



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
August 4, 2020

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker
Jim Wills

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors District IV, Modoc County
Representative, City of Alturas
City At-Large Member
County At-Large Member

Board Members Absent

Cheryl Nelson (Alternate)

Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Michelle Cox

Executive Director
Assistant Secretary II

Public Present

Ned Coe (Alternate)
Kathi Cravens

Board of Supervisors, District 1, Modoc County
First Transit, General Manager

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:23 p.m. in the Alturas City Council Chambers, 200 W. North Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** – Motion by Board Member Parker to confirm agenda, seconded by Board Member Rhoads. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 06/02/20 MTA Regular Meeting.
 - b. Financial Transactions 05/01/20 through 06/30/20.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 06/30/20.

Motion by Board Member Cavasso to approve consent agenda items a through c above, seconded by Board Member Rhoads. All Ayes; motion carried.

5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES). Consider adopting Resolution 20-02 for the CARES funding and authorized signatories.

Executive Director, Pedersen reported grocery and prescription deliveries are being made to repeat customers and some new customers each week. Touchless hand sanitizer dispensers have been installed in every bus and two buses have sneeze guards installed. The remaining buses will be equipped with sneeze guards as soon as plexiglass becomes available. Social distancing measures have been implemented. Passengers will be required to wear masks to board and while on the bus.

We have our first and second reimbursement request prepared. We will submit them for reimbursement when Caltrans has signed our contract and provided instructions on requesting reimbursement.

Motion by Board Member Parker to adopt Resolution 20-02 for the CARES funding and authorized signatories, seconded by Board Member Wills. All Ayes; motion carried.

- b. Authorize withdrawal(s) from the Local Agency Investment Fund to cover expenditures until CARES reimbursements are received.

Pedersen explained as a precautionary measure, staff request authorization to temporarily use the LAIF reserves if needed to carry over until the State reimburses outstanding CARES cost. Any LAIF withdrawal(s) will be paid back when MTA receives CARES reimbursement.

Motion by Board Member Cavasso to authorize withdrawal(s) from the Local Agency Investment Fund to cover expenditures until CARES reimbursements are received, seconded by Board Member Parker. All Ayes; motion carried.

- c. Consider adopting MTA COVID-19 Protocol and Workplace Health and Safety COVID-19 Plan.

Pedersen had both the MTA COVID-19 Protocol and the Workplace Health and Safety COVID-19 Plan reviewed by Health Services and Dr. Richert. MTA employees will be required to sign that they have read and will follow both the MTA COVID-19 Protocol and the Workplace Health and Safety COVID-19 Plan. Both plans may be modified in the future by county health officials.

Motion by Board Member Parker to adopt MTA COVID Protocol and Workplace Health and Safety COVID-19 Plan, seconded by Board Member Rhoads. All Ayes; motion carried.

- d. Consider adopting the American's with Disabilities Act Plan and Complaint Procedure in compliance with Federal Transit Administration.

Pedersen explained the American's with Disabilities Act (ADA) Plan and ADA Complaint Procedure are a requirement to receive federal funding to operate transit services by the Federal Transit Administration (FTA).

Motion by Board Member Cavasso to adopt the American's with Disabilities Act Plan and Complaint Procedure in compliance with Federal Transit Administration, seconded by Board Member Wills. Roll call was taken, all present. All Ayes; motion carried.

- e. Consider declaring T16 Dodge Chrysler minivan surplus; authorize Executive Director to transfer title to the Fort Bidwell Indian Reservation (VIN 2D4RN4DE6AR296724).

Executive Director, Pedersen reported T-16 Dodge Chrysler minivan is underutilized due to the small number of passengers that can be transported. The minivan's current value is estimated at \$2,670.00. Pedersen spoke with the Fort Bidwell Indian Reservation and they have no transportation. The minivan would be greatly appreciated by the Fort Bidwell Indian Reservation.

Motion by Board Member Parker to declare T16 Dodge Chrysler minivan surplus; authorize Executive Director to transfer title, seconded by Board Member Ray. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. Staff updates

There were no staff updates.

b. Other Information

Calendar – consider future dates and events of interest:

09/07/20 Labor Day Holiday – MCTC office is closed – No Sage Stage Bus Service

10/12/20 Columbus Day – MCTC office is closed – Bus Service Operating

7. Adjournment

Motion to adjourn by Board Member Wills at 2:36 p.m. seconded by Board Member Ray. All Ayes, motion carried. The next regular meeting will be Tuesday, October 6, 2020, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 2:15 p.m. or soon thereafter.

Submitted by,

Michelle Cox
Assistant Secretary 2