



MODOC TRANSPORTATION AGENCY
108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
June 2, 2020

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker
Jim Wills

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors District IV, Modoc County
Representative, City of Alturas
City At-Large Member
County At-Large Member

Board Members Absent

Ned Coe (Alternate)
Cheryl Nelson (Alternate)

Board of Supervisors, District 1, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary 2

Public Present

None

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:24 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Parker to confirm agenda, seconded by Board Member Wills. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 04/21/20 MTA Regular Meeting.
 - b. Financial Transactions 03/01/20 through 04/30/20.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
None			

- c. Year-To-Date revenue and expenditure report through 04/30/20.

Motion by Board Member Ray to approve consent agenda items a through c above, seconded by Board Member Rhoads. Roll call was taken, all present. Ayes by Board Members Dederick, Ray, Parker, Rhoads, Cavasso, Board Member Wills abstained; motion carried.

5. Regular Business

- a. Update regarding delivery service and Coronavirus Aid, Relief, and Economic Security Act (CARES). Ratify authorizing the Executive Director to sign Amendments to the contract with First Transit, Inc.

Executive Director, Debbie Pedersen reported that Sage Stage is still delivering groceries and prescriptions. We will continue to offer the delivery service until the Governor declares the emergency over.

Pedersen reported that the Coronavirus Aid, Relief and Economic Security Act (CARES Act) Funding covers 100% of costs. The 5311 CARES will be \$60,594 and the 5311f CARES will be \$195,669. These amounts are for the first House funding; the House authorized an additional \$15.75 billion for public transit.

Our amended contract was approved by Caltrans May 20, 2020 which allows us to pay drivers' administrative leave from the time passenger services were suspended. Expediting the contract was necessary to obtain reimbursement.

Motion by Board Member Wills to ratify authorizing Executive Director Pedersen to sign amendments to the contract with First Transit, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.

- b. Consider adopting Resolution 19-01b Fiscal Year 2019/20 Budget.

Chief Fiscal Officer, Niki Lemke explained the changes in the 2019/20 final budget. Grant money from the COVID-19 CARES Act, zero income from farebox's during COVID-19 suspension, and the LCTOP exchange with Tehama County are the only major changes.

Motion by Board Member Ray to adopt Resolution 19-01b Fiscal Year 2019/20 Budget, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- c. Consider adopting First Transit's Federal Transit Administration Safety Plan.

Executive Director, Pedersen explained it is typical to adopt our third-party contractor's safety plan because they employ the drivers.

Motion by Board Member Wills to adopt First Transit's Federal Transit Administration Safety Plan, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.

- d. Consider approving the Fixed Asset Inventory and Disposition.

Lemke reported there are no changes to the Fixed Asset Inventory and Disposition other than depreciation.

Motion by Board Member Ray to approve the Fixed Asset Inventory and Disposition, seconded by Board Member Parker. Roll call was taken, all present. All Ayes; motion carried.

- e. Consider adopting an Americans Disability Act Complaint Procedure.

The American Disability Act Complaint Procedure adoption was tabled until the August 4, 2020 Board Meeting.

6. System Update, Communications, and Calendar

- a. Staff updates

There were no staff updates.

b. Other Information

Calendar – consider future dates and events of interest:

07/03/20 Independence Day Holiday – MCTC office is closed – No Sage Stage Bus Service

09/07/20 Labor Day Holiday – MCTC office is closed – No Sage Stage Bus Service

7. Adjournment

Motion to adjourn by Board Member Parker at 2:39 p.m. seconded by Board Member Wills. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, August 4, 2020, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 1:45 p.m. or soon thereafter.

Submitted by,



Michelle Cox
Assistant Secretary 2

