



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101

Phone (530) 233-6410

**MINUTES**

**Regular Meeting**

**February 1, 2022**

**Board Members Present**

John Dederick, Chair  
Kathie Rhoads, Vice Chair  
Bobby Ray  
Cheryl Nelson

Representative, City of Alturas  
Board of Supervisors, District III, Modoc County  
Representative, City of Alturas  
Councilmember, City of Alturas

**Board Members Absent**

Loni Lewis (Alternate)  
Ned Coe (Alternate)  
Elizabeth Cavasso  
Mark Moriarity

Councilmember, City of Alturas  
Board of Supervisors, District I, Modoc County  
Board of Supervisors, District IV, Modoc County  
County At-Large Member

**Staff Present**

Debbie Pedersen  
Niki Lemke  
Michelle Cox

Executive Director  
Chief Fiscal Officer  
Executive Assistant Secretary

**Public Present**

None

1. **Call to Order** – Chair Dederick called the meeting to order at 2:41 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Ray to confirm agenda, seconded by Board Member Nelson. All Ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 12/07/21 MTA Regular Meeting.
  - b. Financial Transactions 11/01/21 through 12/31/21.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Apex	3517	\$5,337.00	Labor new server installation
GSRMA	3526	\$3,925.23	Insurance
Perry's Automotive	3530	\$1,134.89	T-17 Schedule A, control arms
Perry's Automotive	3542	\$1,790.55	T-18 Schedule A, new fuel filter

- c. Year-To-Date revenue and expenditure report through 12/31/21.

Chief Fiscal Officer, Niki Lemke reported an error in the Summary of Incidental Expenditures. Transaction 3526 in the amount of \$3,925.23 to GSRMA should have been paid by MCTC. It was accidentally paid by MTA and then reimbursed.

Motion by Board Member Ray to approve consent agenda items a through c above, seconded by Board Member Nelson. All Ayes; motion carried.

## 5. Regular Business

### a. Review rents at 112 S. Main Street (A P Tech tenant)

Executive Director, Debbie Pedersen reported that in 2021, the Board opted to not raise rent due to a low CPI and the pandemic; rent remained at \$423.00 per month. Based on the 2021, Western CPI of 6.5%, rent could be raised to \$450.00 per month.

Motion by Board Member Ray to raise the rent for 112 S. Main Street (A P Tech tenant) to \$450.00 per month, seconded by Board Member Nelson. All Ayes; motion carried.

### b. Fair Political Practices Form 700 due April 1, 2022.

Chair, Dederick announced the Fair Political Practice Form 700 is due by April 1, 2022

## 6. System Update, Communications, and Calendar

### a. Staff update

Federal Transit Administration (FTA) 5310 call for projects - Southern Cascade Non-Emergency Medical Transportation.

Southern Cascades Community Services District has submitted an application to the FTA for a non-emergency vehicle. Because the vehicle will be housed in Lassen County, Susanville supported and helped with the application process.

### b. Other Information

Calendar – consider future dates and events of interest:

02/21/22 Presidents' Day Holiday; Office is closed-No Bus Service

04/05/22 MTA Meeting following the MCTC Meeting

06/07/22 MTA Meeting following the MCTC Meeting

## 7. Adjournment

Motion to adjourn by Board Member Ray at 2:48 p.m. seconded by Board Member Nelson. All Ayes, motion carried. The next regular meeting will be Tuesday, April 5, 2022, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,



Michelle Cox  
Executive Assistant Secretary