to pick up the passenger it is considered a “no show.” If “no show” patterns emerge passengers will be given warning and a chance to correct the pattern before services are suspended for up to 30 days. Passengers that display violent or combative behavior on the bus will be immediately suspended for a minimum of 90 days. Passengers that break the rules as shown in the rider guide will be suspended for a minimum of 30 days. Any passenger receiving a suspension notice may file an appeal to the MTA governing board. The MTA board requested to amend the Sage Stage Policy and Procedure for passenger riders by removing the second paragraph and three conditions below the paragraph on page 2 of the policy.

Motion by Board Member Rhoads to adopt as amended policy and procedure for passenger rides, seconded by Board Member Moriarity. All Ayes; motion carried.

- c. Local Transportation and State Transit Assistance Funds Claims.

For information the MTA provided the TDA claims form. MTA is claiming \$123,000 LTF, \$95,284 STAF, and \$15,964 SGR for FY 2022-23.

6. System Update, Communications, and Calendar

- a. Staff update

There were no staff updates.

- b. Other Information

Calendar – consider future dates and events of interest:

05/30/22 Memorial Day Holiday; Office is closed-No Bus Service

06/07/22 MTA Meeting following the MCTC Meeting

07/04/22 Independence Day Holiday; Office is closed-No Bus Service

08/02/22 MTA Meeting following the MCTC Meeting; Annual BBQ

7. Adjournment

Motion to adjourn by Board Member Nelson at 2:38 p.m. seconded by Board Member Rhoads. All Ayes, motion carried. The next regular meeting will be Tuesday, June 7, 2022, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Executive Assistant Secretary

Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date May 13, 2022
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in bold:

- a. Consider adopting Resolution 22-02 Authorizing Resolution for Federal Transit Administration (FTA) Funds. ***Action***
 The annual FTA grants were submitted with a draft resolution on March 29, 2022. This resolution as a new requirement this year and needs approval from the Board. Staff recommends approval of Resolution 22-02 Authorizing Resolution for FTA funds.

MODOC TRANSPORTATION AGENCY

RESOLUTION No. 22-02

Authorizing Resolution for Federal Transit Administration (FTA) Funding Under FTA Section 5311 and 5311f with the California Department of Transportation

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the FTA to support capital/operating assistance projects for non-urbanized public transportation systems under FTA Section 5311 (and 5311f); and

WHEREAS, the California Department of Transportation (Caltrans) has been designated by the Governor of the State of California to administer these FTA funds for rural transit and intercity bus; and

WHEREAS, the Modoc Transportation Agency desires to apply for said financial assistance to permit operations of service in Modoc, Lassen, Plumas, Shasta, and Siskiyou counties and to Reno, NV, and Klamath Falls, OR; and providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency Board of Directors does hereby authorize the Executive Director or Chairperson to file and execute applications and all documents on behalf of with Caltrans to aid in the financing of capital/operating assistance projects pursuant to FTA Section 5311 (FTA C 9040.1G) as amended.

BE IT FURTHER RESOLVED that the MTA does hereby authorize such persons to act on behalf of the Agency and to execute any and all documents related to the FTA 5311 program.

PASSED AND ADOPTED this 13th day of May 2022, by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

John Dederick, Chair
Modoc Transportation Agency

ATTEST:

Debbie Pedersen, Executive Director
Modoc Transportation Agency