



**AGENDA
JUNE 1, 2021
1:50 PM OR SOON THEREAFTER
REGULAR MEETING
VIA TELECONFERENCE
SAGE STAGE CONFERENCE ROOM
108 S. MAIN ST. ALTURAS, CA 96101**

<http://sagestage.com>

NOTICE OF TEMPORARY PROCEDURES FOR MTA MEETINGS

On March 17, 2020 California Governor Gavin Newsom issued **Executive Order N-29-20**. This order removes the requirement that a location be made available for the public to gather for purposes of observing and commenting at the meeting. In response to the COVID-19 pandemic, Modoc Transportation Agency will be enacting social distancing procedures for the MTA Board, the public, and staff. Additionally, members of the Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

To protect the public, staff, and the MTA Board, members of the public are encouraged to participate in Board Meetings Via Teleconference.

To participate in the meeting:

Teleconference Number (712) 451-0647

Access Code 113785



108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

*Meets First Tuesday
even-numbered months
after MCTC meeting
or about 2:00 p.m.*

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Bobby Ray
Director
City Representative

Elizabeth Cavasso
Director
County Supervisor
District IV

Cheryl Nelson
Director
City Councilmember

Mark Moriarity
Director
County at Large Member

Ned Coe
Alternate
County Supervisor
District I

Loni Lewis
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Niki Lemke
Chief Fiscal Officer

Michelle Cox
Assistant Secretary II

AGENDA

REGULAR MEETING

JUNE 1, 2021

SAGE STAGE CONFERENCE ROOM

108 S Main St.
Alturas, CA 96101

Teleconference Number (712) 451-0647
Access Code 113785

Following the MCTC meeting at or about 1:45 p.m., or soon thereafter

1. Call to Order –

a. Roll Call

2. Public Forum - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.

3. Confirm Agenda

Action

4. Consent Agenda

Action

- a. Approve the minutes from the 04/06/21 MTA Regular Meeting.
2. Financial Transactions 03/01/21 through 04/30/21.
3. YTD expenditures through 04/30/21.

5. Regular Business

Information/Action

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES). Information regarding the grant tracking matrix.
- b. Update/information regarding Sage Stage Plaza vandalism.
- c. Consider adopting Resolution 20-01 rev. Final FY 2020-21 Budget.
- d. Consider approving the Fixed Asset Inventory and year end Disposition of Assets.
- e. Authorize the Executive Director to solicit Invitation for Bids for Bus T-14 and award to the highest bidder.

6. Staff Updates and Calendar of Events

Information

- a. Staff updates
- b. Calendar of Events

7. Adjourn until next regular MTA meeting, scheduled for August 3, 2021, (Tuesday) in the Sage Stage Conference Room, 108 S Main Street, Alturas, CA, at about 12:50 p.m., following the MCTC meeting.



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101

Phone (530) 233-6410

MINUTES
Regular Meeting
April 6, 2021

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Loni Lewis (Alternate)

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors, District IV, Modoc County
Representative, City of Alturas
Councilmember, City of Alturas

Board Members Absent

Ned Coe (Alternate)
Cheryl Nelson
Mark Moriarity

Board of Supervisors, District 1, Modoc County
Councilmember, City of Alturas
County At-Large Member

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary II

Public Present

Kim Dodds

Assistant Public Works Director, City of Alturas

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:30 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Ray to confirm agenda, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 02/02/21 MTA Regular Meeting.
 - b. Financial Transactions 01/01/21 through 02/28/21.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 02/28/21.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a.** Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES).

Executive Director, Pedersen reported that round three for the 5311 CARES is slowly moving through the approval process. Round three is the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA). MTA is in the process of applying for \$398,000.00 in grant funding through CRRSAA. The funding will be budgeted over a 5-year period.

- b.** Consider adopting Resolution 21-01 Fiscal Year 2021/22 Budget.

Chief fiscal Officer, Niki Lemke explained some of the changes for the FY 2021/22 Budget. Due to COVID-19 Sales Tax Revenue, Farebox Revenue, and FTA5311f Grant Funds have declined. Expenses for Salaries/Labor, Vehicle Maintenance & Repair, and Fuel have also declined due to COVID-19.

Motion by Board Member Ray to adopt Resolution 21-01 Fiscal Year 2021/22 Budget, seconded by Board Member Rhoads. Roll call was taken, Board Members Dederick, Rhoads, Ray, and Lewis all present. All Ayes; motion carried.

- c.** Information regarding the Local Transportation Fund and State Transit Assistance Fund claims.

Niki Lemke reported the MTA Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund annual project and expenditure plan claim for FY 2020/21 is \$160,600.00 for LTF and \$86,504.00 for STA.

- d.** Information regarding the Agency Drug & Alcohol audit.

Executive Director, Debbie Pedersen reported that the Federal Transit Administration (FTA) and Caltrans are required by Federal regulations to audit and review nonprofit transit agencies drug and alcohol programs. They pool a third of the transit agencies each year and make sure they are complying. First Transit will provide most of the information needed for the web-based interview.

- e.** Information regarding purchase of a new passenger bus T-22.

Pedersen provided information regarding the purchase of a new bus T-22. The bus will seat 12 passengers plus 2 wheelchairs and run-on gasoline and not diesel. CalACT's new contract has changed to "Buy America" to meet Federal regulations, therefore the bus will take about 6 months to build.

6. System Update, Communications, and Calendar

- a. Staff updates**

Pedersen reported on the vandalism of the banner and picnic tables that occurred between March 29th and 30th 2021 in the Sage Stage Plaza. A police report and insurance claim have been filed. Quotes for repairing the banner, replacing the picnic tables, and installing a security system will be available soon.

Drivers Safety Award

The Sage Stage drivers received the West Region Winter Safety Campaign FY 2021 zero preventable collisions/Injuries plaque from First Transit.

b. Other Information

Calendar – consider future dates and events of interest:

04/06/21 MTA Meeting; Sage Stage Conference Room

05/31/21 Memorial Day – MCTC office is closed – No Bus Service

06/01/21 MTA Meeting; Sage Stage Conference Room

7. Adjournment

Motion to adjourn by Board Member Rhoads at 2:54 p.m. seconded by Board Member Ray. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, June 1, 2021, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Assistant Secretary II

Modoc Transportation Agency
Transactions by Account
As of April 30, 2021

Date	Num	Name	Amount	Balance
LAIF-8025001 (\$620K)				624,854.45
04/15/2021	1672176	Interest	682.65	625,537.10
Total LAIF-8025001 (\$620K)			682.65	625,537.10
Plumas Operating MTA-0477				260,606.78
Reserve - LTF / LCTOP Exchange				38,491.00
04/20/2021			10,618.00	49,109.00
Total Reserve - LTF / LCTOP Exchange			10,618.00	49,109.00
Reserve - Vehicles				46,350.00
Total Reserve - Vehicles				46,350.00
Reserve - Building Improvements				17,843.26
Total Reserve - Building Improvements				17,843.26
Plumas Operating MTA-0477 - Other				157,922.52
03/01/2021	3313	Ed Staub & Sons	-27.78	157,894.74
03/01/2021	3314	City Of Alturas	-82.14	157,812.60
03/01/2021	3315	Verizon Wireless	-176.02	157,636.58
03/01/2021	30121	Tnet Broadband Internet, LLC	-48.00	157,588.58
03/01/2021	3316	Pepsi-Cola Bottling Company	-39.99	157,548.59
03/01/2021	3317	Pacific Power	-748.80	156,799.79
03/01/2021	3318	Siskiyou Fire Equipment	-157.00	156,642.79
03/01/2021	3319	Modoc County Record	-958.52	155,684.27
03/02/2021		Farebox	27.00	155,711.27
03/02/2021		Farebox	9.00	155,720.27
03/02/2021	3320	Ed Staub & Sons	-14.89	155,705.38
03/02/2021	3321	Ed Staub & Sons	-648.96	155,056.42
03/03/2021		Farebox	13.00	155,069.42
03/03/2021	3322	EDI Media	-150.00	154,919.42
03/03/2021	30321	Basys Processing, Inc.	-147.10	154,772.32
03/03/2021	3323	First Transit, Inc.	-16,488.66	138,283.66
03/04/2021		Farebox	12.00	138,295.66
03/04/2021	3324	Frontier Communications	-113.26	138,182.40
03/05/2021		Farebox	13.00	138,195.40
03/08/2021	30821	Amazon	-29.70	138,165.70
03/08/2021	3325	Perry's Automotive	-438.26	137,727.44
03/09/2021		Farebox	12.00	137,739.44
03/09/2021		Farebox	19.00	137,758.44
03/09/2021	3326	Ray Morgan Company	-109.66	137,648.78
03/09/2021	3327	Waste Management	-27.85	137,620.93
03/09/2021		AP - Tech	423.00	138,043.93
03/09/2021	30921	TCE Communications	-50.22	137,993.71
03/10/2021		Farebox	14.00	138,007.71
03/10/2021	31021	Four Seasons Supply	-64.30	137,943.41
03/11/2021		Farebox	15.00	137,958.41
03/12/2021		Farebox	33.56	137,991.97
03/15/2021	31521	Amazon	-209.12	137,782.85
03/15/2021	3328	Frontier Communications	-109.61	137,673.24

Modoc Transportation Agency
Transactions by Account
As of April 30, 2021

Date	Num	Name	Amount	Balance
03/15/2021	3329	Perry's Automotive	-1,032.26	136,640.98
03/15/2021	3330	Sloan Sakai Yeung & Wong LLP	-53.00	136,587.98
03/16/2021		Farebox	21.00	136,608.98
03/16/2021		Farebox	2.00	136,610.98
03/16/2021		STAF / SGR Q2	19,253.30	155,864.28
03/16/2021		LTF	10,458.38	166,322.66
03/16/2021	31521	Alturas Auto Parts	-21.78	166,300.88
03/17/2021		Farebox	29.00	166,329.88
03/17/2021		Farebox	10.00	166,339.88
03/18/2021		Farebox	14.00	166,353.88
03/18/2021		Farebox	10.00	166,363.88
03/19/2021		Farebox	12.00	166,375.88
03/22/2021	3331	Ed Staub & Sons	-177.99	166,197.89
03/23/2021		Farebox	18.00	166,215.89
03/23/2021		Farebox	18.00	166,233.89
03/23/2021	3332	Fredrick Janitorial	-275.00	165,958.89
03/23/2021		AP - Tech	423.00	166,381.89
03/24/2021		Farebox	22.85	166,404.74
03/24/2021	3333	Verizon Wireless	-176.02	166,228.72
03/25/2021		Farebox	13.00	166,241.72
03/26/2021		Farebox	18.91	166,260.63
03/29/2021	3334	Perry's Automotive	-575.67	165,684.96
03/30/2021		Farebox	21.04	165,706.00
03/30/2021		Farebox	45.00	165,751.00
03/30/2021	33021	Tnet Broadband Internet, LLC	-48.00	165,703.00
03/30/2021	3335	City Of Alturas	-82.88	165,620.12
03/30/2021	3336	Pacific Power	-613.92	165,006.20
03/30/2021	3337	Les Schwab Tires	-37.00	164,969.20
03/30/2021	3338	Modoc County Record	-49.50	164,919.70
03/31/2021		Farebox	9.00	164,928.70
04/01/2021	3339	Modoc County Transportation Commission	-5,930.17	158,998.53
04/01/2021		Farebox	19.00	159,017.53
04/02/2021		Farebox	32.00	159,049.53
04/05/2021	3340	Pepsi-Cola Bottling Company	-39.99	159,009.54
04/05/2021	3341	First Transit, Inc.	-18,187.55	140,821.99
04/05/2021	3342	Teams By Design, Inc	-549.67	140,272.32
04/05/2021	3343	Ed Staub & Sons	-879.86	139,392.46
04/05/2021		Farebox	10.00	139,402.46
04/05/2021	40521	Amazon	-319.39	139,083.07
04/05/2021	40521	Wal Mart	-157.63	138,925.44
04/05/2021	40521	Basys Processing, Inc.	-82.05	138,843.39
04/05/2021	3344	Frontier Communications	-113.26	138,730.13
04/05/2021	3345	EDI Media	-150.00	138,580.13
04/05/2021	3346	Modoc County Record	-958.52	137,621.61
04/05/2021		Farebox	26.00	137,647.61

Modoc Transportation Agency
Transactions by Account
As of April 30, 2021

Date	Num	Name	Amount	Balance
04/06/2021		Farebox	19.00	137,666.61
04/07/2021	3347	Perry's Automotive	-1,867.76	135,798.85
04/07/2021	40721	Amazon	-27.62	135,771.23
04/08/2021		Farebox	23.00	135,794.23
04/08/2021		Farebox	21.05	135,815.28
04/09/2021		Farebox	22.00	135,837.28
04/12/2021		Farebox	56.00	135,893.28
04/12/2021	41221	TCE Communications	-49.69	135,843.59
04/13/2021		Farebox	30.00	135,873.59
04/13/2021		MCTC	4,282.35	140,155.94
04/14/2021		Farebox	34.00	140,189.94
04/15/2021		Farebox	24.00	140,213.94
04/16/2021		Farebox	27.75	140,241.69
04/16/2021	3348	Frontier Communications	-110.20	140,131.49
04/16/2021	3349	Waste Management	-64.48	140,067.01
04/16/2021	3350	Ray Morgan Company	-174.04	139,892.97
04/16/2021	3351	Les Schwab Tires	-60.00	139,832.97
04/16/2021		LTF	11,005.34	150,838.31
04/16/2021		FTA 5311 - CARES ACT Rnd 2	39,412.25	190,250.56
04/20/2021		Farebox	16.00	190,266.56
04/20/2021		Farebox	15.00	190,281.56
04/20/2021	3352	Les Schwab Tires	-116.75	190,164.81
04/20/2021		Farebox	50.00	190,214.81
04/21/2021		Farebox	25.80	190,240.61
04/21/2021	3353	Les Schwab Tires	-79.96	190,160.65
04/22/2021		Farebox	26.00	190,186.65
04/23/2021		Farebox	27.00	190,213.65
04/23/2021		AP - Tech	423.00	190,636.65
04/26/2021	3354	Verizon Wireless	-176.10	190,460.55
04/26/2021	3355	Les Schwab Tires	-119.96	190,340.59
04/26/2021	3356	Trillium Solutions	-560.00	189,780.59
04/27/2021		Farebox	21.30	189,801.89
04/27/2021		Farebox	15.00	189,816.89
04/27/2021	3357	Fredrick Janitorial	-275.00	189,541.89
04/28/2021		Farebox	24.00	189,565.89
04/28/2021	3358	Pacific Power	-535.05	189,030.84
04/28/2021	3359	Perry's Automotive	-2,316.06	186,714.78
04/28/2021	3360	Ed Staub & Sons	-29.30	186,685.48
04/29/2021		Farebox	26.00	186,711.48
04/30/2021		Farebox	30.00	186,741.48
Total Plumas Operating MTA-0477 - Other			28,818.96	186,741.48
Total Plumas Operating MTA-0477			39,436.96	300,043.74
Treasurer Operating MTA-650				0.00
Total Treasurer Operating MTA-650				0.00
TOTAL			40,119.61	925,580.84

Modoc Transportation Agency

Company Snapshots (As of 05-12-21)



Modoc Transportation Agency
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF-8025001 (\$620K)	625,537.10
Plumas Operating MTA-0477	
Reserve - LTF / LCTOP Exchange	49,109.00
Reserve - Vehicles	46,350.00
Reserve - Building Improvements	17,843.26
Plumas Operating MTA-0477 - Other	186,741.48
Total Plumas Operating MTA-0477	<u>300,043.74</u>
Total Checking/Savings	<u>925,580.84</u>
Other Current Assets	
Undeposited Funds	69.85
Total Other Current Assets	<u>69.85</u>
Total Current Assets	<u>925,650.69</u>
Fixed Assets	<u>1,763,602.95</u>
TOTAL ASSETS	<u>2,689,253.64</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	529.91
Other Current Liabilities	
Def Rev - SGR 20/21	8,561.31
Def Rev - SGR 19/20	14,215.77
Def Rev - SGR 18/19	13,868.13
Def Rev - SGR 17/18	86.66
Total Other Current Liabilities	<u>36,731.87</u>
Total Current Liabilities	<u>37,261.78</u>
Total Liabilities	<u>37,261.78</u>
Equity	
Opening Bal Equity	654,612.39
Retained Earnings	1,970,455.80
Net Income	26,923.67
Total Equity	<u>2,651,991.86</u>
TOTAL LIABILITIES & EQUITY	<u>2,689,253.64</u>

8:18 AM

05/12/21

Accrual Basis

Modoc Transportation Agency

Profit & Loss

July 2020 through April 2021

	Jul '20 - Apr 21
Ordinary Income/Expense	
Income	
CoVID - 5311 Reimb.	84,113.19
CoVID - 5311f Reimb.	79,943.13
LTF / LCTOP Exchange	10,618.00
Farebox	
Dial A Ride Fares	2,540.42
Klamath Falls Fares	744.50
Redding Fares	662.00
Reno Fares	2,309.00
Total Farebox	6,255.92
Interest	5,369.42
LTF	126,271.71
Other Income (Misc.)	321.38
Rents/Leases	17,500.05
STAF	56,601.00
Total Income	386,993.80
Expense	
Fund Transfer - Year End	15,000.00
Building Maint / Improve	452.00
Insurance	4,253.54
Labor (Contract Admin)	75,269.12
Legal Notices	189.00
Marketing/Promotions	11,734.44
Materials/Supplies Consumed	
Fuel/Lubricants	9,215.69
Office Supplies	2,752.28
Shop & Bus Supplies	2,624.62
Total Materials/Supplies Consumed	14,592.59
Purchased Transportation	178,466.31
Services - Prof./Specialized	
Accounting / Auditor Services	7,250.00
IT Service & Support	9,270.77
Legal Services	53.00
Services - Other (Misc.)	4,101.00
Vehicle Maintenance	
T21	1,138.17
T14	3,465.71
T17	7,417.63
T18	5,491.47
T19	3,566.16
T20	1,505.23
Vehicle Maintenance - Other	157.00
Total Vehicle Maintenance	22,741.37
Total Services - Prof./Specialized	43,416.14
Travel/Staff Training	866.21
Uniforms	549.67
Utilities	15,281.11
Total Expense	360,070.13
Net Ordinary Income	26,923.67
Net Income	26,923.67

Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date June 1, 2021
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in bold:

- a. Update regarding Sage Stage services and Coronavirus Aid, Relief, and Economic Security Act (CARES).
- b. Update/information regarding Sage Stage Plaza vandalism.
Swanson and Associates is the claim adjuster for Golden State Risk Management Authority (GSRMA) and we have been working with them to resolve the damages incurred at the Sage Stage Plaza. It was proposed that some **sculpture artwork** could be designed to cover the damage to the welcome banner; our \$1,000 deductible is being waived because we chose this over replacement of the banner (cost of \$10,000+) or restoration (cost of \$7,950). The tables and benches will be replaced with like precast furniture.
- c. Consider adopting **Resolution 20-01 rev. Final FY 2020-21 Budget**.
- d. **Fixed Asset Inventory** and year end **Disposition of Assets**.
- e. Authorize the Executive Director to solicit Invitation for Bids for Bus T-14 and award to the highest bidder.

MODOC TRANSPORTATION AGENCY
FTA GRANT SUMMARY
FY 2019 - 2023

			GRANT AMOUNT	19/20		20/21		21/22		22/23		Total	Grant Balance
				5311(f)	5311	5311(f)	5311	5311(f)	5311	5311(f)	5311		
64CO19-01005	FTA (2019)	5311(f)	\$ 178,212.00	\$ 100,798.53								\$ 100,798.53	\$ 77,413.47
64KO20-1259	CARES Rnd1	5311(f)	\$ 195,669.00	\$ 79,943.13								\$ 79,943.13	\$ 115,725.87
64KO20-1369	CARES Rnd2	5311(f)	\$ 398,149.00									\$ -	\$ 398,149.00
64O20-01039	CARES Rnd1	5311	\$ 60,564.00		\$ 60,564.00							\$ 60,564.00	\$ -
64VO20-01328	CARES Rnd2	5311	\$ 151,063.00		\$ 39,412.25							\$ 39,412.25	\$ 111,650.75
Pending Contract	FTA (2020)	5311(f)	\$ 196,782.00									\$ -	\$ 196,782.00
Pending Contract	FTA (2020)	5311	\$ 58,637.00		\$ 52,239.56							\$ 52,239.56	\$ 6,397.44
Pending Application	FTA (2021)	5311	\$ 60,882.00									\$ -	\$ 60,882.00
Pending Application	FTA (2021)	5311(f)	\$ -									\$ -	\$ -
Pending Application	CRRSAA	5311	\$ 160,958.00									\$ -	\$ 160,958.00
												\$ -	\$ -
												\$ -	\$ -
												\$ -	\$ -
Sub Total				\$ 180,741.66	\$ 152,215.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fiscal Year Total					\$ 332,957.47		\$ -		\$ -		\$ -		
Total Expenses					\$ 473,827.64								
Balance Paid in Local Funds					\$ 140,870.17								

No Carry Forward

No Carry Forward



RAS





MODOC TRANSPORTATION AGENCY
Revised RESOLUTION No. 20-01b
REVISED Fiscal Year (FY) 2020/21 Budget

WHEREAS, the Modoc Transportation Agency (MTA) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 20/21 Transportation Development Act (TDA) funds on March 31, 2020 in the Findings of Apportionment and MCTC Resolution 20-03 LTF And STAF Allocation Instructions to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MTA FY 2020/21 revised Budget, as shown in Attachment A, includes revenues from TDA, Federal Transit Assistance, State Transit Bonds (Prop 1B CTAF), Lassen County Transportation Commission, Sub-Leases/Rents, fare revenue, and grant sources identified in Resolution 19-05 Authorized Signatories for Plans and Programs; and

WHEREAS, the MTA FY 2020/21 revised Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Agency grants and programs; and

WHEREAS, the MTA authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with a subsequent approval by MTA.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this FY 2020/21 revised Budget (\$548,276)

PASSED AND ADOPTED this 1st day of June, 2021 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

ATTEST:

John Dederick, Chairman

Debbie Pedersen, Executive Director

Modoc Transportation Agency
FY 2020/21 Budget
20-01b - Attachment A

Adopted 6/1/21 (20-01b)				
REVENUES				
	Operating	Capital Expense/Reserve	Budget 20/21 (ORIGINAL)	Difference
Facility Sub-Lease - AP Tech Drug & Alcohol	\$ 22,205		\$ 22,205	\$ -
LTF - Sales Tax Revenue Estimate - (FY 20/21)	\$ 109,825	\$ 23,175	\$ 133,000	\$ -
STAF - Estimate FY (20/21)	\$ 72,169		\$ 90,382	\$ (18,213)
State of Good Repair - Reserve (20/21)		\$ 14,458	\$ 14,458	\$ -
LCTOP Swap w/Tehama		\$ 10,618	\$ 19,070	\$ (8,452)
Local Gov Collaborative - LTSA Reno Route	\$ 5,000		\$ 30,000	\$ (25,000)
FTA 5311 Operating Assistance (19/20 Grant)	\$ 52,240		\$ 58,637	\$ (6,397)
FTA 5311 CARES ACT Rnd 2	\$ 111,650			\$ 111,650
FTA 5311(f) Intercity Routes (20/21 Grant)	\$ 60,000		\$ 196,781	\$ (136,781)
FTA 5311(f) CARES ACT Rnd 1	\$ 58,936			\$ 58,936
Rural Transit Assistance Program	\$ -		\$ 1,500	\$ (1,500)
Farebox	\$ 8,000		\$ 60,000	\$ (52,000)
Total Revenues	\$ 500,025	\$ 48,251	\$ 626,033	\$ (77,757)
		\$ 548,276		\$ 548,276
EXPENSES			Budget 20/21 (ORIGINAL)	Difference
Fuel	\$ 20,000		\$ 40,000	\$ (20,000)
Insurance (Building & Liability)	\$ 4,500		\$ 3,000	\$ 1,500
Legal Notices	\$ 500		\$ 1,000	\$ (500)
Marketing / Public Information	\$ 15,000		\$ 4,500	\$ 10,500
Professional / Specialized				\$ -
Accounting / Auditor Services	\$ 8,000		\$ 8,000	\$ -
IT Service & Support (<i>IT Monthly</i>)	\$ 9,700		\$ 8,000	\$ 1,700
Legal Services	\$ 1,000		\$ 4,000	\$ (3,000)
Miscellaneous Services	\$ 5,000		\$ 5,000	\$ -
Purchased Transportation	\$ 250,000		\$ 250,000	\$ -
Supplies Consumed				\$ -
Office Supplies	\$ 3,500		\$ 5,000	\$ (1,500)
Vehicle & Shop Supplies	\$ 3,500		\$ 2,000	\$ 1,500
Salaries / Labor	\$ 110,000		\$ 145,000	\$ (35,000)
Travel / Staff Training / Memberships	\$ 2,000		\$ 3,000	\$ (1,000)
Uniforms	\$ 700		\$ 500	\$ 200
Utilities	\$ 20,000		\$ 20,000	\$ -
Vehicle Maintenance & Repair	\$ 40,000		\$ 63,705	\$ (23,705)
CAPITAL & RESERVE				\$ -
Transit Property & Vehicle - Reserve		\$ 48,251	\$ 56,706	\$ (8,455)
Building Improvements - Reserve	\$ 6,625		\$ 6,625	\$ -
Total Expenses	\$ 500,025	\$ 48,251	\$ 626,036	\$ (77,760)
		\$ 548,276		\$ 548,276

Modoc Transportation Agency - Fixed Asset Inventory

FY 2020/21

(06/01/2021 Mtg)

	In Use	Scrap	Sell	Donate	Gov.	Acquired	Description	Amount	Vendor	Sales/Adj	Adj Book Bal	A/C Depre	New deprec.	Adj on Sales	Total A/C Depr	Book Value
Vehicles (5yrs)																
1	X					11/17/09	2009 GMC 5500 DuraMax (T-14) PTMISEA 07/08 & 08/09	\$ 131,506.05	AZ Bus Sales		\$ 131,506.05	\$ 131,506.05	\$ -		\$ 131,506.05	\$ -
2				X		12/27/10	2010 Dodge Chrysler MiniVan (T-16) FTA 5311 09/10	\$ 48,966.59	AZ Bus Sales	\$ 48,966.59	\$ -	\$ 48,966.59	\$ -	\$ 48,966.59	\$ -	\$ -
3	X					03/31/14	2014 Chevy GM4500 Glavcal TitanII (T-17) FTA 5311 Old	\$ 106,407.71	AZ Bus Sales		\$ 106,407.71	\$ 106,407.71	\$ -		\$ 106,407.71	\$ -
4	X					03/31/15	2015 Chevy 4500 Glavcal Titan II (T-18) 5311f	\$ 109,136.43	AZ Bus Sales		\$ 109,136.43	\$ 109,136.43	\$ -		\$ 109,136.43	\$ -
5	X					03/31/15	2016 Chevy 4500 Glavcal Titan II (T-19) RSTP & TDA	\$ 109,136.43	AZ Bus Sales		\$ 109,136.43	\$ 109,136.43	\$ -		\$ 109,136.43	\$ -
6	X					07/26/17	2016 Chevy 4500 Arboc (T20) RSTP 14/15 & 15/16	\$ 174,442.84	AZ Bus Sales		\$ 174,442.84	\$ 136,646.89	\$ 34,888.57		\$ 171,535.46	\$ 2,907.38
7						06/30/17	Adjustment per Auditor - to Balance with Quickbooks	\$ (0.40)			\$ (0.40)	\$ 28.65			\$ 28.65	\$ (29.05)
8	X					10/31/18	2018 Ford Transit 350 FTA 5311(f) (T21)	\$ 86,109.52	AZ Bus Sales		\$ 86,109.52	\$ 28,703.17	\$ 17,221.90		\$ 45,925.08	\$ 40,184.44
Total Vehicles								\$ 765,705.17		\$ 48,966.59	\$ 716,738.58	\$ 670,531.92	\$ 52,110.47	\$ 48,966.59	\$ 673,675.81	\$ 43,062.77
SCO Trangible Transit Ops																
Office Equipment (3yrs)																
9	X					12/03/13	Backup Generator & Installation on 5/27/14 (\$1,841.24)	\$ 6,993.53	B & D Electric		\$ 6,993.53	\$ 6,993.53	\$ -		\$ 6,993.53	\$ -
10	X					10/28/15	Fortivoice FVC- Hardware - Phone System	\$ 1,775.74			\$ 1,775.74	\$ 1,341.67	\$ 434.07		\$ 1,775.74	\$ -
11	X					03/31/18	BU Server w/Firewall & Wifi Upgrades	\$ 11,079.99	Apex Technology		\$ 11,079.99	\$ 8,309.99	\$ 2,770.00		\$ 11,079.99	\$ -
Total Office Equipment								\$ 19,849.26		\$ -	\$ 19,849.26	\$ 16,645.19	\$ 3,204.07	\$ -	\$ 19,849.26	\$ -
Bus Shelter Buildings (30yrs)																
12	X					10/18/11	Bus Shelter	\$ 9,482.88			\$ 9,482.88	\$ 2,739.50	\$ 316.10		\$ 3,055.59	\$ 6,427.29
13	X					10/28/14	Bus Shelter	\$ 10,847.89			\$ 10,847.89	\$ 2,049.05	\$ 361.60		\$ 2,410.64	\$ 8,437.25
14	X					06/13/18	Bus Shelter x2 (Dollar General & MMC)	\$ 22,236.21	Tolar (& Various install)		\$ 22,236.21	\$ 1,482.41	\$ 741.21		\$ 2,223.62	\$ 20,012.59
Total Bus Shelter Buildings								\$ 42,566.98		\$ -	\$ 42,566.98	\$ 6,270.96	\$ 1,418.90	\$ -	\$ 7,689.86	\$ 34,877.12
Buildings (30yrs)																
15	X					01/01/12	Building - 108/112 Main St., Alturas, CA	\$ 974,688.27			\$ 974,688.27	\$ 239,127.39	\$ 32,489.61		\$ 271,617.00	\$ 703,071.27
16	X					07/02/13	Bathroom Light Fixtures	\$ 491.06	Grover Electric		\$ 491.06	\$ 113.22	\$ 16.37		\$ 129.59	\$ 361.47
17	X					07/08/13	Engineering - Office Design	\$ 475.00	Butler Engineering		\$ 475.00	\$ 109.51	\$ 15.83		\$ 125.35	\$ 349.65
18	X					07/18/13	Work Center Island	\$ 4,835.00	Redding Countertops		\$ 4,835.00	\$ 1,114.74	\$ 161.17		\$ 1,275.90	\$ 3,559.10
19	X					07/22/13	104 & 106 S. Main - Deposit on Purchase (\$500 to Land)		Modoc Title Co.		\$ -	\$ -			\$ -	\$ -
20	X					07/22/13	Office Building Construction	\$ 57,213.38	Wagner Const.		\$ 57,213.38	\$ 13,190.86	\$ 1,907.11		\$ 15,097.98	\$ 42,115.40
21	X					07/25/13	Office Building Construction - Legal Notice	\$ 22.50	Modoc Record		\$ 22.50	\$ 5.19	\$ 0.75		\$ 5.94	\$ 16.56
22	X					08/16/13	Office Building Construction - Recording Fee	\$ 11.00	Debbie Pedersen		\$ 11.00	\$ 2.51	\$ 0.37		\$ 2.87	\$ 8.13
23	X					08/16/13	Engineering - Office Design	\$ 3,750.00	Butler Engineering		\$ 3,750.00	\$ 854.17	\$ 125.00		\$ 979.17	\$ 2,770.83
24	X					08/16/13	Engineering - Office Design	\$ 538.00	Butler Engineering		\$ 538.00	\$ 122.54	\$ 17.93		\$ 140.48	\$ 397.52
25	X					08/16/13	Engineering - Office Design	\$ 2,050.00	Butler Engineering		\$ 2,050.00	\$ 466.94	\$ 68.33		\$ 535.28	\$ 1,514.72
26	X					08/19/13	Office Buling Construction - Notice of Completion	\$ 134.42	Postmaster		\$ 134.42	\$ 30.62	\$ 4.48		\$ 35.10	\$ 99.32
27	X					08/29/13	104 & 106 S. Main - Purchase (\$11,869.04 to Land)		Modoc Co. Title Co.		\$ -	\$ -			\$ -	\$ -
28	X					09/05/13	Office Building - Fencing	\$ 4,400.00	Laranaga Const.		\$ 4,400.00	\$ 990.00	\$ 146.67		\$ 1,136.67	\$ 3,263.33
29	X					09/05/13	Office Building - Fencing	\$ 7,500.00	Laranaga Const.		\$ 7,500.00	\$ 1,687.50	\$ 250.00		\$ 1,937.50	\$ 5,562.50
30	X					09/05/13	Office Building - Fencing	\$ 7,920.00	Laranaga Const.		\$ 7,920.00	\$ 1,782.00	\$ 264.00		\$ 2,046.00	\$ 5,874.00
31	X					09/05/13	Office Building - Fencing	\$ 5,510.00	Laranaga Const.		\$ 5,510.00	\$ 1,239.75	\$ 183.67		\$ 1,423.42	\$ 4,086.58
32	X					09/13/13	Engineering - Office Design	\$ 375.00	Butler Engineering		\$ 375.00	\$ 84.38	\$ 12.50		\$ 96.88	\$ 278.13
33	X					09/23/13	Office Building Construction	\$ 1,577.88	Wagner Const.		\$ 1,577.88	\$ 355.02	\$ 52.60		\$ 407.62	\$ 1,170.26
34	X					09/23/13	Office Building - Fencing	\$ 270.00	Laranaga Const.		\$ 270.00	\$ 60.75	\$ 9.00		\$ 69.75	\$ 200.25
35	X					10/31/13	Office Building Construction (Roofing)	\$ 11,391.00	Harbert Roofing		\$ 11,391.00	\$ 2,531.33	\$ 379.70		\$ 2,911.03	\$ 8,479.97
36	X					12/16/13	Cabinets - Conference Room	\$ 2,538.95	Joe Lloyd Const.		\$ 2,538.95	\$ 543.05	\$ 84.63		\$ 627.68	\$ 1,911.27
37	X					02/05/14	Engineering - Office Design	\$ 500.00	Butler Engineering		\$ 500.00	\$ 105.56	\$ 16.67		\$ 122.22	\$ 377.78
38	X					04/23/14	Office Building Construction - Cabinents	\$ 762.00	Joe Lloyd Const.		\$ 762.00	\$ 156.63	\$ 25.40		\$ 182.03	\$ 579.97

Modoc Transportation Agency - Fixed Asset Inventory
FY 2020/21
(06/01/2021 Mtg)

	In Use	Scrap	Sell	Donate	Gov.	Acquired	Description	Amount	Vendor	Sales/Adj	Adj Book Bal	A/C Depre	New deprec.	Adj on Sales	Total A/C Depr	Book Value
39	X					05/27/14	Exterior Outlets - Front of Building	\$ 271.06	B & D Electric		\$ 271.06	\$ 45.18	\$ 9.04		\$ 54.21	\$ 216.85
40	X					05/27/14	Pendant Lights - Work Station	\$ 590.27	B & D Electric		\$ 590.27	\$ 98.38	\$ 19.68		\$ 118.05	\$ 472.22
41	X					08/14/14	Plaster - North Wall 108 S. Main	\$ 22,674.00	F.C. Bickert Comp.		\$ 22,674.00	\$ 4,408.83	\$ 755.80		\$ 5,164.63	\$ 17,509.37
42	X					09/05/14	Hydrel Lighting - Site Improvements (Park)	\$ 2,925.90	McCombs Electric		\$ 2,925.90	\$ 568.93	\$ 97.53		\$ 666.46	\$ 2,259.45
43	X					02/11/15	Cabinets & Media Center (Conf. room)	\$ 4,350.00	Dept. of Forestry		\$ 4,350.00	\$ 785.42	\$ 145.00		\$ 930.42	\$ 3,419.58
Total Buildings								\$ 1,117,764.69		\$ -	\$ 1,117,764.69	\$ 270,580.39	\$ 37,258.82	\$ -	\$ 307,839.21	\$ 809,925.48
Land																
44	X					06/30/13	Land - Main Building	\$ 364,725.62			\$ 364,725.62	\$ -	\$ -		\$ -	\$ 364,725.62
45	X					06/30/13	Land - Shop	\$ 16,446.48			\$ 16,446.48	\$ -	\$ -		\$ -	\$ 16,446.48
46	X					11/07/13	Lot Line Adj. Parking Lot (County Transfer)	\$ 659.00			\$ 659.00	\$ -	\$ -		\$ -	\$ 659.00
47	X					01/16/14	Permit - Demo 100 S. Main	\$ 71.00	City of Alturas		\$ 71.00	\$ -	\$ -		\$ -	\$ 71.00
48	X					07/10/13	AC & Concrete	\$ 13,250.00	Laranaga Trucking		\$ 13,250.00	\$ -	\$ -		\$ -	\$ 13,250.00
49	X					07/18/13	Lot Line Adj. Parking Lot Deposit (County Transfer)	\$ 200.00	City of Alturas		\$ 200.00	\$ -	\$ -		\$ -	\$ 200.00
50	X					08/06/13	AC & Concrete	\$ 22,500.00	Laranaga Trucking		\$ 22,500.00	\$ -	\$ -		\$ -	\$ 22,500.00
51	X					09/10/13	On Site Improvements	\$ 22,500.00	Laranaga Trucking		\$ 22,500.00	\$ -	\$ -		\$ -	\$ 22,500.00
52	X					09/13/13	Land Improvements Various	\$ 5,167.29	Laranaga Trucking		\$ 5,167.29	\$ -	\$ -		\$ -	\$ 5,167.29
53	X					08/22/14	AC & Concrete	\$ 13,610.00	Laranaga Trucking		\$ 13,610.00	\$ -	\$ -		\$ -	\$ 13,610.00
54	X					10/02/14	Land/Lot Parking (Exchange w/County)	\$ 7,500.00	Modoc Co. Road Dept		\$ 7,500.00	\$ -	\$ -		\$ -	\$ 7,500.00
55	X					05/12/14	Building Demo - 104 & 106 S. Main	\$ 37,355.00	Larranaga Trucking		\$ 37,355.00	\$ -	\$ -		\$ -	\$ 37,355.00
56	X					05/27/14	Replace 245 SqFt. Of Sidewalk	\$ 2,230.00	Larranaga Trucking		\$ 2,230.00	\$ -	\$ -		\$ -	\$ 2,230.00
57	X					06/29/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 500.00			\$ 500.00	\$ -	\$ -		\$ -	\$ 500.00
58	X					06/30/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 118,696.04			\$ 118,696.04	\$ -	\$ -		\$ -	\$ 118,696.04
59	X					09/02/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking		\$ 25,688.25	\$ -	\$ -		\$ -	\$ 25,688.25
60	X					09/02/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking		\$ 2,854.25	\$ -	\$ -		\$ -	\$ 2,854.25
61	X					09/10/14	Site Improvement (Park)	\$ 38,761.28	Universal Precast		\$ 38,761.28	\$ -	\$ -		\$ -	\$ 38,761.28
62	X					09/29/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking		\$ 25,688.25	\$ -	\$ -		\$ -	\$ 25,688.25
63	X					09/29/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking		\$ 2,854.25	\$ -	\$ -		\$ -	\$ 2,854.25
64	X					10/28/14	Site Improvement (Park) - Concrete Bench	\$ 717.37	Tolar Manufacturing		\$ 717.37	\$ -	\$ -		\$ -	\$ 717.37
65	X					10/29/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking		\$ 25,688.25	\$ -	\$ -		\$ -	\$ 25,688.25
66	X					09/29/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking		\$ 2,854.25	\$ -	\$ -		\$ -	\$ 2,854.25
67	X					11/25/14	Site Improvement (Park)	\$ 27,074.25	Larranaga Trucking		\$ 27,074.25	\$ -	\$ -		\$ -	\$ 27,074.25
68	X					11/25/14	Site Improvement (Park)	\$ 3,008.25	Larranaga Trucking		\$ 3,008.25	\$ -	\$ -		\$ -	\$ 3,008.25
69	X					11/25/14	Site Improvement (Park)	\$ 1,031.88	Larranaga Trucking		\$ 1,031.88	\$ -	\$ -		\$ -	\$ 1,031.88
70	X					11/25/14	Site Improvement (Park)	\$ 114.45	Larranaga Trucking		\$ 114.45	\$ -	\$ -		\$ -	\$ 114.45
						06/30/17	Adjustment per Auditor - to Balance with Quickbooks	\$ (0.10)			\$ (0.10)	\$ -	\$ -		\$ -	\$ (0.10)
Total Land								\$ 781,745.31		\$ -	\$ 781,745.31	\$ -	\$ -	\$ -	\$ -	\$ 781,745.31
Total Assets								\$ 2,727,631.41		\$ 48,966.59	\$ 2,678,664.82	\$ 964,028.46	\$ 93,992.27	\$ 48,966.59	\$ 1,009,054.14	\$ 1,669,610.68

THIS VALIDATED REGISTRATION CARD OR A FACSIMILE COPY IS TO BE KEPT WITH THE VEHICLE FOR WHICH IT IS ISSUED. THIS REQUIREMENT DOES NOT APPLY WHEN THE VEHICLE IS LEFT UNATTENDED. IT NEED NOT BE DISPLAYED. PRESENT IT TO ANY PEACE OFFICER UPON DEMAND. IF YOU DO NOT RECEIVE A RENEWAL NOTICE, USE THIS FORM TO PAY YOUR RENEWAL FEES OR NOTIFY THE DEPARTMENT OF MOTOR VEHICLES OF THE PLANNED NON-OPERATIONAL STATUS (PNO) OF A STORED VEHICLE. RENEWAL FEES MUST BE PAID ON OR BEFORE THE REGISTRATION EXPIRATION DATE OR PENALTIES WILL BE DUE PURSUANT TO CALIFORNIA VEHICLE CODE SECTIONS 9552 - 9554.

EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES, TRAILERS, VESSELS, OR IF YOU FILE A PNO ON THE VEHICLE.

WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.

***** DO NOT DETACH - REGISTERED OWNER INFORMATION *****



REGISTRATION CARD VALID FROM: 00/00/0000 TO: 12/31/2099

MAKE	YR MODEL	YR 1ST SOLD	VLF CLASS	TYPE VEH	TYPE LIC	LICENSE NUMBER
GMC	2009	2009	MA	11B	15	1340271
BODY TYPE MODEL	MP	MO				VEHICLE ID NUMBER
BU	D	RM				1GDE5V1909F409073
TYPE VEHICLE USE	DATE ISSUED	CC/ALCO	DT FEE RECVD	PIC		
AUTOMOBILE	01/26/10	25	01/14/10	5		
PERM EXEMPT						

REGISTERED OWNER

MODOC TRANS AGENCY
111 W NORTH ST

AMOUNT PAID
\$NFEE

ALTURAS
CA 96101

LIENHOLDER

AMOUNT DUE	AMOUNT RECVD
\$ NONE	CASH :
	CHCK :
	CRDT :



Creative Bus Sales

01-29-2020

Cindy Imbach
Modoc Transportation Agency
108 South Main Street
Alturas, CA 96101

Dear Cindy,

After reviewing the information that you supplied to me; I would value the 2009 Glavel Titan GMC 5500 Bus, vehicle identification number 1GDE5V1909F409073 with 234,274 miles at a value of \$4,650.00. Should you have any further questions please contact me

Sincerely,

Dan Williams
Transit Sales
Creative Bus Sales

Report to Modoc Transportation Agency Board Members	
Subject Staff Updates and Calendar of Events	Meeting Date June 1, 2021
Presented by MTA Staff	Agenda Item 6

a. Staff Updates

b. Calendar of Events – MTA Meetings

- August 3, 2021
- October 5, 2021

Sage Stage Holiday Schedule

- July 5, 2021
- September 6, 2021