



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES**  
**Regular Meeting**  
**February 12, 2020**

**Board Members Present**

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors District IV, Modoc County
Bobby Ray	Mayor, City of Alturas
Jim Wills	County At-Large Member
Danny Parker	City At-Large Member

**Board Members Absent**

Ned Coe (Alternate)	Board of Supervisors, District 1, Modoc County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

**Staff Present**

Debbie Pedersen	Executive Director
Michelle Cox	Assistant Secretary 2

1. **Call to Order** – Chair Dederick called the meeting to order at 2:01 p.m. in the Alturas City Hall Chambers, 200 W. North Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Ray to confirm agenda, seconded by Board Member Wills. All ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 12/03/19 MTA Regular Meeting.
  - b. Financial Transactions 11/01/19 through 12/31/19.

Summary of Incidental Expenditures:

Vendor	Transaction	Amount	Explanation
Perry's Automotive	2982	\$1,709.82	T20 Schedule C T16 Schedule A
Perry's Automotive	2994	\$1,681.22	T17 Schedule A & Leaf Spring Bracket
Susanville Towing	2995	\$ 800.00	T17 Tow Service
Perry's Automotive	2999	\$1,145.55	T20 Schedule A & 2 Batteries
Perry's Automotive	3006	\$1,047.36	T18 Schedule C
Larranaga Trucking	3011	\$ 770.00	T14 Lowboy Haul Service
Perry's Automotive	3016	\$3,048.40	T14 R&R Hydroboost, Power Steering Gear Box, Schedule A

Board Member Ray questioned the differences in schedule A inspections and schedule C inspections. Executive Director Pedersen explained that a schedule A is a thorough inspection and that a schedule C is an oil change inspection.

- c. Year-To-Date revenue and expenditure report through 12/31/19.
- d. System Information and Statistics

1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2019	2018	Change	2019	2018	Change	2019	2018	Change
Nov	1,106	1,037	↑ 6.7%	9,494	10,096	↓ 6.0%	\$3,741	\$4,583	↓18.4%
Dec	1,120	1,203	↓ 6.9%	9,114	8,876	↑ 3.9%	\$3,644	\$4,446	↓18.0%

Month	Passenger Trips			Miles			Fares		
	2020	2019	Change	2020	2019	Change	2020	2019	Change
Jan	1,133	1,231	↓8.0%	10,116	10,693	↓5.4%	\$4,303	\$4,049	↑6.3%

2) Revenue Service Miles compared to Fuel Cost

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2019	2018	2017	2019	2018	2017	2019	2018	2017
Nov	9,494	10,096	10,213	\$2,672	\$2,880	\$2,807	.28¢	.29¢	.27¢
Dec	9,114	8,876	9,454	\$2,466	\$2,401	\$2,439	.27¢	.27¢	.26¢

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2020	2019	2018	2020	2019	2018	2020	2019	2018
Jan	10,116	10,693	10,157	\$	\$2,656	\$2,750	.¢	.25¢	.27¢

3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2019	2018	2019	2018	2019	2018
Nov	43	63	41	47	84	110
Dec	31	53	56	67	87	120

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2020	2019	2020	2019	2020	2019
Jan	37	53	49	46	86	99

Motion by Board Member Ray to approve consent agenda items a through d above, seconded by Board Member Cavasso. All ayes; motion carried.

**5. Regular Business**

- a. Review AP Tech rent and contract for 112 S. Main St. (annual process).

Executive Director, Debbie Pedersen reported that a letter and contract were mailed to Greg and Chante' Jones on January 10<sup>th</sup>, 2020. A copy of the Consumer Price Index (CPI) for 2019 was included. This is the basis for reviewing the rent annually. A 2.8% CPI increase will take effect in March 2020. The rent will be \$423.00 as of March 1<sup>st</sup>, 2020. Pedersen will contact the Jones's to sign the contract.

Motion by board Member Wills to approve the rent agreement contract between MTA and AP Tech, seconded by Board Member Parker. All ayes; motion carried.

**6. System Update, Communications, and Calendar**

- a. Staff updates

Sage Stage Free Ride Day- Tuesday, December 17, 2019

Debbie Pedersen reported that the 2019 Free Ride Day went very well. Our passengers were grateful for the free rides.

- b. Other Information

Calendar – consider future dates and events of interest:

02/12/20 Lincoln's Birthday Holiday – MCTC office is closed – Sage Stage Bus operating

02/17/20 Presidents' Day Holiday – MCTC office is closed – no Sage Stage Bus service

**7. Adjournment**

Motion to adjourn by Board Member Parker at 2:12 p.m.; seconded by Board Member Wills. All ayes, motion carried. The next regular meeting will be Tuesday, March 31, 2020, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 2:15 p.m. or soon thereafter.

Submitted by,



Michelle Cox  
Assistant Secretary 2

