



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410

MINUTES
Regular Meeting
April 21, 2020

Board Members Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors District IV, Modoc County
Representative, City of Alturas
City At-Large Member

Board Members Absent

Jim Wills
Ned Coe (Alternate)
Cheryl Nelson (Alternate)

County At-Large Member
Board of Supervisors, District 1, Modoc County
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary 2

Public Present

None

1. **Call to Order** – Chair Dederick called the teleconference meeting to order at 2:09p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Parker to confirm agenda, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from 02/12/20 MTA Regular Meeting.
 - b. Financial Transactions 01/01/20 through 02/29/20.

Summary of Incidental Expenditures:

| Vendor | Transaction | Amount | Explanation |
|--------------------|-------------|------------|---------------------------------|
| Singleton Auman PC | 3035 | \$7,100.00 | Financial Audit for FY 2018/19 |
| Perry's Automotive | 3045 | \$1,367.93 | T17 Schedule A / T21 Schedule A |
| | | | |

- c. Year-To-Date revenue and expenditure report through 02/29/20.

d. System Information and Statistics

1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

| Month | Passenger Trips | | | Miles | | | Fares | | |
|-------|-----------------|-------|---------|--------|--------|---------|---------|---------|---------|
| | 2020 | 2019 | Change | 2020 | 2019 | Change | 2020 | 2019 | Change |
| Jan | 1,133 | 1,231 | ↓ 8.0% | 10,116 | 10,693 | ↓ 5.4% | \$4,303 | \$4,049 | ↑ 6.3% |
| Feb | 1,041 | 1,109 | ↓ 6.1% | 9,088 | 7,499 | ↑ 21.2% | \$3,017 | \$2,840 | ↑ 6.2% |
| Mar | 808 | 1,234 | ↓ 34.5% | 6,432 | 10,516 | ↓ 38.8% | \$1,654 | \$5,052 | ↓ 67.3% |

2) Revenue Service Miles compared to Fuel Cost

| Month | Miles | | | Fuel Cost | | | Fuel Cost per Mile | | |
|-------|--------|--------|--------|-----------|---------|---------|--------------------|------|------|
| | 2020 | 2019 | 2018 | 2020 | 2019 | 2018 | 2020 | 2019 | 2018 |
| Jan | 10,116 | 10,693 | 10,157 | \$2,666 | \$2,656 | \$2,750 | .26¢ | .25¢ | .27¢ |
| Feb | 9,088 | 7,499 | 8,251 | \$2,364 | \$1,828 | \$2,164 | .26¢ | .24¢ | .26¢ |
| Mar | 6,432 | 10,516 | 9,505 | \$2,757 | \$2,757 | \$2,461 | .22¢ | .26¢ | .26¢ |

3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville, and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

| Month | Modoc O/D | | Lassen O/D | | Total Route Ridership | |
|-------|-----------|------|------------|------|-----------------------|------|
| | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 |
| Jan | 37 | 53 | 49 | 46 | 86 | 99 |
| Feb | 28 | 23 | 47 | 35 | 75 | 58 |
| Mar | 9 | 48 | 22 | 70 | 31 | 118 |

Motion by Board Member Cavasso to approve consent agenda items a through d above, seconded by Board Member Ray. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

a. Update regarding delivery service.

Executive Director, Debbie Pedersen reported the delivery service got off to a start. Business has picked up we are now averaging about two to six deliveries a day. Federal funding will be available soon to help with the cost of driver's salaries.

b. Consider adopting Resolution 20-01 Fiscal Year 2020/21 Budget.

Chief Fiscal Officer, Niki Lemke explained the two major increases in the 2020/21 budget. Purchased Transportation through First Transit is increased as part of the new multiyear contract. Vehicle maintenance and repair has increased due to several buses needing extra repairs last year.

Motion by Board Member Ray to adopt Resolution 20-01 Fiscal Year 2020/21 Budget, seconded by Board Member Cavasso. Roll call was taken, all present. All Ayes; motion carried.

c. Consider approval of the 2020 Title VI Plan update.

Executive Director, Debbie Pedersen explained the minor changes to the 2020 Title VI Plan. New percentages were calculated, and dates have been changed.

Motion by Board Member Cavasso to approve the 2020 Title VI Plan update, seconded by Board Member Rhoads. Roll call was taken, all present. All Ayes; motion carried.

6. System Update, Communications, and Calendar

a. Staff updates

There were no staff updates presented.

b. Other Information

Calendar – consider future dates and events of interest:

05/25/20 Memorial Day Holiday – MCTC office is closed – No Sage Stage Services

7. Adjournment

Motion to adjourn by Board Member Rhoads at 2:20p.m.; seconded by Board Member Ray. Roll call was taken, all present. All Ayes, motion carried. The next regular meeting will be Tuesday, June 2, 2020, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 2:15 p.m. or soon thereafter.

Submitted by,



Michelle Cox
Assistant Secretary 2

