



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES**  
**Regular Meeting**  
**December 1, 2020**

**Board Members Present**

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors District IV, Modoc County
Bobby Ray	Representative, City of Alturas
Mark Moriarity	County At-Large Member
Cheryl Nelson	Councilmember, City of Alturas

**Board Members Absent**

Loni Lewis (Alternate)	Councilmember, City of Alturas
Ned Coe (Alternate)	Board of Supervisors, District 1, Modoc County

**Staff Present**

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Michelle Cox	Assistant Secretary II

**Public Present**

None

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:17 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
  - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Rhoads to confirm agenda, seconded by Board Member Moriarity. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 10/29/20 MTA Regular Meeting.
  - b. Financial Transactions 09/01/20 through 10/31/20.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Perry’s Automotive	3205	\$1,552.25	T-18 Schedule C & Oil Pan Replacement
Perry’s Automotive	3211	\$1,015.36	T-19 Schedule C
Perry’s Automotive	3221	\$1,913.62	T-17 Schedule C & Repair Coolant Leak

- c. Year-To-Date revenue and expenditure report through 10/31/20.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. Roll call was taken, all present. Ayes by Board Members Rhoads, Ray, Moriarity, Cavasso, Board Member Nelson abstained; motion carried.

## 5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES).

Executive Director, Pedersen reported round two of the 5311 CARES Act is slowly moving through the approval process. Grocery and prescription deliveries have picked up with the increase of COVID-19 cases. We are still offering the service free of charge. We have resumed local bus services and intercity services with regular fares. Passengers with symptoms will not be allowed to board the bus.

- b. Consider accepting the Fiscal Year 2019/20 Fiscal Audits.

Chief Fiscal Officer, Niki Lemke reported that it is required by law to have the Fiscal Compliance Audits completed annually. The Audits were completed in October by Clay Singleton, Singleton/Auman, CPA. There were no major findings.

Motion by Board Member Ray to accept the Fiscal Year 2019/20 Fiscal Audits, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.

- c. Nominate Chair and Vice Chair for Calendar Year 2021.

Motion made by Board Member Rhoads to nominate John Dederick as Chair, seconded by Board Member Ray. Motion made by Board Member Ray to nominate Kathie Rhoads as Vice Chair, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- d. Consider adopting Resolution 20-03 Designating Authorized Signatories for CY 2021.

Debbie Pedersen explained this is an annual resolution that authorizes the Chair and Executive Director to execute agreements, contracts, and documents.

Motion by Board Member Moriarity to adopt Resolution 20-03 Designating Authorized Signatories for CY 2021, seconded by Board Member Nelson. Roll call was taken, all present. All Ayes; motion carried.

## 6. System Update, Communications, and Calendar

- a. Staff updates

CHP Terminal Inspections went well. Officer Robinson inspected the buses on October 13, 2020 and did the GPPV inspections on November 9, 2020. Certifications are in good standing.

- b. Other Information

Calendar – consider future dates and events of interest:

12/24/20 Christmas Eve Day – MCTC office is closed – No Bus Service

12/25/20 Christmas Day – MCTC office is closed – No Bus Service

12/31/20 New Year's Eve – MCTC office is closed – Sage Stage Services Operating

01/01/21 New Year's Day – MCTC office is closed – No Bus Service

**7. Adjournment**

Motion to adjourn by Board Member Cavasso at 2:27 p.m. seconded by Board Member Moriarity. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, February 2, 2021, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 2:00 p.m. or soon thereafter.

Submitted by,

A handwritten signature in blue ink that reads "Michelle Cox". The signature is written in a cursive style.

Michelle Cox  
Assistant Secretary II

