



**AGENDA
OCTOBER 29, 2020
10:30 AM OR SOON THEREAFTER
REGULAR MEETING
VIA TELECONFERENCE
SAGE STAGE CONFERENCE ROOM
108 S. MAIN ST. ALTURAS, CA 96101**

<http://sagestage.com>

NOTICE OF TEMPORARY PROCEDURES FOR MTA MEETINGS

On March 17, 2020 California Governor Gavin Newsom issued **Executive Order N-29-20**. This order removes the requirement that a location be made available for the public to gather for purposes of observing and commenting at the meeting. In response to the COVID-19 pandemic, Modoc Transportation Agency will be enacting social distancing procedures for the MTA Board, the public, and staff. Additionally, members of the Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

To protect the public, staff, and the MTA Board, members of the public are encouraged to participate in Board Meetings Via Teleconference.

To participate in the meeting:

Teleconference Number (712) 451-0647

Access Code 113785



108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

Meets First Tuesday
even-numbered months
after MCTC meeting
or about 2:00 p.m.

Board of Directors

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor
District III

Bobby Ray
Director
City Representative

Elizabeth Cavasso
Director
County Supervisor
District IV

Danny Parker
Director
City at Large Member

Mark Moriarity
Director
County at Large Member

Ned Coe
Alternate
County Supervisor
District I

Cheryl Nelson
Alternate
City Councilman

Staff

Debbie Pedersen
Executive Director

Niki Lemke
Chief Fiscal Officer

Michelle Cox
Assistant Secretary II

AGENDA

REGULAR MEETING

OCTOBER 9, 2020

SAGE STAGE CONFERENCE ROOM

108 S Main St.
Alturas, CA 96101

Teleconference Number (712) 451-0647
Access Code 113785

Following the MCTC meeting at or about 10:30 a.m, or soon thereafter

1. Call to Order –

a. Roll Call

2. Public Forum - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.

3. Confirm Agenda

Action

4. Consent Agenda

Action

- a. Approve the minutes from the 08/04/20 MTA Regular Meeting.
- b. Financial Transactions 07/01/20 through 08/31/20.
- c. YTD expenditures through 08/31/20.

5. Regular Business

Information/Action

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES).
- b. Consider adopting the updated 5 year Operating and Capital Improvement Plan.
- c. Consider approval of the FY 2019/20 Local Transportation Fund and Investments – Annual True Up and Reconciliation

6. Staff Updates and Calendar of Events

Information

- a. Staff updates
- b. Calendar of Events

7. Adjourn until next regular MTA meeting, scheduled for December 1, 2020, (Tuesday) in the Sage Stage Conference Room, 108 S Main Street, Alturas, CA, at about 1:50 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members	
Subject Consent Agenda	Meeting Date October 29, 2020 October 6, 2020
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type

- a. Approve minutes from the **08/04/20 MTA Regular Meeting**
- b. **Financial Transactions – 07/01/2020 through 08/31/20**

Summary of incidental expenditures

Vendor	Transaction	Amount	Explanation
None			

- c. **Year to Date revenue and expenditure (through 08/31/20) report.**



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101

Phone (530) 233-6410

MINUTES
Regular Meeting
August 4, 2020

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker
Jim Wills

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors District IV, Modoc County
Representative, City of Alturas
City At-Large Member
County At-Large Member

Board Members Absent

Cheryl Nelson (Alternate)

Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Michelle Cox

Executive Director
Assistant Secretary II

Public Present

Ned Coe (Alternate)
Kathi Cravens

Board of Supervisors, District 1, Modoc County
First Transit, General Manager

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:23 p.m. in the Alturas City Council Chambers, 200 W. North Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Parker to confirm agenda, seconded by Board Member Rhoads. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 06/02/20 MTA Regular Meeting.
 - b. Financial Transactions 05/01/20 through 06/30/20.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 06/30/20.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. All Ayes; motion carried.

5. Regular Business

- a.** Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES). Consider adopting Resolution 20-02 for the CARES funding and authorized signatories.

Executive Director, Pedersen reported grocery and prescription deliveries are being made to repeat customers and some new customers each week. Touchless hand sanitizer dispensers have been installed in every bus and two buses have sneeze guards installed. The remaining buses will be equipped with sneeze guards as soon as plexiglass becomes available. Social distancing measures have been implemented. Passengers will be required to wear masks to board and while on the bus.

We have our first and second reimbursement request prepared. We will submit them for reimbursement when Caltrans has signed our contract and provided instructions on requesting reimbursement.

Motion by Board Member Parker to adopt Resolution 20-02 for the CARES funding and authorized signatories, seconded by Board Member Wills. All Ayes; motion carried.

- b.** Authorize withdrawal(s) from the Local Agency Investment Fund to cover expenditures until CARES reimbursements are received.

Pedersen explained as a precautionary measure, staff request authorization to temporarily use the LAIF reserves if needed to carry over until the State reimburses outstanding CARES cost. Any LAIF withdrawal(s) will be paid back when MTA receives CARES reimbursement.

Motion by Board Member Cavasso to authorize withdrawal(s) from the Local Agency Investment Fund to cover expenditures until CARES reimbursements are received, seconded by Board Member Parker. All Ayes; motion carried.

- c.** Consider adopting MTA COVID-19 Protocol and Workplace Health and Safety COVID-19 Plan.

Pedersen had both the MTA COVID-19 Protocol and the Workplace Health and Safety COVID-19 Plan reviewed by Health Services and Dr. Richert. MTA employees will be required to sign that they have read and will follow both the MTA COVID-19 Protocol and the Workplace Health and Safety COVID-19 Plan. Both plans may be modified in the future by county health officials.

Motion by Board Member Parker to adopt MTA COVID Protocol and Workplace Health and Safety COVID-19 Plan, seconded by Board Member Rhoads. All Ayes; motion carried.

- d.** Consider adopting the American's with Disabilities Act Plan and Complaint Procedure in compliance with Federal Transit Administration.

Pedersen explained the American's with Disabilities Act (ADA) Plan and ADA Complaint Procedure are a requirement to receive federal funding to operate transit services by the Federal Transit Administration (FTA).

Motion by Board Member Cavasso to adopt the American's with Disabilities Act Plan and Complaint Procedure in compliance with Federal Transit Administration, seconded by Board Member Wills. Roll call was taken, all present. All Ayes; motion carried.

- e. Consider declaring T16 Dodge Chrysler minivan surplus; authorize Executive Director to transfer title to the Fort Bidwell Indian Reservation (VIN 2D4RN4DE6AR296724).

Executive Director, Pedersen reported T-16 Dodge Chrysler minivan is underutilized due to the small number of passengers that can be transported. The minivan's current value is estimated at \$2,670.00. Pedersen spoke with the Fort Bidwell Indian Reservation and they have no transportation. The minivan would be greatly appreciated by the Fort Bidwell Indian Reservation.

Motion by Board Member Parker to declare T16 Dodge Chrysler minivan surplus; authorize Executive Director to transfer title, seconded by Board Member Ray. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. Staff updates

There were no staff updates.

b. Other Information

Calendar – consider future dates and events of interest:

09/07/20 Labor Day Holiday – MCTC office is closed – No Sage Stage Bus Service

10/12/20 Columbus Day – MCTC office is closed – Bus Service Operating

7. Adjournment

Motion to adjourn by Board Member Wills at 2:36 p.m. seconded by Board Member Ray. All Ayes, motion carried. The next regular meeting will be Tuesday, October 6, 2020, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 2:15 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Assistant Secretary 2

Modoc Transportation Agency
Transactions by Account
As of September 8, 2020

Date	Num	Name	Amount	Balance
LAIF-8025001 (\$620K)				635,186.34
07/15/2020		Interest	2,317.67	637,504.01
Total LAIF-8025001 (\$620K)			2,317.67	637,504.01
Plumas Operating MTA-0477				153,617.26
Reserve - LTF / LCTOP Exchange				38,491.00
Total Reserve - LTF / LCTOP Exchange				38,491.00
Reserve - Vehicles				46,350.00
Total Reserve - Vehicles				46,350.00
Reserve - Building Improvements				17,843.26
Total Reserve - Building Improvements				17,843.26
Plumas Operating MTA-0477 - Other				50,933.00
07/01/2020	3147	Modoc County Record	-958.52	49,974.48
07/01/2020	70120	Four Seasons Supply	-255.65	49,718.83
07/02/2020	70220	Four Seasons Supply	-13.49	49,705.34
07/02/2020	70220	Amazon	-120.87	49,584.47
07/02/2020	70221	Amazon	-77.02	49,507.45
07/02/2020	70222	Four Seasons Supply	-27.86	49,479.59
07/04/2020	70420	Home Depot	-42.89	49,436.70
07/06/2020	70721	Postmaster	-119.00	49,317.70
07/07/2020		AP Tech	423.00	49,740.70
07/07/2020	70720	Basys Processing, Inc.	-75.61	49,665.09
07/07/2020	70722	Amazon	-343.18	49,321.91
07/07/2020	70723	Amazon	-125.49	49,196.42
07/08/2020	70820	Holiday Market	-35.57	49,160.85
07/08/2020	70821	Four Seasons Supply	-15.00	49,145.85
07/09/2020	3148	Modoc County Transportation Commission	-30,228.44	18,917.41
07/13/2020	71320	Holiday Market	-39.83	18,877.58
07/13/2020	71321	TCE Communications	-49.93	18,827.65
07/14/2020	3149	Cindy Imbach	-14.19	18,813.46
07/14/2020	3150	Apex Technology Management, Inc.	-1,227.00	17,586.46
07/14/2020	3151	Ray Morgan Company	-227.24	17,359.22
07/14/2020	3152	EDI Media	-150.00	17,209.22
07/14/2020	3153	Frontier Communications	-105.16	17,104.06
07/14/2020	3154	Frontier Communications	-115.62	16,988.44
07/14/2020	3155	Waste Management	-64.48	16,923.96
07/14/2020	3156	First Transit, Inc.	-18,654.80	-1,730.84
07/14/2020	3157	Ed Staub & Sons	-201.44	-1,932.28
07/14/2020	71420	Four Seasons Supply	-17.35	-1,949.63
07/15/2020	71520	Four Corner's Market	-75.03	-2,024.66
07/15/2020	71521	Four Seasons Supply	-75.06	-2,099.72
07/16/2020	71620	Costco Wholesale	-24.66	-2,124.38
07/23/2020	72320	Amazon	-18.40	-2,142.78

Modoc Transportation Agency
Transactions by Account
As of September 8, 2020

Date	Num	Name	Amount	Balance
07/23/2020	72321	Amazon	-42.86	-2,185.64
07/27/2020	72720	Amazon	-41.17	-2,226.81
07/28/2020	3158	Fredrick Janitorial	-275.00	-2,501.81
07/28/2020	3159	Pacific Power	-506.76	-3,008.57
07/28/2020	3160	Verizon Wireless	-179.26	-3,187.83
07/29/2020	72920	Four Seasons Supply	-116.86	-3,304.69
07/29/2020	72921	Four Seasons Supply	-24.66	-3,329.35
07/30/2020	73020	Four Seasons Supply	-19.64	-3,348.99
07/30/2020	73021	Dollar General	-46.06	-3,395.05
07/30/2020	73020	Amazon	-69.05	-3,464.10
07/31/2020	3161	First Transit, Inc.	-19,617.05	-23,081.15
07/31/2020		Interest	3.33	-23,077.82
08/04/2020	80420	Basys Processing, Inc.	-126.24	-23,204.06
08/04/2020	3162	City Of Alturas	-87.32	-23,291.38
08/04/2020	3163	EDI Media	-150.00	-23,441.38
08/04/2020	3164	Apex Technology Management, Inc.	-1,227.00	-24,668.38
08/04/2020	3165	Modoc County Record	-51.00	-24,719.38
08/05/2020		STAF / State of Good Repair	27,591.71	2,872.33
08/05/2020		AP Tech	423.00	3,295.33
08/05/2020	3166	Big Dog Electric	-240.00	3,055.33
08/06/2020		Lassen Transit Service Agency	4,394.00	7,449.33
08/06/2020	080620	Dollar General	-129.99	7,319.34
08/12/2020	3167	Modoc County Record	-1,198.15	6,121.19
08/12/2020	3168	Frontier Communications	-108.52	6,012.67
08/12/2020	3169	Skyline Printing	-773.00	5,239.67
08/12/2020	3170	Ray Morgan Company	-148.73	5,090.94
08/12/2020	3172	Ed Staub & Sons	-268.18	4,822.76
08/12/2020		Debbie Pedersen	41.17	4,863.93
08/13/2020	3173	Waste Management	-64.48	4,799.45
08/14/2020	3174	Les Schwab Tires	-102.96	4,696.49
08/14/2020	3175	Perry's Automotive	-417.72	4,278.77
08/14/2020		LTF	17,895.37	22,174.14
08/18/2020	31278	Golden State Risk Management Authority	-4,253.54	17,920.60
08/18/2020	3177	Frontier Communications	-106.59	17,814.01
08/24/2020	3178	Fredrick Janitorial	-275.00	17,539.01
08/24/2020		CoVID - 5311 Reimbursement	15,863.06	33,402.07
08/26/2020	3179	Verizon Wireless	-175.64	33,226.43
08/26/2020	3180	Kenneth A. Marcussen	-157.50	33,068.93
08/28/2020	72520	Tnet Broadband Internet, LLC	-48.00	33,020.93
08/31/2020		Interest	3.18	33,024.11
09/01/2020	3181	Pacific Power	-540.02	32,484.09
09/01/2020	3182	Modoc County Record	-958.52	31,525.57

Modoc Transportation Agency
Transactions by Account
As of September 8, 2020

Date	Num	Name	Amount	Balance
09/02/2020	3185	First Transit, Inc.	-19,093.43	12,432.14
09/02/2020	3184	Apex Technology Management, Inc.	-1,227.00	11,205.14
09/02/2020			423.00	11,628.14
09/03/2020	3186	City Of Alturas Water/Sewer Dept.	-92.78	11,535.36
09/03/2020	90320	Basys Processing, Inc.	-126.19	11,409.17
09/04/2020	3187	Pepsi-Cola Bottling Company	-123.97	11,285.20
09/04/2020	3188	EDI Media	-150.00	11,135.20
09/08/2020	3189	Trillium Solutions	-600.00	10,535.20
Total Plumas Operating MTA-0477 - Other			-40,397.80	10,535.20
Total Plumas Operating MTA-0477			-40,397.80	113,219.46
Treasurer Operating MTA-650				0.00
Total Treasurer Operating MTA-650				0.00
TOTAL			-38,080.13	750,723.47

Modoc Transportation Agency
Balance Sheet
As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
LAIF-8025001 (\$620K)	637,504.01
Plumas Operating MTA-0477	
Reserve - LTF / LCTOP Exchange	38,491.00
Reserve - Vehicles	46,350.00
Reserve - Building Improvements	17,843.26
Plumas Operating MTA-0477 - Other	33,024.11
Total Plumas Operating MTA-0477	135,708.37
Total Checking/Savings	773,212.38
Accounts Receivable	
Accounts Receivable	225,442.07
Total Accounts Receivable	225,442.07
Total Current Assets	998,654.45
Fixed Assets	
Fixed Assets	1,763,602.95
Total Fixed Assets	1,763,602.95
TOTAL ASSETS	2,762,257.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,294.36
Total Accounts Payable	1,294.36
Other Current Liabilities	
Def Rev - SGR 19/20	11,762.06
Def Rev - SGR 18/19	13,868.13
Def Rev - SGR 17/18	86.66
Total Other Current Liabilities	25,716.85
Total Current Liabilities	27,011.21
Total Liabilities	27,011.21
Equity	
Opening Bal Equity	654,612.39
Retained Earnings	1,970,415.28
Net Income	110,218.52
Total Equity	2,735,246.19
TOTAL LIABILITIES & EQUITY	2,762,257.40

Modoc Transportation Agency

Company Snapshots (As of 09-08-20)



1:56 PM

09/08/20

Accrual Basis

Modoc Transportation Agency
Profit & Loss
 July through August 2020

	Jul - Aug 20
Ordinary Income/Expense	
Income	
CoVID - 5311 Reimb.	44,700.94
CoVID - 5311f Reimb.	79,943.13
Interest	2,324.18
LTF	17,895.37
Rents/Leases	846.00
Total Income	145,709.62
Expense	
Building Maint / Improve	422.30
Insurance	4,253.54
Legal Notices	51.00
Marketing/Promotions	3,079.67
Materials/Supplies Consumed	
Fuel/Lubricants	480.05
Office Supplies	381.62
Shop & Bus Supplies	1,325.74
Total Materials/Supplies Consumed	2,187.41
Purchased Transportation	19,617.05
Services - Prof./Specialized	
IT Service & Support	2,454.00
Services - Other (Misc.)	833.74
Vehicle Maintenance	
T17	417.72
T19	102.96
Total Vehicle Maintenance	520.68
Total Services - Prof./Specialized	3,808.42
Utilities	2,071.71
Total Expense	35,491.10
Net Ordinary Income	110,218.52
Net Income	110,218.52

Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date October 29, 2020 October 6, 2020
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in bold:

- a. Update regarding Sage Stage services and Coronavirus Aid, Relief, and Economic Security Act (CARES).

Deliveries are being made to repeat customers and some new each week. Sneeze guards and touchless sanitizer dispensers have been installed in the buses that will be used for passenger services. Passenger services have resumed for local doctor and physical therapy appointments and trips to/from work and school. Intercity services resumed October 1, 2020; Local passenger service is scheduled for October 12, 2020. Passengers are required to wear face coverings to board and while on the bus.

- b. Consider adopting the updated **5-year Operating and Capital Improvement Plan** for MTA.

Changes reflected in the plans include transit service contract costs of First Transit, vehicle replacement/acquisition and modified costs based on actual and historical budgets. Staff recommends adoption of the updated plans.

- c. Consider approval of the **FY 2019/20 Local Transportation Fund and Investments – Annual True Up and Reconciliation** - Under the Transportation Development Act and the California Code of Regulations no operator or transit provider shall receive Local Transportation Funds (LTF) or State Transit Assistance Funds (STAF) exceeding actual net costs. To balance and return any unused funds to the trust accounts we prepare an annual "End of Year True up & Reconciliation." STAF may only be used for transit related activities so is spent first in the MTA operating account until exhausted and therefore is not included in the reconciliation.

- a. The Local Agency Investment Funds (LAIF) account for MTA is the 5-year Operating Plan fund reserve amount of \$620K that was adopted by the Commission 2/6/18. Any interest earned that goes above that amount would be transferred (by Commission approval only) back to the LTF Trust account for reallocation. Per LAIF's policy only funds \$5K and above and only in increments of \$1K can be transferred. Currently, the MTA LAIF overage is \$15,186.34

Staff recommends approval of \$15,000 be transferred from MTA LAIF account to the MTA operating account then to the LTF trust account for reallocation.

- b. The MTA LTF unused cash balance, as of 6/30/20 held in the operating account less any deferred revenue or other obligated cash is \$<\$25,092.65>. This balance is applied to the next years (FY 2020/21) budget of \$133,000.

Staff recommends approval of 158,092.65 due in LTF funds be transferred to MTA as funds become available for FY 2020/21 as per the True up and Reconciliation for FY 2019/20.

3 Staff - 27% reduction in gas and sales tax

Modoc Transportation Agency					
5 year Capital Improvement Plan and Operating Expenses					
Fiscal Year					
	2020/21	2021/22	2022/23	2023/24	2024/25
Description of Revenue					
LTF/STA	\$177,382	\$181,732	\$190,867	\$211,969	\$235,070
Rents - MCTC	\$17,160	\$17,160	\$17,160	\$17,160	\$17,160
Rents - AP Tech	\$5,050	\$5,050	\$5,050	\$5,050	\$5,050
RTAP	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
FTA 5311	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637
FTA 5311f	\$197,000	\$206,850	\$208,919	\$211,008	\$213,118
SB1 - State of Good Repair	\$14,458	\$14,458	\$14,458	\$14,458	\$14,458
LCTOP Swap w/Tehama	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000
Capital Improvement Plan Revenue		\$106,000			
Farebox	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Lassen TDA - Reno	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Total Revenue	\$580,187	\$700,387	\$605,591	\$628,782	\$653,993
Expenditures					
Salaries and Labor	\$100,823	\$103,847	\$109,040	\$112,311	\$117,927
Capital 20 yr Plan (prop.& veh)	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Capital Vehicle Acquisition		\$106,000			
Insurance	\$3,500	\$3,535	\$3,570	\$3,606	\$3,642
Legal Notices	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Marketing Public Info	\$4,500	\$4,590	\$4,682	\$4,775	\$4,871
Professional & Spec*	\$25,000	\$24,350	\$25,243	\$26,180	\$27,664
Purchased Transportation	\$266,744	\$273,167	\$283,124	\$296,345	\$310,000
Supplies Consumed	\$7,000	\$7,350	\$7,718	\$8,103	\$8,509
Fuel/Lubricants	\$40,000	\$40,800	\$41,616	\$42,448	\$43,297
Shop and Bus Supplies	\$7,000	\$7,350	\$7,718	\$8,103	\$8,509
Vehicle Maintenance	\$64,000	\$65,280	\$66,586	\$67,917	\$69,276
Travel/Staff Training/Memberships	\$3,500	\$3,535	\$3,570	\$3,606	\$3,642
Uniforms	\$750	\$773	\$796	\$820	\$844
Utilities	\$20,000	\$20,400	\$20,808	\$21,224	\$21,649
Total Expenditures	\$573,817	\$691,977	\$605,469	\$626,439	\$650,828
Revenue to expenditures	\$6,370	\$8,410	\$122	\$2,342	\$3,165
*Professional & Spec					
Accounting					
Audits	\$8,000	\$6,500	\$6,500	\$6,500	\$7,000
IT Service & Support	\$8,000	\$8,400	\$8,820	\$9,261	\$9,724
Legal Counsel	\$4,000	\$4,200	\$4,410	\$4,631	\$4,862
Other Svcs (D&A, med)	\$5,000	\$5,250	\$5,513	\$5,788	\$6,078

	2020/21	2021/22	2022/23	2023/24	2024/25
MTA STAF	\$90,382	\$90,382	\$90,382	\$90,382	\$90,382
MTA LTF	\$87,000	\$91,350	\$100,485	\$121,587	\$144,688
	\$177,382	\$181,732	\$190,867	\$211,969	\$235,070

Assumes 27% funding reduction due to sales tax and gasoline tax losses

5% increase per year
Veh Repl and bldg maint
LTF - vehicle replacement
Capital Plan transfer

Replace vehicle/slurry seal

actual contact
5% increase per year

Salaries					
Fiscal Years					
	2020/21	2021/22	2022/23	2023/24	2024/25
	\$288,065	\$296,707	\$311,542	\$320,889	\$336,933
MTA	35%	35%	35%	35%	35%
MCTC	65%	65%	65%	65%	65%

1.03

12/31/19 MTA reserves (LAIF Acct) \$635,186.34

MTA Capital Improvement Plan - Building and Vehicle Replacement

Five year periods

<u>Expenditures</u>	15/16 to 20/21	21/22 -26/27	27/28-32/33	34/35-39/40	Total 20 year costs
Replace Refridg		\$1,500			\$1,500
Server Upgrade	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
Replace water heater		\$2,500			\$2,500
Upgrade heating/air				\$50,000	\$50,000
Repaint shop		\$8,000		\$10,000	\$18,000
Replace cameras			\$10,000		\$10,000
Slurry Parking Lot	\$6,000	\$6,000	\$6,000	\$6,000	\$24,000
Roof repairs			\$20,000	\$20,000	\$40,000
Capital Vehicle Repl	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Desks/furniture	\$5,000		\$5,000		\$10,000
					\$596,000

Budget Annually \$29,800

Modoc County Transportation Commission / Modoc Transportation Agency
Fiscal Year 2019/20 End of Year True up & Reconciliation
Presented for Action at the 10/06/20 Board Meeting

INVESTMENT ACCOUNTS RECONCILIATION		
a.		MTA - Operating Plan Adjustments
		5 Year Operating Plan - Adopted 02/06/18
	6/30/20 Balance	\$ 635,186.34 LAIF
	Approved Reserve (2/6/18)	\$ 620,000.00
	Balance	\$ 15,186.34 MCTC Trust - Transfer
	Proposed Transfer to LTF Trust	\$ 15,000.00 Transfer Nearest 1,000
For Board Approval (10/6/20)	1.	Transfer \$15,000 from LAIF into MTA bank account.
	2.	Write a check from MTA bank account for \$15,000 to MCTC & deposit into MCTC-LTF Trust Bank Account.

LOCAL TRANSPORTATION FUND (LTF) - OPERATING ACCOUNT BALANCE TO BUDGET RECONCILIATION		
b.	6/30/20 Balance	MTA - Local Transportation Fund Adjustments
	Operating Cash Balance	\$ 50,933.00
	Accounts Payable	\$ (50,308.80)
	Deferred Revenue	\$ (11,762.06) SGR 19/20 - Bus Match
	Deferred Revenue	\$ (13,868.13) SGR 18/19 - Bus Match
	Deferred Revenue	\$ (86.66) SGR 17/18 - Bus Match
	Total Adjusted Cash Balance	\$ (25,092.65)
	FY 20/21 LTF Budget	\$ 133,000.00 20/21 LTF Budget
		\$ (25,092.65) Less Adj. Bank Balance
For Board Approval (10/6/20)		\$ 158,092.65 LTF Balance Due for FY 20/21

Report to Modoc Transportation Agency Board Members	
Subject Staff Updates and Calendar of Events	Meeting Date October 29, 2020 October 6, 2020
Presented by MTA Staff	Agenda Item 6

a. Staff Updates

09/21/2020 Secretary Kim – MTA participated in a focused web meeting regarding continued CARES 5311f funding. Greyhound is lobbying to get the majority of the second round of funding.

10/13/2020 CHP Terminal Inspection scheduled

b. Calendar of Events – MTA Meetings

- December 1, 2020
- February 2, 2021

Sage Stage Holiday Schedule

- November 26, 27, 2020 – Thanksgiving – office closed, no bus service
- December 24, 25, 2020 – Christmas Eve/Christmas – office closed, no bus service
- December 31, 2020 – New Year’s Eve – office closed, Sage Stage services operating
- January 1, 2021 – New Year’s Day – office closed, no bus service