



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
October 29, 2020

Board Members Present

Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker
Mark Moriarity

Board of Supervisors, District III, Modoc County
Board of Supervisors District IV, Modoc County
Representative, City of Alturas
City At-Large Member
County At-Large Member

Board Members Absent

John Dederick, Chair
Cheryl Nelson (Alternate)
Ned Coe (Alternate)

Representative, City of Alturas
Councilmember, City of Alturas
Board of Supervisors, District 1, Modoc County

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary II

Public Present

None

1. **Call to Order** – Vice Chair Rhoads called the teleconference meeting to order at 11:12 a.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Parker to confirm agenda, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 08/04/20 MTA Regular Meeting.
 - b. Financial Transactions 07/01/20 through 08/31/20.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 08/31/20.

Motion by Board Member Ray to approve consent agenda items a through c above, seconded by Board Member Cavasso. Roll call was taken, all present. Ayes by Board Members Rhoads, Ray, Parker, Cavasso, Board Member Moriarity abstained; motion carried.

5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES).

Executive Director, Pedersen reported grocery and prescription deliveries are still being made free of charge. Touchless hand sanitizer dispensers and sneeze guards have been installed on the buses. Social distancing measures have been implemented. Passengers will be required to wear masks to board and while on the bus. Passengers with symptoms will not be allowed to board the bus. We have resumed local bus services and intercity services with regular fares.

- b. Consider adopting the updated 5 year Operating and Capital Improvement Plan.

Pedersen explained changes reflected in the plans include transit service contract costs (First Transit), vehicle replacement, and modified costs based on actual and historical budgets.

Motion by Board Member Ray to adopt the 5-year Operating and Capital improvement Plan, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- c. Consider approval of the FY 2019/20 Local Transportation Fund and Investments – Annual True Up and Reconciliation.

Chief Fiscal Officer, Niki Lemke reported under the Transportation Development Act and the California Code of Regulations, no operator or transit provider shall receive Local Transportation Funds (LTF) or State Transit Assistance Funds (STAF) exceeding actual net costs. To balance and return any unused funds to the trust accounts we prepare an annual “End of Year True up & Reconciliation.”

The MTA LAIF overage is \$15,186.34. A transfer of \$15,000.00 will be made from the MTA LAIF account to the LTF trust account for reallocation.

The MTA LTF unused cash balance is \$<25,092.65>. This balance is applied to the next years (FY 2020/21) budget of \$133,000. LTF funds in the amount of \$158,092.65 will be transferred to MTA as funds become available as per the True up and Reconciliation for FY 2019/20.

Motion by Board Member Ray to approve the FY 2019/20 Local Transportation Fund and Investments – Annual True Up and Reconciliation, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

6. System Update, Communications, and Calendar

- a. Staff updates

September 21, 2020 Executive Director, Debbie Pedersen participated in a focused web meeting with Secretary Kim and three other Counties regarding continued CARES 5311 funding. Greyhound is lobbying to receive the majority of the second round of funding. Pedersen explained that Modoc County residents rely on Sage Stage for transportation to medical appointments, urgent medical care, and to connect with Amtrak, Greyhound, and Airports.

CHP Terminal Inspections went well on October 13, 2020. Officer Robinson will return on November 9, 2020 to complete the GPPV portion of the inspections.

Pedersen reported the Modoc Harvest Farmers Market had a great year. They reported revenues were up by 29% and the visitor count was 1333.

b. Other Information

Calendar – consider future dates and events of interest:

11/11/20 Veterans' Day – MCTC office is closed – Sage Stage Services Operating

11/26/20 Thanksgiving Day – MCTC office is closed – No Bus Service

11/27/20 Day after Thanksgiving Day – MCTC office is closed – No Bus Service

7. Adjournment

Motion to adjourn by Board Member Cavasso at 11:27 a.m. seconded by Board Member Parker. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, December 1, 2020, in the Sage Stage Conference Room, 108 S. Main Street, Alturas at 2:15 p.m. or soon thereafter.

Submitted by,



Michelle Cox
Assistant Secretary 2

