



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
April 6, 2021

Board Members Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Bobby Ray	Representative, City of Alturas
Loni Lewis (Alternate)	Councilmember, City of Alturas

Board Members Absent

Ned Coe (Alternate)	Board of Supervisors, District 1, Modoc County
Cheryl Nelson	Councilmember, City of Alturas
Mark Moriarity	County At-Large Member

Staff Present

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Michelle Cox	Assistant Secretary II

Public Present

Kim Dodds	Assistant Public Works Director, City of Alturas
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1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:30 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Ray to confirm agenda, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 02/02/21 MTA Regular Meeting.
 - b. Financial Transactions 01/01/21 through 02/28/21.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 02/28/21.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES).

Executive Director, Pedersen reported that round three for the 5311 CARES is slowly moving through the approval process. Round three is the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA). MTA is in the process of applying for \$398,000.00 in grant funding through CRRSAA. The funding will be budgeted over a 5-year period.

- b. Consider adopting Resolution 21-01 Fiscal Year 2021/22 Budget.

Chief fiscal Officer, Niki Lemke explained some of the changes for the FY 2021/22 Budget. Due to COVID-19 Sales Tax Revenue, Farebox Revenue, and FTA5311f Grant Funds have declined. Expenses for Salaries/Labor, Vehicle Maintenance & Repair, and Fuel have also declined due to COVID-19.

Motion by Board Member Ray to adopt Resolution 21-01 Fiscal Year 2021/22 Budget, seconded by Board Member Rhoads. Roll call was taken, Board Members Dederick, Rhoads, Ray, and Lewis all present. All Ayes; motion carried.

- c. Information regarding the Local Transportation Fund and State Transit Assistance Fund claims.

Niki Lemke reported the MTA Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund annual project and expenditure plan claim for FY 2020/21 is \$160,600.00 for LTF and \$86,504.00 for STA.

- d. Information regarding the Agency Drug & Alcohol audit.

Executive Director, Debbie Pedersen reported that the Federal Transit Administration (FTA) and Caltrans are required by Federal regulations to audit and review nonprofit transit agencies drug and alcohol programs. They pool a third of the transit agencies each year and make sure they are complying. First Transit will provide most of the information needed for the web-based interview.

- e. Information regarding purchase of a new passenger bus T-22.

Pedersen provided information regarding the purchase of a new bus T-22. The bus will seat 12 passengers plus 2 wheelchairs and run on gasoline and not diesel. CalACT's new contract has changed to "Buy America" to meet Federal regulations, therefore the bus will take about 6 months to build.

6. System Update, Communications, and Calendar

- a. **Staff updates**

Pedersen reported on the vandalism of the banner and picnic tables that occurred between March 29th and 30th 2021 in the Sage Stage Plaza. A police report and insurance claim have been filed. Quotes for repairing the banner, replacing the picnic tables, and installing a security system will be available soon.

Drivers Safety Award

The Sage Stage drivers received the West Region Winter Safety Campaign FY 2021 zero preventable collisions/Injuries plaque from First Transit.

b. Other Information

Calendar – consider future dates and events of interest:

04/06/21 MTA Meeting; Sage Stage Conference Room

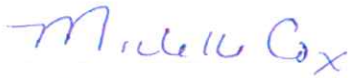
05/31/21 Memorial Day – MCTC office is closed – No Bus Service

06/01/21 MTA Meeting; Sage Stage Conference Room

7. Adjournment

Motion to adjourn by Board Member Rhoads at 2:54 p.m. seconded by Board Member Ray. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, June 1, 2021, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 1:50 p.m. or soon thereafter.

Submitted by,



Michelle Cox
Assistant Secretary II