



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
June 1, 2021

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Cheryl Nelson
Mark Moriarity

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors, District IV, Modoc County
Representative, City of Alturas
Councilmember, City of Alturas
County At-Large Member

Board Members Absent

Ned Coe (Alternate)
Loni Lewis (Alternate)

Board of Supervisors, District 1, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary II

Public Present

Kim Dodds
Kelly Zolotoff
Javed Iqbal
Tamara Rich
Kristen Kingsley, P.E.

Assistant Public Works Director, City of Alturas
Caltrans District 2, SHOP & non-SHOP Coordinator
Caltrans District 2, Project Manager
Caltrans District 2, Regional Planning Liaison
Caltrans District 2, Deputy District Asset, Program, and Project Management

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:48 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Moriarity to confirm agenda, seconded by Board Member Nelson. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 04/06/21 MTA Regular Meeting.
 - b. Financial Transactions 03/01/21 through 04/30/21.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Perry's Automotive	3329	\$1,032.26	Change Reductant Heater (DEF Sensor)

- c. Year-To-Date revenue and expenditure report through 04/30/21.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES). Information regarding the grant tracking matrix.

Executive Director, Pedersen reported the Sage Stage delivery service was discontinued today. Intercity routes will resume Monday June 7, 2021. Social distancing seat covers are being removed from the buses. Masks will still be mandatory to board the bus as required by Federal Regulation.

Chief Fiscal Officer, Niki Lemke provided information regarding the CARES Funding. Modoc Transportation Agencies CARES Grant Funding for FY 19/20 is as follows:

- CARES round 1 5311(f) \$79,943.13
- CARES round 1 5311 \$60,564.00
- CARES round 2 5311 \$39,412.25

- b. Update/ information regarding Sage Stage Plaza vandalism.

Debbie Pedersen explained Swanson and Associates is the claim adjuster for Golden State Risk Management Authority (GSRMA) and we have been working to resolve the damages incurred at the Sage Stage Plaza. It was proposed that some sculpture artwork could be designed to cover the damage to the welcome banner. Our \$1,000.00 deductible is being waived because we chose this over replacing the banner. The tables and benches will be replaced with similar precast furniture. Cameras will be installed in the Plaza around the same time the repairs are made.

- c. Consider adopting Resolution 20-01b rev. Final FY 2020-21 Budget.

Chief Fiscal Officer, Niki Lemke explained changes to the Final FY 2020-21 Budget. Due to COVID -19 and suspension of intercity bus routes revenues from FTA 5311(f) intercity route grant funds, farebox, and local government collaborative – LTSA Reno Route decreased. Expenses for vehicle maintenance & repair, fuel cost, and salaries & labor also decreased.

Motion by Board Member Ray to adopt Resolution 20-01b rev. Final FY 2020/21 Budget, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- d. Fixed Asset Inventory and year end Disposition of Assets.

Lemke provided an inventory list of fixed assets and office equipment. New depreciation and the donation of T-16 to the Fort Bidwell Indian Reservation are the only changes this year.

- e. Authorize the Executive Director to solicit Invitation for Bids for Bus T-14 and award to the highest bidder.

T-14 has exceeded the life standard. It is time to retire the bus.

Motion by Board Member Ray to authorize the Executive Director to solicit Invitation for Bids for Bus T-14 and award to the highest bidder, seconded by Board Member Cavasso Roll call was taken, all present. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. Staff updates

Pedersen reported we are very excited to have two new drivers. David Ertle and Michael Bearden have joined the Sage Stage team.

b. Other Information

Calendar – consider future dates and events of interest:

- 07/05/21 Independence Day – MCTC office is closed – No Bus Service
- 08/03/21 MTA Meeting; Sage Stage Conference Room
- 09/06/21 Labor Day-MCTC office is closed-No Bus Service
- 10/05/21 MTA Meeting; Sage Stage Conference Room

7. Adjournment

Motion to adjourn by Board Member Rhoads at 3:01 p.m. seconded by Board Member Moriarity. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, August 3, 2021, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 12:50 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Assistant Secretary II