



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
December 7, 2021

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Bobby Ray
Elizabeth Cavasso
Cheryl Nelson
Mark Moriarity

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Representative, City of Alturas
Board of Supervisors, District IV, Modoc County
Councilmember, City of Alturas
County At-Large Member

Board Members Absent

Loni Lewis (Alternate)
Ned Coe (Alternate)

Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Executive Assistant Secretary

Public Present

None

1. **Call to Order** – Chair Dederick called the meeting to order at 2:35 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Cavasso to confirm agenda, seconded by Board Member Ray. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 10/05/21 MTA Regular Meeting.
 - b. Financial Transactions 09/01/21 through 10/31/21.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Perry’s Automotive	3500	\$7,243.85	T-18 Replace EGR (Exhaust Gas Recirculation) valve, Fan clutch, radiator, cooling fan clutch, AC system belt, serpentine belt.

- a. Year-To-Date revenue and expenditure report through 10/31/21.

Motion by Board Member Ray to approve consent agenda items a through c above, seconded by Board Member Cavasso. All Ayes; motion carried.

5. Regular Business

- a. California Highway Patrol Terminal Inspection and General Public Paratransit Vehicle certification.

Executive Director, Debbie Pedersen reported the CHP Terminal Inspection and GPPV certification went very well. Officer Maxwell inspected the buses on October 8, 2021, and he was very impressed. Maxwell stated, "he had never seen buses that clean and well taken care of."

- b. Accept the FY 2020/21 Fiscal Audits.

Chief Fiscal Officer, Niki Lemke reported it is required by law to have the Fiscal Audits completed annually. The audits were completed by Clay Singleton of Singleton and Auman PC. Minor findings include a small overage in marketing for newspaper ads and a decline in farebox recovery ratio. In June 2020 Assembly Bill 90 was signed into law providing relief for transit operators from the COVID-19 pandemic and waiving requirements for farebox recovery. There were no major findings.

Motion by Board Member Ray to accept the FY 2020/21 Fiscal Audits, seconded by Board Member Cavasso. All Ayes; motion carried.

- c. Accept the 2020/21 Triennial Performance Audit.

The Transportation Development Act (TDA) requires the 3-year audit to maintain funding eligibility. Moore & Associates did an excellent job completing the audit. The eight-chapter audit contains an executive summary, audit scope and methodology, program compliance, prior recommendations, data reporting analysis, performance analysis, functional review, and findings & recommendations. The data and information provided in the detailed audit will be beneficial for future planning.

Motion by Board Member Ray to accept the 2020/21 Triennial Performance Audit, seconded by Board Member Rhoads. All Ayes; motion carried.

- d. Adopt Resolution 21-02 Calendar Year 2022 Designated Signatories for Plans and Programs.

Debbie Pedersen explained this is an annual resolution that authorizes the Chair and Executive Director to execute agreements, contracts, and documents.

Motion by Board Member Cavasso to adopt Resolution 21-02 Calendar Year 2022 Designated Signatories for Plans and Programs, seconded by Board Member Nelson. All Ayes; motion carried.

- e. Nominate Chair and Vice Chair for Calendar Year 2022.

Motion made by Board Member Moriarity to nominate John Dederick as Chair, seconded by Board Member Cavasso. Motion made by Board Member Moriarity to nominate Kathie Rhoads as Vice Chair, seconded by Board Member Cavasso. All Ayes; motion carried.

6. System Update, Communications, and Calendar

- a. Staff updates

Plumas Transit connection at Hallelujah Junction – Sage Stage Reno Service.

Plumas Transit is interested in connecting bus services to Reno. They have been in contact with MTA and Executive Director, Pedersen over the years working on plans to make the connection a go. Plumas Transit would transport their passengers to the Hallelujah Junction to connect with Sage Stage on Monday's, Wednesday's, and Friday's at 11:00a.m. when

Sage Stage is in route to Reno. Plumas passengers would have to call and make reservations in advance to guarantee an open seat. Board Members would like approval from First Transit before the connection service begins.

Passenger suspension

Due to unruly behavior a passenger has been suspended from riding the Sage Stage bus for 90 days. He tried to strike the driver when he was told he had to pay the fare or get off the bus. He has been aggressive in the past and curses on the bus. He came into the office after being told by the Alturas Police Department to stay away, cursing, and yelling at staff. The APD told him again to stay away. Starting February 3, 2022, he can ride again with good behavior.

b. Other Information

Calendar – consider future dates and events of interest:

12/23/21 Christmas Holiday; Office is closed-No Bus Service

12/24/21 Christmas Holiday; Office is closed-No Bus Service

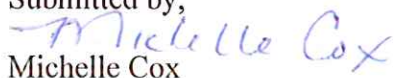
12/31/21 New Years' Holiday; Office is closed-No Bus Service

02/01/22 MTA Meeting following the MCTC Meeting

7. Adjournment

Motion to adjourn by Board Member Moriarity at 2:57 p.m. seconded by Board Member Cavasso. All Ayes, motion carried. The next regular meeting will be Tuesday, February 1, 2022, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,



Michelle Cox

Executive Assistant Secretary