



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101

Phone (530) 233-6410

**MINUTES
Regular Meeting
August 3, 2021**

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Cheryl Nelson

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors, District IV, Modoc County
Representative, City of Alturas
Councilmember, City of Alturas

Board Members Absent

Loni Lewis (Alternate)
Mark Moriarity

Councilmember, City of Alturas
County At-Large Member

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Executive Assistant Secretary

Public Present

Kathi Cravens
Kathy Grah
Javed Iqbal
Tamara Rich
Kristen Kingsley, P.E.

Ned Coe (Alternate)

First Transit, General Manager
Caltrans District 2, Planning & Regional Planning Chief
Caltrans District 2, Project Manager
Caltrans District 2, Regional Planning Liaison
Caltrans District 2, Deputy District Asset, Program, and Project Management
Board of Supervisors, District I, Modoc County

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 1:31 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Ray to confirm agenda, seconded by Board Member Nelson. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 06/01/21 MTA Regular Meeting.
 - b. Financial Transactions 05/01/21 through 06/30/21.

Summary of Incidental Expenditures:

| Vendor | Transaction | Amount | Explanation |
|--------------------|-------------|------------|---|
| Sign Creations | 3405 | \$1,300.00 | Remove wrap from T-14 |
| Costco | 5721 | \$1,072.49 | Video camera system |
| Perry's Automotive | 3371 | \$2,154.04 | Schedule A & reductant tank heater T-18 |
| Perry's Automotive | 3376 | \$1,892.76 | Schedule A & reductant tank heater T-20 |
| Perry's Automotive | 3398 | \$2,083.21 | Fan clutch A/C, ramp switch, door T-20 |

- c. Year-To-Date revenue and expenditure report through 06/30/21.

Motion by Board Member Rhoads to approve consent agenda items a through c above, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a. Consider approval of the FY 20/21 Local Transportation Fund and Investments - Annual True Up and Reconciliation.

Niki Lemke reported under the Transportation Development Act and the California Code of Regulations no operator or transit provider shall receive Local Transportation Funds (LTF) or State Transit assistance Funds (STAF) exceeding actual net costs. To balance and return any unused funds to the trust accounts we prepare an annual "End of Year True Up & Reconciliation."

The Local Agency investment Funds (LAIF) account reserve of \$620K is based on the MTA 5-year Operating Plan. Any interest earned above that amount is transferred back to the LTF Trust account for reallocation. Per LAIF policy, only funds of \$5K and above can be transferred. MTA's overage is \$5,537.10 therefore \$6,000.00 will be transferred.

MTA has an unused balance of \$70,381.59 in LTF funds. This balance is applied to the FY 2021/22 years budget of \$160,000 therefore \$90,218.41 due in LTF funds will be transferred to MTA as funds become available.

Motion by Board Member Cavasso to approve the FY 20/21 Local Transportation Fund and Investments-Annual True Up and Reconciliation, seconded by Board Member Nelson. Roll call was taken, all present. All Ayes; motion carried.

- b. Update regarding the Sage Stage Plaza vandalism.

Pedersen reported MTA received a reimbursement check for \$9600.00 from the insurance company to cover the damages caused by vandalism in the Sage Stage Plaza. We are waiting for the sculpture to be replaced and the new concrete furniture to arrive. MTA purchased a new camera system; we are waiting for the contractor to install the new system.

- c. 2021 Modoc Harvest Farmer's Market schedule.

The Farmer's Market is held at the Sage Stage Plaza every other Saturday from nine to noon. A schedule was provided for anyone interested in attending.

6. System Update, Communications, and Calendar

- a. **Staff updates**

Update on drivers

Pedersen reported we are down one driver. A recent hire decided this was not the job for him.

b. Other Information

Calendar – consider future dates and events of interest:


09/06/21 Labor Day-MCTC/MTA office is closed-No Bus Service

10/05/21 MTA Meeting

7. Adjournment

Motion to adjourn by Board Member Nelson at 1:38 p.m. seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, October 5, 2021, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,



Michelle Cox

Executive Assistant Secretary

