



108 S. Main Street  
Alturas, CA 96101  
(530) 233-6410 Phone

*Meets First Tuesday  
even-numbered months  
after MCTC meeting  
or about 2:15 p.m.*

Board of Directors

John Dederick  
Chairman  
City Representative

Kathie Rhoads  
Vice Chair  
County Supervisor  
District III

Bobby Ray  
Director  
Mayor, City of Alturas

Elizabeth Cavasso  
Director  
County Supervisor  
District IV

Danny Parker  
Director  
City at Large Member

Jim Wills  
Director  
County at Large Member

Ned Coe  
Alternate  
County Supervisor  
District I

Cheryl Nelson  
Alternate  
City Councilman

Staff

Debbie Pedersen  
Executive Director

Niki Lemke  
Chief Fiscal Officer

Cindy Imbach  
Sr. Transportation Planner

Michelle Cox  
Assistant Secretary

# AGENDA

## REGULAR MEETING

JUNE 4, 2019

Sage Stage Conference Room  
108 S Main Street, Alturas

Following the MCTC meeting at or about 2:00 p.m.

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
  - a. Approve the minutes from the 04/02/19 MTA Regular Meeting
  - b. Financial Transactions 03/01/19 through 04/30/19
  - c. YTD expenditures through 04/30/19
  - d. System Information and Statistics
5. **Regular Business** **Information/Action**
  - a. Annamarie Jones – response to April 4, 2019, letter from Chair Dederick and Director Pedersen re: complaint regarding transit services.
  - b. Consider adopting modified Resolution 18-01 Fiscal Year 2018/19 Budget (Final).
  - c. Consider approving the 2018/19 Fixed Asset Inventory and disposition thereof.
  - d. Update regarding the Sage Stage Transit Operations Contracting (RFP years 2019-2024).
6. **Staff Updates and Calendar of Events** **Information**
  - a. Staff updates
  - b. Calendar of Events
7. **Adjourn until next regular MTA meeting**, scheduled for August 6, 2019, (Tuesday) in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA, at about 1:20 p.m., following the MCTC meeting.

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Consent Agenda</b>	Meeting Date <b>June 4, 2019</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>4</b>

Consent Agenda - Note: Attachments shown in **bold** type

- a. Approve minutes from the **04/02/19 MTA Regular Meeting**
- b. **Financial Transactions – 03/01/19 through 04/30/19**

Summary of incidental expenditures

Vendor	Transaction	Amount	Explanation

- c. **Year to Date revenue and expenditure (through 03/30/19) report.**
- d. System Information and Statistics
  - 1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2019	2018	Change	2019	2018	Change	2019	2018	Change
March	1,234	1,042	↑18.4%	10,516	9,505	↑10.6%	\$5,052	\$4,248	↑18.9%
April	1,231	982	↑9.4%	11,245	9,923	↓9.1%	\$4,719	\$4,412	↓%
May		1,055			10,105			\$4,242	

- 2) Revenue Service Miles compared to Fuel Cost

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2019	2018	2017	2019	2018	2017	2019	2018	2017
March	10,516	9,505	12,672	\$2,757	\$2,461	\$2,695	.26¢	.26¢	.21¢
April	11,245	9,923	10,845	\$3,232	\$2,927	\$2,296	.29¢	.29¢	.21¢
May		10,105	12,209	\$	\$3,206	\$2,580	. ¢	.32¢	.21¢

- 3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2019	2018	2019	2018	2019	2018
March	48	48	70	51	118	99
April	52	42	47	59	99	101
May		48		57		105



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES**  
**Regular Meeting**  
**April 2, 2019**

**Board Members Present**

John Dederick, Chair  
Kathie Rhoads, Vice Chair  
Elizabeth Cavasso  
Bobby Ray  
Danny Parker  
Jim Wills

Representative, City of Alturas  
Board of Supervisors, District III, Modoc County  
Board of Supervisors District IV, Modoc County  
Mayor, City of Alturas  
City At-Large Member  
County At-Large Member

**Board Members Absent**

Ned Coe (Alternate)  
Cheryl Nelson (Alternate)

County Supervisor I  
Councilmember, City of Alturas

**Staff Present**

Debbie Pedersen  
Niki Lemke  
Cindy Imbach  
Michelle Cox  
Jacque Dockery

Executive Director  
Chief Fiscal Officer  
Senior Transportation Planner  
Assistant Secretary  
Office Assistant

**Public Present**

Doreen Smith

Citizen

1. **Call to Order** – Chair Dederick called the meeting to order at 2:20 p.m. in the Alturas City Hall Council Chambers, 200 W. North Street, Alturas, CA.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Parker to confirm agenda, seconded by Board Member Rhoads. All ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 02/05/19 MTA Regular Meeting.
  - b. Financial Transactions 01/01/19 through 02/28/19.

Summary of Incidental Expenditures:

Vendor	Trans #	Amount	Explanation
Monica Derner, CPA	2787	\$2,700.00	Triennial Performance Audit

- c. Year-To-Date revenue and expenditure report through 02/28/19
- d. System Information and Statistics

1. Sage Stage Operations Report – Performance (unaudited statistics).

Month	Passenger Trips			Miles			Fares		
	2019	2018	Change	2019	2018	Change	2019	2018	Change
<b>Jan</b>	1,231	996	↑23.6%	10,693	10,157	↑5.3%	\$4,049	\$3,638	↑11.3%
<b>Feb</b>	1,109	1,014	↑9.4%	7,499	8,251	↓9.1%	\$2,840	\$4,002	↓29.0%
<b>Mar</b>	1,234	1,042	↑18.4%	10,516	9,505	↑10.6%	\$5,052	\$4,248	↑18.9%

2. Revenue Service Miles compared to Fuel Costs.

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2019	2018	2017	2019	2018	2017	2019	2018	2017
<b>Jan</b>	10,693	10,157	8,209	\$2,656	\$2,750	\$1,847	.25¢	.27¢	.22¢
<b>Feb</b>	8,251	8,251	10,106	\$1,828	\$2,164	\$2,167	.22¢	.26¢	.21¢
<b>Mar</b>	10,516	9,505	12,672	\$2,757	\$2,461	\$2,695	.26¢	.26¢	.21¢

3. Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2019	2018	2019	2018	2019	2018
<b>Jan</b>	53	43	46	58	99	101
<b>Feb</b>	23	33	35	51	58	84
<b>Mar</b>	48	48	70	51	118	99

Motion by Board Member Wills to approve consent agenda items a through d above, seconded by Board Member Ray. All ayes; motion carried.

5. **Regular Business**

- a. Debbie Pedersen, Executive Director, referred to a copy of the Policy and Procedures for the Sage Stage Plaza – Public Use. Last year a contract was issued for the Modoc Farmer’s Market for the use of the plaza. MTA’s legal counsel recommended that a policy and procedure be developed for the Sage Stage Plaza for public use/events for equitable treatment of users. The contract issued to the Modoc Harvest Farmers Market for last season included all the standard clauses and insurance thresholds as required by Golden State Risk Management Authority (GSRMA). The facility was used and maintained well throughout the season by the Farmers Market vendors and customers.

A question for the policy was presented regarding the permission of alcohol use. Pursuant to discussion, the board agreed that alcohol should be prohibited in the plaza. Another question was raised requesting clarification of the use fee of \$1. This fee alleviates the idea of a gift and provides a way for the public to use the area without it being cost prohibitive. The contract provisions require that users acquire an insurance binder to insure MTA at a cost to the user. It was suggested to change the wording on the policy Section I, Purpose, and under Section III, Policy, to “an event” rather than the phrase “ongoing event use.” These two phrases will be changed.

Motion to approve Sage Stage Public Use Policy and Procedure as corrected by Board Member Wills, seconded by Board Member Rhoads. All ayes: motion carried.

**b. Resolution 19-01 Fiscal Year (FY) 2019/20 Budget.**

CFO Lemke referred to Resolution 19-01 attachment A that includes line item comparison to the Budget for FY 2018/19. She stated that there are two major increases, Purchased Transportation, to be covered with a new Transit Provider coming in, and also the Salaries and Labor increased due to the filled secretarial position. The budget remains similar to the prior year, otherwise.

Motion by Board Member Ray, seconded by Board Member Cavasso to adopt Resolution 19-01 Fiscal Year 2019/20 Budget. All ayes; motion carried.

**c. Sage Stage Transit Operations Request for Proposal (years 2019-2024) process.**

Director Pedersen reported that Proposals for MTA Transit Operations were due March 26, 2019 at 2:00 p.m. We received one proposal (not MV Transportation) which was comparable to what we are currently paying. We will be requesting clarification and negotiating a contract with First Transit for a smooth transition. First Transit is tentatively scheduled to meet in Alturas on April 29 at 1:00 p.m. The RFP committee includes Debbie, Niki, Cindy, and Board Member Ray. Our new contract begins July 1, 2019.

**6. Staff Update, Communications, and Calendar**

**a. Conflict of Interest Form 700 due by April 2, 2019**

**b. Staff Updates**

- CHP Terminal Inspection – due by May. No date has been scheduled yet.
- Two new drivers in the process of being hired with MV Transportation.

**c. Calendar - Future dates and events of interest:**

MCTC and MTA Meetings - 1:30 p.m. City Hall Council Chambers 200 W. North St., Alturas

- 04/02/19
- 06/04/19

Modoc TAC Meetings - 1:00 p.m. Sage Stage Conference Room, 108 S. Main St., Alturas

- 05/08/19
- 07/10/19

Holiday Schedule

- 05/27/19 Memorial Day - Office closed/no bus service
- 07/04/19 Independence Day - office closed/no bus service

**7. Adjournment**

Motion to adjourn by Board Member Ray at 2:45 p.m., seconded by Board Member Cavasso. All ayes, motion carried. The next regular meeting will be Tuesday June 4 2019, in the Alturas City Council Chambers, 200 W. North Street, Alturas at 2:00 p.m. or soon thereafter.

Submitted by,

Jacque Dockery  
Office Assistant

**Modoc Transportation Agency**  
**Transactions by Account**  
As of April 30, 2019

Date	Num	Name	Amount	Balance
<b>LAIF-8025001 (\$620K)</b>				<b>630,441.50</b>
04/15/2019		Interest	3,954.65	634,396.15
Total LAIF-8025001 (\$620K)			3,954.65	634,396.15
<b>Plumas Operating MTA-0477</b>				<b>278,141.22</b>
<b>Reserve - Building Improvements</b>				<b>8,568.26</b>
Total Reserve - Building Improvements				8,568.26
<b>Plumas Operating MTA-0477 - Other</b>				<b>269,572.96</b>
03/01/2019		Farebox	63.00	269,635.96
03/04/2019	2773	Pacific Power	-566.15	269,069.81
03/04/2019		Farebox	460.20	269,530.01
03/04/2019		Farebox	22.00	269,552.01
03/04/2019		Farebox	28.00	269,580.01
03/04/2019		Farebox	31.00	269,611.01
03/05/2019		Farebox	247.10	269,858.11
03/05/2019	2792	Apex Technology Management, Inc.	-1,134.00	268,724.11
03/05/2019	30519	Basys Processing, Inc.	-157.08	268,567.03
03/06/2019		Farebox	199.50	268,766.53
03/06/2019	2793	EDI Media	-150.00	268,616.53
03/06/2019	2794	Frontier Communications	-104.22	268,512.31
03/06/2019	2795	Pepsi-Cola Bottling Company	-39.99	268,472.32
03/06/2019	2796	Verizon Wireless	-142.62	268,329.70
03/06/2019	2797	Frank Willis	-60.00	268,269.70
03/06/2019	2798	Frontier Communications	-104.22	268,165.48
03/06/2019	2799	Kathleen Norwood	-157.12	268,008.36
03/06/2019	2800	Pacific Power	-478.32	267,530.04
03/06/2019	2801	City Of Alturas	-163.54	267,366.50
03/06/2019	30619	TCE Communications	0.00	267,366.50
03/06/2019	2802	Perry's Automotive	-829.24	266,537.26
03/06/2019		Farebox	66.00	266,603.26
03/06/2019	2801	TCE Communications	-49.08	266,554.18
03/07/2019		Farebox	236.55	266,790.73
03/07/2019	2804	MV Transportation	-13,312.80	253,477.93
03/07/2019	2805	Waste Management	-64.35	253,413.58
03/07/2019	30719	Reno Tahoe Airport Authority	-15.00	253,398.58
03/07/2019		Farebox	24.00	253,422.58
03/07/2019		Farebox	28.00	253,450.58
03/08/2019		Farebox	96.00	253,546.58
03/08/2019	2810	Amazon	-120.95	253,425.63
03/11/2019		Farebox	450.99	253,876.62
03/11/2019	2806	Ray Morgan Company	-47.25	253,829.37
03/11/2019		Farebox	32.00	253,861.37
03/12/2019		Farebox	241.49	254,102.86

**Modoc Transportation Agency**  
**Transactions by Account**  
**As of April 30, 2019**

Date	Num	Name	Amount	Balance
03/12/2019	2807	Siskiyou Fire Equipment	-299.64	253,803.22
03/12/2019	2808	Ed Staub & Sons	-233.63	253,569.59
03/12/2019	2809	Ed Staub & Sons	-1,828.42	251,741.17
03/12/2019		Farebox	31.00	251,772.17
03/13/2019		Farebox	218.25	251,990.42
03/14/2019		Farebox	174.00	252,164.42
03/15/2019		Farebox	56.00	252,220.42
03/15/2019	2810	Fredrick Janitorial	-275.00	251,945.42
03/18/2019		Farebox	143.20	252,088.62
03/18/2019		Farebox	16.50	252,105.12
03/18/2019		Farebox	20.50	252,125.62
03/18/2019	31819	Modoc Medical Center	-80.00	252,045.62
03/18/2019		Farebox	90.00	252,135.62
03/18/2019		Farebox	10.00	252,145.62
03/18/2019		Farebox	50.00	252,195.62
03/19/2019		Farebox	111.00	252,306.62
03/19/2019	31919	Four Corner's Market	-27.33	252,279.29
03/19/2019		Farebox	450.00	252,729.29
03/20/2019		Farebox	149.16	252,878.45
03/20/2019	32019	Canby Family Practice	-133.20	252,745.25
03/21/2019		Farebox	259.00	253,004.25
03/21/2019		AP-Tech	412.00	253,416.25
03/21/2019	2811	Perry's Automotive	-432.10	252,984.15
03/22/2019		Farebox	114.20	253,098.35
03/25/2019		Farebox	284.86	253,383.21
03/25/2019		Farebox	24.00	253,407.21
03/25/2019	328	Tnet Broadband Internet, LLC	-48.00	253,359.21
03/26/2019		Farebox	140.82	253,500.03
03/27/2019		Farebox	58.00	253,558.03
03/27/2019	2814	Perry's Automotive	-1,096.40	252,461.63
03/27/2019	2815	Verizon Wireless	-142.63	252,319.00
03/27/2019	32719	Four Seasons Supply	-162.98	252,156.02
03/27/2019	2816	Les Schwab Tires	-42.00	252,114.02
03/28/2019		Farebox	218.43	252,332.45
03/28/2019		STAF / SGR	25,301.36	277,633.81
03/28/2019		Farebox	27.00	277,660.81
03/28/2019	2817	Pacific Power	-462.27	277,198.54
03/29/2019		Farebox	40.00	277,238.54
03/31/2019		Interest	11.59	277,250.13
04/01/2019	2812	Apex Technology Management, Inc.	-1,134.00	276,116.13
04/01/2019	2813	Modoc County Transportation Commission	-15,217.05	260,899.08
04/01/2019		Farebox	203.50	261,102.58

**Modoc Transportation Agency**  
**Transactions by Account**  
**As of April 30, 2019**

Date	Num	Name	Amount	Balance
04/01/2019		Farebox	24.00	261,126.58
04/01/2019		Farebox	80.00	261,206.58
04/01/2019		Farebox	24.50	261,231.08
04/02/2019		Farebox	121.00	261,352.08
04/02/2019	2818	City Of Alturas	-162.06	261,190.02
04/02/2019	2819	Ed Staub & Sons	-2,757.26	258,432.76
04/02/2019		Farebox	24.00	258,456.76
04/02/2019		Farebox	28.00	258,484.76
04/02/2019	2820	Kathleen Norwood	-40.00	258,444.76
04/03/2019		Farebox	94.50	258,539.26
04/03/2019	2821	Perry's Automotive	-415.39	258,123.87
04/03/2019	2822	Transit Marketing, LLC	-211.25	257,912.62
04/03/2019	40319	TCE Communications	-48.99	257,863.63
04/03/2019	40319	Basys Processing, Inc.	-57.98	257,805.65
04/04/2019		Farebox	246.00	258,051.65
04/04/2019	2823	Teresa Munoz	-494.00	257,557.65
04/04/2019	2824	EDI Media	-150.00	257,407.65
04/04/2019	2827	Frontier Communications	-104.22	257,303.43
04/04/2019	2828	Pepsi-Cola Bottling Company	-39.99	257,263.44
04/04/2019	2829	John Fulton	-587.00	256,676.44
04/05/2019		Farebox	77.00	256,753.44
04/05/2019		Farebox	16.00	256,769.44
04/05/2019	40519	Canby Post Office	-120.00	256,649.44
04/05/2019		Farebox	27.00	256,676.44
04/05/2019		Farebox	28.00	256,704.44
04/08/2019		Farebox	260.05	256,964.49
04/08/2019		Farebox	32.00	256,996.49
04/08/2019		Farebox	22.00	257,018.49
04/09/2019		Farebox	90.05	257,108.54
04/09/2019	40919	Four Seasons Supply	-29.00	257,079.54
04/09/2019		Farebox	33.00	257,112.54
04/09/2019		Farebox	29.00	257,141.54
04/09/2019	40920	USPS Alturas	-6.85	257,134.69
04/10/2019		Farebox	165.50	257,300.19
04/10/2019	41819	Days Inn, Rancho Cordova	-204.39	257,095.80
04/11/2019		Farebox	257.10	257,352.90
04/11/2019		Farebox	45.00	257,397.90
04/11/2019		Farebox	90.00	257,487.90
04/12/2019		Farebox	82.00	257,569.90
04/12/2019		Farebox	14.50	257,584.40
04/12/2019		Farebox	49.50	257,633.90
04/15/2019		Farebox	132.96	257,766.86



**Modoc Transportation Agency**  
**Transactions by Account**  
**As of April 30, 2019**

Date	Num	Name	Amount	Balance
04/15/2019		Farebox	22.00	257,788.86
04/15/2019		Lassen Transit Service Agency	15,000.00	272,788.86
04/15/2019		Farebox	28.00	272,816.86
04/15/2019	2830	Golden State Risk Management Authority	-3,111.40	269,705.46
04/16/2019		Farebox	239.47	269,944.93
04/16/2019		Farebox	33.00	269,977.93
04/16/2019		Farebox	33.00	270,010.93
04/17/2019		Farebox	123.00	270,133.93
04/17/2019	2831	Trillium Solutions	-560.00	269,573.93
04/17/2019	2832	MV Transportation	-16,135.06	253,438.87
04/17/2019	2833	Ed Staub & Sons	-181.53	253,257.34
04/17/2019	2834	Frontier Communications	-104.22	253,153.12
04/17/2019	2835	Ray Morgan Company	-121.48	253,031.64
04/17/2019	2836	Waste Management	-27.13	253,004.51
04/17/2019	2839	Amazon	-173.88	252,830.63
04/18/2019		Farebox	213.50	253,044.13
04/18/2019	41819	Four Corner's Market	-39.66	253,004.47
04/18/2019		Days Inn, Rancho Cordova - REFUND	213.91	253,218.38
04/18/2019	014/18	Days Inn, Rancho Cordova	-418.30	252,800.08
04/19/2019		Farebox	108.04	252,908.12
04/19/2019		Farebox	223.20	253,131.32
04/22/2019		Farebox	32.00	253,163.32
04/22/2019	2837	Sloan Sakai Yeung & Wong LLP	-76.50	253,086.82
04/22/2019		Farebox	100.00	253,186.82
04/22/2019		Farebox	35.00	253,221.82
04/23/2019	2838	Fredrick Janitorial	-275.00	252,946.82
04/23/2019		AP-Tech	412.00	253,358.82
04/23/2019		Farebox	217.80	253,576.62
04/23/2019	2840	All Wheel Alignment & Brake	-290.00	253,286.62
04/23/2019	2841	Perry's Automotive	-479.00	252,807.62
04/23/2019	41820	Amazon	-81.14	252,726.48
04/23/2019	41821	Amazon	-81.05	252,645.43
04/23/2019		Farebox	22.00	252,667.43
04/23/2019		Farebox	66.00	252,733.43
04/23/2019		Farebox	88.00	252,821.43
04/24/2019	2842	Verizon Wireless	-142.41	252,679.02
04/24/2019	2843	Perry's Automotive	-403.65	252,275.37
04/24/2019		Farebox	32.00	252,307.37
04/24/2019		Farebox	52.00	252,359.37
04/24/2019		Farebox	48.00	252,407.37
04/25/2019		Farebox	214.00	252,621.37
04/25/2019		Farebox	40.00	252,661.37

10:00 AM  
05/15/19  
Accrual Basis

**Modoc Transportation Agency**  
**Transactions by Account**  
As of April 30, 2019

Date	Num	Name	Amount	Balance
04/25/2019	42519	Wal Mart	-29.93	252,631.44
04/25/2019	42519	Tnet Broadband Internet, LLC	-48.00	252,583.44
04/26/2019	2844	Basin Tire Service Inc.	-40.00	252,543.44
04/26/2019	2845	City Of Alturas	-163.54	252,379.90
04/26/2019	2846	Completely Custom Inc.	-80.00	252,299.90
04/26/2019	2847	Pacific Power	-498.20	251,801.70
04/26/2019		Farebox	102.60	251,904.30
04/29/2019		Farebox	114.00	252,018.30
04/29/2019		Farebox	80.00	252,098.30
04/30/2019		Farebox	72.36	252,170.66
04/30/2019		Interest	11.08	252,181.74
Total Plumas Operating MTA-0477 - Other			-17,391.22	252,181.74
Total Plumas Operating MTA-0477			-17,391.22	260,750.00
<b>Treasurer Operating MTA-650</b>				<b>0.00</b>
Total Treasurer Operating MTA-650				0.00
<b>TOTAL</b>			<b>-13,436.57</b>	<b>895,146.15</b>

## Modoc Transportation Agency

## Balance Sheet

As of April 30, 2019

	Apr 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
LAIF-8025001 (\$620K)	634,396.15
Plumas Operating MTA-0477	
Reserve - Building Improvements	8,568.26
Plumas Operating MTA-0477 - Other	252,181.74
Total Plumas Operating MTA-0477	260,750.00
Total Checking/Savings	895,146.15
Accounts Receivable	-3,992.35
Other Current Assets	
Undeposited Funds	87.24
Total Other Current Assets	87.24
Total Current Assets	891,241.04
Fixed Assets	
Fixed Assets	2,040,365.84
Total Fixed Assets	2,040,365.84
<b>TOTAL ASSETS</b>	<b>2,931,606.88</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	23,611.94
Other Current Liabilities	
Def Rev - SGR 18/19	8,089.74
Def Rev - SGR 17/18	86.66
Total Other Current Liabilities	8,176.40
Total Current Liabilities	31,788.34
Total Liabilities	31,788.34
Equity	
Opening Bal Equity	654,612.39
Retained Earnings	2,184,799.89
Net Income	60,406.26
Total Equity	2,899,818.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,931,606.88</b>

## Modoc Transportation Agency

## Profit &amp; Loss

July 2018 through April 2019

	Jul '18 - Ap...
Ordinary Income/Expense	
Income	
State of Good Repair	9,876.77
Farebox	
Dial A Ride Fares	11,650.04
Klamath Falls Fares	2,877.75
Redding Fares	3,699.97
Reno Fares	27,002.60
Total Farebox	45,230.36
FTA 5311	53,451.00
FTA 5311(f)	
Capital - 5311(f)	76,232.76
Total FTA 5311(f)	76,232.76
Interest	14,207.93
Lassen Transit Service Agency	22,500.00
LTF	56,678.22
Rents/Leases	17,283.05
STAF	62,924.00
Total Income	358,384.09
Expense	
Fund Transfer - Year End	0.00
Building Maint / Improve	1,341.83
Insurance	5,111.40
Labor (Contract Admin)	37,430.11
Legal Notices	271.50
Marketing/Promotions	3,206.25
Materials/Supplies Consumed	
Fuel/Lubricants	29,127.40
Office Supplies	2,366.06
Shop & Bus Supplies	801.77
Materials/Supplies Consumed - Other	151.72
Total Materials/Supplies Consumed	32,446.95
Purchased Transportation	156,805.57
Services - Prof./Specialized	
Accounting / Auditor Services	8,950.00
IT Service & Support	5,526.00
Legal Services	76.50
Services - Other (Misc.)	3,660.04
Vehicle Maintenance	29,940.21
Services - Prof./Specialized - Other	299.64
Total Services - Prof./Specialized	48,452.39
Travel/Staff Training	3,370.78
Utilities	14,576.05
Total Expense	303,012.83
Net Ordinary Income	55,371.26
Other Income/Expense	
Other Income	
Fixed Asset - Sale	5,035.00
Total Other Income	5,035.00
Net Other Income	5,035.00
Net Income	60,406.26

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Regular Business</b>	Meeting Date <b>June 4, 2019</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>5</b>

**Items with attachments, shown in bold:**

- a. Annamarie Jones – **response to MTA letter dated April 4, 2019, from Chair Dederick and Director Pedersen re: complaint regarding transit services.**

At the April 2, 2019 MTA meeting, Ms. Jones addressed her complaints about the Sage Stage Bus Services. Her comments were made during the public comment period; MTA formed a committee to review Ms. Jones complaints. The Committee (Chair Dederick, Board Member Ray, Cindy Imbach and Debbie Pedersen) met on April 3 and determined that Ms. Jones has not been denied Sage Stage services. **MTA letter dated April 4, 2019, is attached for review – it was sent with the Policy and Procedure titled “Taking Trip Requests (Reservations),”** and Ms. Jones was encouraged to use Sage Stage by following the rules.

Ms. Jones has called the Sage Stage drivers a few times since the letter was received and she is unwilling to provide the standard information each passenger provides (name, phone number, pick up and drop off locations). The drivers have informed her that they are unable to pick her up unless she provides information. MTA policies must be applied to each passenger equally, as required by Federal Regulation. The Reservations policy has been in place since 2000 and has become our standard for all transit services, including our local bus service (a.k.a., demand response).

Local bus service passengers can schedule a ride two ways: by calling the office a day or more prior to the ride to make a reservation, or by calling the driver on the same day of service. For same day passenger trips, drivers “self-dispatch” through the use of hands free cell phones. The driver typically pulls over to take the incoming reservation which includes name, phone number, pick up and drop off locations – this enables the driver to work directly with the passenger to arrange a pick up time and drop off location in a safe and efficient manner. The information also allows drivers to efficiently manage incoming requests and provide more time to meet passenger trip requests. Many of the passengers are going to the same location (grocery store, pharmacy, medical clinic, casino, etc.).

Since MTA reduced the costs of rides our local bus service rides (2015), we have experienced a 54% increase in ridership. We have met this increased demand by providing two drivers for the local bus service Monday through Friday (7:45 to 5:15). This service oftentimes provides 50+ rides/day within the 10 mile service area. There are times we do not have the ability to schedule two drivers (short drivers, vacations, etc.). One driver cannot feasibly provide 45-60 rides in their workday. On these occasions we are unable to provide all passenger rides that are requested and passengers do not get the faster response for services as when we have 2 drivers available. Rides for the local bus service, a.k.a demand response, are provided on a “first come, first served” basis.

Also of note is that we do not provide completed daily bus schedules to anyone as they contain confidential information and serve as a driver’s time card. A blank copy of the

**manifest** is provided for reference. Ms. Jones has been provided her personal information regarding days and times she rode and where she was picked up and dropped off.

The Sage Stage Rider Guide is updated each 12-18 months; we capture any changes and add clarifications at each update cycle. The last update to the Rider Guide was April 2018 – we had used all of the supply up and Greyhound moved their passenger terminal from the center of Reno to Sparks. The April 2019 update included these major changes, added some new pick up and costs for intercity services (Likely), and mirrored information included in the MTA's long standing policy for passenger reservation information (name, phone number, and pick up/drop off locations). We often have voice messages with incomplete information and added this to aid passengers in scheduling a ride.

Attached, under separate cover to protect Ms. Jones' personal information, is a summary of the trips she has made on Sage Stage Bus in the past year.

- b. Consider amendment to **Resolution 18-01 Fiscal Year 2018/19 (final) Budget.**
- c. Consider approval of the MTA Fixed Assets Inventory for Fiscal Year 201
- d. Update regarding the Sage Stage Transit Operations Contract – Contracting (RFP years 2019-2024) process.

April 29, 2019 - MTA RFP Committee met with First Transit and reviewed questions that we had regarding First Transit's proposal. A letter of intent to award the contract to First Transit was provided to them on this date.

May 9, 2019 – First Transit's legal counsel requested modifications to contract; MTA staff forwarded to MTA legal counsel.

May 14, 2019 – MTA Legal counsel replied to First Transit re: contract modifications.

May 17, 2019 – First Transit requested a few minor changes

May 21, 2019 - MTA Legal counsel concurred; staff notified First Transit of agreement; contract forwarded to Caltrans Headquarters for review and approval (requirement due to Federal funds).

May 22-24 – Staff provided additional information regarding bidding process as requested by Caltrans.



Annamarie Jones  
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Alturas, CA 9  
(530) 569-0644  
annamariejones1@  
hotmail

Madax Transportation Agency  
Sage Stage  
108 S. Main St.  
Alturas, CA 96101  
(530) 233-6410

Subject: Response to 4/4/19  
letter and  
agenda item

Dear Chairman Dederick & Board Members:  
Contrary to your assertions in your  
4/2/19 letter Sage Stage <sup>has</sup> ~~is~~ definitely  
denied me "public transportation services".  
Seems like your "review of records" would  
show that. Since Director Pedersen told me  
telephonically on 2/22/19, Friday, about 8 a.m.  
that Sage Stage would no longer be picking  
me up, I have only ridden the bus once,  
when ordinarily I would have ridden it at  
~~only once~~ least once a week.

I started riding Sage Stage in August 2015 when my vehicle was carjacked with the complicit approval of Sid Cullens and yes, I know the difference between a repossession and carjacking and the facts and evidence would show a carjacking and I believe the statute of limitations on a carjacking is eight years. The police report I made at that time is still with APD.

They also had illegal, unlawful tracking devices on my vehicle to make it easier to track a carjack.

Since that time I have ~~only~~ ridden the intercity routes, only two times. Your attached policy to the 4/4/19 letter only applies to intercity and I don't even know if Dial-a-Ride was operating in 2000 & 2001, although I know Sage Stage went in to operation in 1999.

Penal 365 makes it a crime for a bus company to refuse to pick up a passenger without good cause.



Penal 136 and 136.1 say as a victim to the crime of Penal 365, if anybody interferes with me prosecuting/reporting/arresting for this crime it is an additional crime.

I couldn't object any more strenuously to the false light Director Pedersen has put me in. Is she trying to say that I just want to get on the bus and ride around without saying where I want to be dropped off? Does she really think I am that much of an idiot?

From my many years of dealing with people, I find that people don't want to take responsibility (i.e. grow up; act like adults) for their faults, but they like to blame their faults on to me.

In Sage Stage's Schedule effective April 2019 it makes clear that Dial-a-Ride is on demand, reservations do not have to be made.

Pedersen and I both agree that a drop off location has to be disclosed, we ~~just~~ just don't agree on the time.

Not does the April 2019 schedule give a time and in my opinion, at the time of boarding is sufficient. Since July of 2016 I only travel in Zone 1 of Dial-a-Ride, anyway, especially when the audio and video surveillance on Sage Stage has just been used to stalk, thwart and frustrate what I want to do.

This has not been an issue since August 2015, I give my drop off location at the time of boarding and has only become an issue recently with Sage Stage driver, Sunny, who likes/delights in bullying me and I told him (didn't have to tell the other drivers because not an issue with them) that I wanted to give my drop off location...., which was O.K. with him until Sept. of 2018 when he uncharacteristically wanted a couple hours notice of where I was to be dropped off and uncharacteristically of me I told him.

The Meadows Apts. had told me to come in and fill out some paperwork as they were ready to get me into an apt. and as I went for my apt., who was going ahead of Sage stage, but Cullins' police pickup unit and after having a little talk with Cullins the Meadows did an about face and said we don't know when we can get you in to an apt., maybe next year/next spring, just leaving me in ~~an~~ a domestic violent situation that much longer with an abusive alcoholic who would get up about 3 or 4 in the morning throwing <sup>things</sup> and using the most vile and vulgar language with a foul temper. I paid him \$320. a month for a room and he didn't want me using the kitchen, or electricity and the bathroom was so gross .....

and the very odd thing was - he  
Coordinated his coming and going with  
Sage Stage and I have brought up  
the subject of talking with Pedersen  
and she assures me that she has checked  
with their computer people and she says  
they say there is no problem, although  
I don't believe her and I would  
like to see the computer's company's  
response in writing.

I moved out of the abusive alcoholic's  
place 11/25/19 and in December I got so  
many vile and vulgar Facebook messages,  
etc. it shut my phone down and I  
remain without a phone to this day,  
except for my ten year old TracFone.

I know you want me to move  
on, but before I do I think there  
should be some ACCOUNTABILITY.

I also believe this abusive alcoholic  
with his computer expert friend, Jim, took  
over my computer, like they did my phone.

In June of 2016, it was so galling ...  
Sage Stage had been really good about  
taking me to feed my cats in Daphnedale  
and unbeknownst to me at the time, a  
Negro child molester registered sex offender,  
who did his molesting with force and  
fear and whose family was connected with  
the MCSO put in a complaint to MCSO  
about my cats on his birthday in  
June of 2016. MCSO <sup>HPHS</sup> would end up  
stealing most of my cats under color  
of authority i.e. they did not comply  
with the seizure of animals law found  
in Penal 597 etc. which they really  
couldn't because the reason for seizing  
an animal is because it is in poor health  
etc. and my cats were in excellent  
health & current on vaccinations, <sup>actually</sup> just vaccinated  
in May of 2016.  
The Negro was allergic to cats  
(it might be nice if he was allergic  
to child molesting)

And so Debbie Pedersen like everybody else did all she could to do the bidding of the Negro child molester and changed her policy to say no animals allowed on board Sage Stage.

This Negro child molester would also stalk Sage Stage and when he saw me documenting his stalking by taking pictures he would call MCSO and he was doing this just a short time after another child molester killed Hopkins and I finally had to tell MCSO, why <sup>HE</sup> is not charged with making false reports. He was neighbor to Funk and Funk didn't even know he was a child molester.

The Modoc vets would then be in receipt of stolen property i.e. my cats who were taken to them by MCSO and HPHS and HPHS advertised them on Face book as barn cats, which was flat out abusive on their part, one

Was a 12 year old female cat, born on Mother's Day of 2004 in my Cedarville home. Need I point out, there was no COURT order for seizure of my cats, I still ~~to~~ owned these cats, and MCSO and HPHTS had no business giving away my CATS and then to have Pedersen support this Criminal nonsense is a bit much, especially on the unverified complaint of a NEGRO child molester.

The authorities had already stolen so much anyway - strong armed robbed me of my land and home and personal belongings and Civil Code 2224.5 says I should have my land and home back - it is like if there is anything to steal from me, including cat food and my health and intangibles, as well as tangibles, like dignity, they do.

Civil Code 2224.5 says the Attorney General can prosecute cases like mine and anything the Attorney General can do the district attorney

can do, but Kylo refuses to do his duty and uphold his oath of office.

I have not seen any of my cats since the ~~they were~~ Modoc veterinarians received the stolen property (my cats) and the Modoc veterinarians, Poindexter, Dawdy, Alturas Police, HPHS, all threatened me with arrest and jail if I asked about my cats.

And for Mayor Ray's information, Penal 182 defines a conspiracy & as when two or more people get together to commit a crime and it is not unheard of for two or more people to get together to commit a crime, only in the case of my cats they were acting like an unruly, unthinking Mob, but they have stolen so much, anyway, why shouldn't they steal my cats, too?

Months later I would take a stray cat that had been cartipped, meaning HPHS had trapped, neutered and released <sup>IT</sup> and was responsible for keeping it fed etc., who the neighborhood (near the Hacienda Motel) was



just going to let the cat die a slow,  
painful lingering death by starvation.  
I was able to take it to the Modoc vets  
because it was very sick and I could not  
make them understand it was not my cat  
and I left the cat there and the Modoc  
veterinarians called the cops on me  
and so while they were deciding what to  
do they had Sage Stage driver<sup>R</sup>, Sunny  
wait for me and so I guess Sunny  
figures he can treat me with the same  
bullying, abusive disrespect that the cops do,  
follows their example.

Sage Stage driver, Albert, who now  
does dispatch with APD, was witness to the  
theft of cat food etc that I had left at my  
place because packages could not be left on  
the bus and was gone only about a half-  
hour to do some shopping at Rite Aid and  
Sage Stage brought me back to drop some  
packages off and that is when I saw

my previous drop off had been stolen.

Albert said I should report it to the police, of course, never told Albert, that I believed the police were involved in the theft and it would have been futile - just like they were involved in the theft of my cats on the (2016) birthday of the Negro child molester RSO. on his complaint and their misconduct is off the Scale Considering the Negro child molester is related to a MCSO employee. This Negro would even stalk Sage Stage when I was riding and when he saw me documenting his stalking he would invariably call MCSO and complain about me until I finally told MCSO why is he not charged with the crime of making false reports?

As Modoc Nuisance Code 8.020.200 says:  
"Any unlawful activity going on in the county in violation of State law is considered a public nuisance subject to abatement and maintenance of a public nuisance is a crime."

Is this why law enforcement is maintained in the country for - just to see what crimes they can get away with? and be a public nuisance?

For those of you who might not know, this vile bullying from law enforcement started over 32 years ago with a court ordered Kidnapping by law enforcement out of the Madoc County jail with all the horrors attendant to a law enforcement Kidnapping and their vile, vulgar bullying continues to this day and I think it is high time they get over it, take some responsibility - GET OVER IT and stop being so ridiculously immature and CORRUPT. And MOVE ON, as they like to tell me, you know, practice what they preach.

And by the way the reason for me being in jail was retaliation for some minor whistleblowing on the CHP and they really took it to extremes, to say the least.

They won't even let me have a smartphone. I got so many vile & vulgar Facebook messages on my smartphone it shut the phone down and I believe law enforcement was behind those vile messages, just like when I am falsely arrested and imprisoned the same vile & vulgar talk by law enforcement

- 13 - buddies.

But to get to the Sage Stage issue, since July of 2016, I again started using Sage Stage in August 2015, I have only used Dial-a-Ride in Zone one, which is a 2 mile radius from the Sage Stage office.

Speaking of the drop off issue, I was <sup>at one</sup> time on that bus for one hour, simply wanting to go from one point in Zone one to another point, before getting dropped off.

Other times the drivers will go right by my drop off point and say they were daydreaming. I have waited more than once for around two hours before getting picked up at Holiday Mkt.

I have always told the drivers at the time of boarding where I want to be dropped off and it has ~~been~~ never been an issue until recently.

Sage Stage driver, Sunny, especially, wants to take me everywhere, but to my drop off. For example, it is first come first served, but in January I was

Simply wanting to get dropped off at the Gardens, but, instead, after picking me up he picked up a woman at the health clinic, who needed dropped off at the end of Pencil Road, so I rode along, but the woman started talking about how her neighbors in Ravendale threatened to burn her house down, killed or stole her livestock etc & I took it as an indirect threat, <sup>and set</sup> that is up for it what would happen if I tried to get my Cedarville home back, which I have every legal right to and am entitled.

Plus, I am disabled and after sitting that long I get so stiff I can hardly move.

Then, in October 2018, Sunny had dropped me off in Daphnedale and although I made arrangements for a Daphnedale pickup he refused to pick me up and the statute of limitations is one year on a misdemeanor and I

don't know why he is not charged with the crime of Penal 365 and necessarily included in that is Penal 368 (elder abuse)

Another way they have of refusing to pick me up is by saying we are all booked up - I don't believe them, but when I have asked Pedersen for the records to confirm my suspicions, I got no response, just like I got no response when I asked for the policy I had violated and a way to challenge Pedersen's denial decision - no response etc.

On 2/20/19 I had called about 8 a.m. for an 11 a.m. pickup (again first come, first served and Sunny had told me to just be about my drop off point).

When Sunny picked me up at 11 a.m. with the smallest bus we had ~~and~~ ended up with 4 people on board and I wanted to pick up a fare card at the Senior

Center, it usually takes just a minute,  
Sunny said he couldn't stop, he didn't  
have time and then when picking me up  
later started bullying me about the fare  
so I told him to stop bullying me  
and I wanted to be dropped off at the  
Sage Stage office to talk to Pedersen.  
Although, we had a pleasant conversation,  
she again would not address my questions,  
which was why when Sunny was  
driving the bus with the ramp - why he  
did not use it, when the ramp was  
working and her only response was we  
don't like that bus and we are not  
getting another.

Sunny also said rules are rules and  
I had to abide by the rules and when  
I asked Pedersen for the rule I  
was violating I again got no answer  
Pedersen then asked if I was

going back to the Gardens and <sup>so</sup> ~~Sto~~ <sup>could</sup> call  
the bus, which Michelle did and  
of course, any more I move so slow,  
but even before I was out the door  
Sunny was there to pick me up and  
as I ~~to~~ told Pedersen in a phone  
message later that it proved my point  
exactly because any other time or place  
I could have waited a couple hours (or not  
before getting picked up, ~~that was~~ <sup>picked</sup> <sup>up at</sup>  
the quickest EVER that I had ever <sup>all</sup>  
been picked up. I guess it made  
Pedersen mad because when I called  
on Friday 2/22/19 about 8 a.m. for a  
medical appointment Pedersen said  
Sage Stage would not be picking me up.

I have ridden the bus only once  
since then on 4/19/19 & on 4/29/19 Sunny  
said they would not be picking me up.

I see on their April 2019 Sage  
Stage schedule that Dial-a-Ride



is on demand i.e. you do not need reservations, but with their last schedule I noticed typos, which is a sure sign of a scam, but in the April 2019 schedule for the first time I saw you must provide pickup and drop off locations, which is called an ex post facto law/policy (after the fact) which the Constitution prohibits i.e. after a person does something, which was not illegal at the time of doing, but they want to make it illegal after it was already done or to target a person or to justify/cover up their own wrongdoing.

HONESTY is always the best policy and as the Honor Code for the West Point military academy says: "I will not lie, cheat, or steal or take unfair advantage and I will report myself or any other cadet who violates these standards" and I am wondering why some of this integrity can not come in to Mohave County and Sage Stage.

and as it says in another military handbook the stakes of combat are too high to accept a report from a dishonest person.

With the games that Sage Stage likes to play with the pickup and drop off times and locations I sure haven't violated any policy that would justify their refusal to pick me up and hence I would like to know why Sage Stage is not held liable for the crime of Penal 365 (refusal to pick up without good cause) and Penal 136 and 136.1 (dissuasion of a victim of a continuing crime) and Penal 368 (elder abuse)?

I have also gotten a three day notice to pay rent or quit at the Gardens when I couldn't get to the post office because of Sage Stage to get a money order to pay rent.

Sage Stage can and should do better  
than this.

I declare under penalty of  
perjury that the foregoing is true  
and correct.

Date: May 20, 2019

Annamarie Jones

P.S. I didn't do this all at the same  
time, so I apologize for repeating  
myself in places.



*Modoc Transportation Agency  
Sage Stage  
108 S. Main Street  
Alturas, CA 96101  
(530) 233-6410 Phone*

Board of Directors

*John Dederick  
Chairman  
City Representative*

*Kathie Rhoads  
Vice Chairman  
County Supervisor Dist III*

*Bobby Ray  
Board Member  
City Mayor*

*Elizabeth Cavasso  
Board Member  
County Supervisor Dist IV*

*Danny Parker  
Board Member  
City at Large Member*

*Jim Wills  
Board Member  
County-at-Large*

*Ned Coe  
Alternate Board Member  
County Supervisor Dist I*

*Cheryl Nelson  
Alternate Board Member  
City Councilmember*

Staff

*Debbie Pedersen  
Executive Director*

*Niki Lemke  
Chief Fiscal officer*

*Cindy Imbach  
Senior Transportation Planner*

*Michelle Cox  
Assistant Secretary*

April 4, 2019

Annamarie Jones  
PO Box 84  
Alturas, CA 96101-0084

**Subject: Sage Stage Bus Services**

Dear Ms. Jones;

This letter is in response to your concerns brought forth during the Public Comment period at the April 2, 2019 Modoc Transportation Agency Board Meeting. Two Board members and staff met today to review your concerns and the Sage Stage Operating Policies and Procedures - Taking Trip Requests (Reservations) which is attached. In review of our records, it has been found that you have not been denied Sage Stage services.

1. All passengers requesting a ride on Sage Stage are required to provide basic information that includes the passenger name, phone number, pick up and drop off locations.
2. Sage Stage has not denied you public transportation services.
3. To make a reservation for Sage Stage public transportation, please call the office at 233-6410 and abide by the attached policy.

Sage Stage is available for use by the general public; we encourage you to use these services to meet your needs. Thank you for your concerns.

Sincerely,

John Dederick  
Chair

Debbie Pedersen  
Executive Director

Enc.

Sage Stage Operating Policies and Procedures	
Subject  <b>Taking Trip Requests (Reservations)</b>	Effective Date  <b>February 1, 2000</b>
	Revised Date  <b>August 8, 2001</b>

**Purposes:**

To improve the cost-effectiveness of transit operations.

To ensure that routes are operated only if/when passengers need transportation.

**Policies:**

- No route will be operated without *confirming reservation* with passenger(s) or designated person.
- Any time that outbound passenger(s) is “no show” and no inbound passenger(s) is scheduled, the route will not be operated.
- Passenger services outside the scope of schedule will not be tolerated and will not be funded.

**Procedures:**

Driver/staff will do the following:

- Record name, phone number for confirmation, route, trip day & date and # passengers for each request.
- Ask customer where they are being picked up and where they are being dropped off. This information is required for a passenger to ride Sage Stage.
- Finally, ask customer to call back or leave message to cancel trip, if something changes.

[illegible]

---

\*By signing this \_\_\_\_\_, I certify that the dates, times and hours worked above accurately reflect all hours that I have worked during the time period covered by this \_\_\_\_\_. I also verify that I have been advised of my right to receive meal periods and rest breaks according to Company policy and, if I am a driver, I understand it is my responsibility to run late on my route or for my next pick-up in order to take rest breaks. If I was not provided the opportunity to take meal periods and rest breaks in accordance with Company policy, I understand that it is my responsibility to fill out an premium authorization form and submit it to my supervisor within 24 hours of the end of the shift in which the alleged missed meal period or rest break occurred. Otherwise, MV Transportation will assume that I was provided the opportunity to take such meal periods and rest breaks, and/or I voluntarily decided to waive them. Finally, I understand that if I have any questions about my work hours, meal periods and rest breaks, or any other payroll practices, I should contact my supervisor or call (877) 687 -2338.

**MODOC TRANSPORTATION AGENCY**  
**Revised RESOLUTION No. 18-01b**  
**Fiscal Year (FY) 2018/19 Budget**

WHEREAS, the Modoc Transportation Agency (MTA) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 18/19 Transportation Development Act (TDA) funds in the Findings of Apportionment on February 6, 2018 to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MTA FY 2018/19 Budget, as shown in Attachment A, includes revenues from TDA, Federal Transit Assistance, State Transit Bonds (Prop 1B CTAF), Lassen County Transportation Commission, Sub-Leases/Rents, fare revenue, and grant sources identified in Resolution 17-08 Authorized Signatories for Plans and Programs; and

WHEREAS, the MTA FY 2018/19 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Agency grants and programs; and

WHEREAS, the MTA authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with a subsequent approval by MTA.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this FY 2018/19 Budget (\$551,922)

PASSED AND ADOPTED this 4<sup>th</sup> day of June, 2019 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

ATTEST:

\_\_\_\_\_  
John Dederick, Chairman

\_\_\_\_\_  
Debbie Pedersen, Executive Director  
Modoc Transportation Agency



**MODOC TRANSPORTATION AGENCY**  
**Revised RESOLUTION No. 18-01b**  
**Fiscal Year (FY) 2018/19 Budget**

WHEREAS, the Modoc Transportation Agency (MTA) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 18/19 Transportation Development Act (TDA) funds in the Findings of Apportionment on February 6, 2018 to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MTA FY 2018/19 Budget, as shown in Attachment A, includes revenues from TDA, Federal Transit Assistance, State Transit Bonds (Prop 1B CTAF), Lassen County Transportation Commission, Sub-Leases/Rents, fare revenue, and grant sources identified in Resolution 17-08 Authorized Signatories for Plans and Programs; and

WHEREAS, the MTA FY 2018/19 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Agency grants and programs; and

WHEREAS, the MTA authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with a subsequent approval by MTA.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this FY 2018/19 Budget (\$551,922)

PASSED AND ADOPTED this 4<sup>th</sup> day of June, 2019 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

ATTEST:

\_\_\_\_\_  
John Dederick, Chairman

\_\_\_\_\_  
Debbie Pedersen, Executive Director  
Modoc Transportation Agency

**Modoc Transportation Agency - Fixed Asset Inventory**  
**FY 2018/19**  
(06/04/19 Mtg)

		In Use	Scrap	Sell	Donate		Acquired	Description	Amount	Vendor	Purchases	Sales/Adj	Adj Book Bal	New deprec.	Adj on Sales	Total A/C Depr	Book Value	Value Received
Vehicles (5yrs)																		
1				X		11/17/09	2009 GMC 5500 DuraMax (T-12) FTA 5311 Cap 08/09	\$ 131,506.05	AZ Bus Sales			\$ 131,506.05	\$ -	\$ -	\$ 131,506.05	\$ -	\$ -	\$ 5,035.00
2	X					11/17/09	2009 GMC 5500 DuraMax (T-14) PTMISEA 07/08 & 08/09	\$ 131,506.05	AZ Bus Sales			\$ 131,506.05	\$ -			\$ 131,506.05	\$ -	
3	X					12/27/10	2010 Dodge Chrysler MiniVan (T-16) FTA 5311 09/10	\$ 48,966.59	AZ Bus Sales			\$ 48,966.59	\$ -			\$ 48,966.59	\$ -	
4	X					03/31/14	2014 Chevy GM4500 Glaval TitanII (T-17) FTA 5311 Old	\$ 106,407.71	AZ Bus Sales			\$ 106,407.71	\$ 15,961.16			\$ 106,407.71	\$ -	
5	X					03/31/15	2015 Chevy 4500 Glavcal Titan II (T-18) 5311f	\$ 109,136.43	AZ Bus Sales			\$ 109,136.43	\$ 21,827.29			\$ 92,765.97	\$ 16,370.46	
6	X					03/31/15	2016 Chevy 4500 Glavcal Titan II (T-19) RSTP & TDA	\$ 109,136.43	AZ Bus Sales			\$ 109,136.43	\$ 21,827.29			\$ 92,765.97	\$ 16,370.46	
7	X					07/26/17	2016 Chevy 4500 Arboc (T20) RSTP 14/15 & 15/16	\$ 174,442.84	AZ Bus Sales			\$ 174,442.84	\$ 34,888.57			\$ 101,758.32	\$ 72,684.52	
8						06/30/17	Adjustment per Auditor - to Balance with Quickbooks	\$ (0.40)				\$ (0.40)				\$ 28.65	\$ (29.05)	
9						10/31/18	2018 Ford Transit 350 FTA 5311(f)		AZ Bus Sales	\$ 86,109.52		\$ 86,109.52	\$ 11,481.27			\$ 11,481.27	\$ 74,628.25	
Total Vehicles								\$ 811,101.70		\$ 86,109.52	\$ 131,506.05	\$ 765,705.17	\$ 105,985.57	\$ 131,506.05	\$ 585,680.52	\$ 180,024.65	\$ 5,035.00	
SCO Trangible Transit Ops																		
Office Equipment (3yrs)																		
10	X					12/03/13	Backup Generator & Installation on 5/27/14 (\$1,841.24)	\$ 6,993.53	B & D Electric			\$ 6,993.53	\$ -			\$ 6,993.53	\$ -	
11	X					12/03/13	Video Equipment	\$ 2,034.92	B & D Electric			\$ 2,034.92	\$ -			\$ 2,034.92	\$ -	
12	X					08/21/14	Gladiator Garage Works-Workbench/Cabinet	\$ 2,819.99	Garage Organization		\$ 2,819.99	\$ -	\$ -	\$ 2,819.99		\$ -	\$ -	
13	X					03/20/14	Video Equipment (Computer Haven)	\$ 642.85	Computer Haven		\$ 642.85	\$ -	\$ -	\$ 642.85		\$ -	\$ -	
14	X					09/03/14	Conference Tables (x4)	\$ 2,300.00	Dept. of Forestry		\$ 2,300.00	\$ -	\$ -	\$ 2,300.00		\$ -	\$ -	
15	X					10/28/15	Fortivoice FVC- Hardware - Phone System	\$ 1,775.74				\$ 1,775.74	\$ 591.91			\$ 690.57	\$ 1,085.17	
16	X					03/31/18	BU Server w/Firewall & Wifi Upgrades		Apex Technology	\$ 11,079.99		\$ 11,079.99	\$ 3,693.33			\$ 3,693.33	\$ 7,386.66	
Total Office Equipment								\$ 16,567.03		\$ 11,079.99	\$ 5,762.84	\$ 21,884.18	\$ 4,285.24	\$ 5,762.84	\$ 13,412.35	\$ 8,471.83	\$ -	
Bus Shelter Buildings (30yrs)																		
17	X					10/18/11	Bus Shelter	\$ 9,482.88				\$ 9,482.88	\$ 316.10			\$ 2,423.40	\$ 7,059.48	
18	X					10/28/14	Bus Shelter	\$ 10,847.89				\$ 10,847.89	\$ 361.60			\$ 1,687.45	\$ 9,160.44	
19	X					06/13/18	Bus Shelter x2 (Dollar General & MMC)	\$ 22,236.21	Tolar (& Various install)			\$ 22,236.21	\$ 741.21			\$ 741.21	\$ 21,495.00	
Total Bus Shelter Buildings								\$ 42,566.98		\$ -	\$ -	\$ 42,566.98	\$ 1,418.90	\$ -	\$ 4,852.06	\$ 37,714.92	\$ -	
Buildings (30yrs)																		
20	X					01/01/12	Building - 108/112 Main St., Alturas, CA	\$ 974,688.27				\$ 974,688.27	\$ 32,489.61			\$ 206,637.78	\$ 768,050.49	
21	X					07/02/13	Bathroom Light Fixutres	\$ 491.06	Grover Electric			\$ 491.06	\$ 16.37			\$ 96.85	\$ 394.21	
22	X					07/08/13	Engineering - Office Design	\$ 475.00	Butler Engineering			\$ 475.00	\$ 15.83			\$ 93.68	\$ 381.32	
23	X					07/18/13	Work Center Island	\$ 4,835.00	Redding Countertops			\$ 4,835.00	\$ 161.17			\$ 953.57	\$ 3,881.43	
24	X					07/22/13	104 & 106 S. Main - Deposit on Purchase (\$500 to Land)		Modoc Title Co.			\$ -				\$ -	\$ -	
25	X					07/22/13	Office Building Construction	\$ 57,213.38	Wagner Const.			\$ 57,213.38	\$ 1,907.11			\$ 11,283.75	\$ 45,929.63	
26	X					07/25/13	Office Building Construction - Legal Notice	\$ 22.50	Modoc Record			\$ 22.50	\$ 0.75			\$ 4.44	\$ 18.06	
27	X					08/16/13	Office Building Construction - Recording Fee	\$ 11.00	Debbie Pedersen			\$ 11.00	\$ 0.37			\$ 2.14	\$ 8.86	
28	X					08/16/13	Engineering - Office Design	\$ 3,750.00	Butler Engineering			\$ 3,750.00	\$ 125.00			\$ 729.17	\$ 3,020.83	
29	X					08/16/13	Engineering - Office Design	\$ 538.00	Butler Engineering			\$ 538.00	\$ 17.93			\$ 104.61	\$ 433.39	
30	X					08/16/13	Engineering - Office Design	\$ 2,050.00	Butler Engineering			\$ 2,050.00	\$ 68.33			\$ 398.61	\$ 1,651.39	
31	X					08/19/13	Office Builing Construction - Notice of Completion	\$ 134.42	Postmaster			\$ 134.42	\$ 4.48			\$ 26.14	\$ 108.28	
32	X					08/29/13	104 & 106 S. Main - Purchase (\$11,8696.04 to Land)		Modoc Co. Title Co.			\$ -	\$ -			\$ -	\$ -	
33	X					09/05/13	Office Building - Fencing	\$ 4,400.00	Laranaga Const.			\$ 4,400.00	\$ 146.67			\$ 843.33	\$ 3,556.67	
34	X					09/05/13	Office Building - Fencing	\$ 7,500.00	Laranaga Const.			\$ 7,500.00	\$ 250.00			\$ 1,437.50	\$ 6,062.50	
35	X					09/05/13	Office Building - Fencing	\$ 7,920.00	Laranaga Const.			\$ 7,920.00	\$ 264.00			\$ 1,518.00	\$ 6,402.00	
36	X					09/05/13	Office Building - Fencing	\$ 5,510.00	Laranaga Const.			\$ 5,510.00	\$ 183.67			\$ 1,056.08	\$ 4,453.92	

# Modoc Transportation Agency - Fixed Asset Inventory

## FY 2018/19

(06/04/19 Mtg)

		In Use	Scrap	Sell	Donate Gov.	Acquired	Description	Amount	Vendor	Purchases	Sales/Adj	Adj Book Bal	New deprec.	Adj on Sales	Total A/C Depr	Book Value	Value Received
37	X					09/13/13	Engineering - Office Design	\$ 375.00	Butler Engineering			\$ 375.00	\$ 12.50		\$ 71.88	\$ 303.13	
38	X					09/23/13	Office Building Construction	\$ 1,577.88	Wagner Const.			\$ 1,577.88	\$ 52.60		\$ 302.43	\$ 1,275.45	
39	X					09/23/13	Office Building - Fencing	\$ 270.00	Laranaga Const.			\$ 270.00	\$ 9.00		\$ 51.75	\$ 218.25	
40	X					10/31/13	Office Building Construction (Roofing)	\$ 11,391.00	Harbert Roofing			\$ 11,391.00	\$ 379.70		\$ 2,151.63	\$ 9,239.37	
41	X					12/16/13	Cabinets - Conference Room	\$ 2,538.95	Joe Lloyd Const.			\$ 2,538.95	\$ 84.63		\$ 458.42	\$ 2,080.53	
42	X					02/05/14	Engineering - Office Design	\$ 500.00	Butler Engineering			\$ 500.00	\$ 16.67		\$ 88.89	\$ 411.11	
43	X					04/23/14	Office Building Construction - Cabinents	\$ 762.00	Joe Lloyd Const.			\$ 762.00	\$ 25.40		\$ 131.23	\$ 630.77	
44	X					05/27/14	Exterior Outlets - Front of Building	\$ 271.06	B & D Electric			\$ 271.06	\$ 9.04		\$ 36.14	\$ 234.92	
45	X					05/27/14	Pendant Lights - Work Station	\$ 590.27	B & D Electric			\$ 590.27	\$ 19.68		\$ 78.70	\$ 511.57	
46	X					08/14/14	Plaster - North Wall 108 S. Main	\$ 22,674.00	F.C. Bickert Comp.			\$ 22,674.00	\$ 755.80		\$ 3,653.03	\$ 19,020.97	
47	X					09/05/14	Hydrel Lighting - Site Improvements (Park)	\$ 2,925.90	McCombs Electric			\$ 2,925.90	\$ 97.53		\$ 471.40	\$ 2,454.51	
48	X					02/11/15	Cabinets & Media Center (Conf. room)	\$ 4,350.00	Dept. of Forestry			\$ 4,350.00	\$ 145.00		\$ 640.42	\$ 3,709.58	
<b>Total Buildings</b>								<b>\$ 1,117,764.69</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,117,764.69</b>	<b>\$ 37,258.82</b>	<b>\$ -</b>	<b>\$ 233,321.57</b>	<b>\$ 884,443.12</b>	<b>\$ -</b>
<b>Land</b>																	
49	X					06/30/13	Land - Main Building	\$ 364,725.62				\$ 364,725.62	\$ -		\$ -	\$ 364,725.62	
50	X					06/30/13	Land - Shop	\$ 16,446.48				\$ 16,446.48	\$ -		\$ -	\$ 16,446.48	
51	X					11/07/13	Lot Line Adj. Parking Lot (County Transfer)	\$ 659.00				\$ 659.00	\$ -		\$ -	\$ 659.00	
52	X					01/16/14	Permit - Demo 100 S. Main	\$ 71.00	City of Alturas			\$ 71.00	\$ -		\$ -	\$ 71.00	
53	X					07/10/13	AC & Concrete	\$ 13,250.00	Laranaga Trucking			\$ 13,250.00	\$ -		\$ -	\$ 13,250.00	
54	X					07/18/13	Lot Line Adj. Parking Lot Deposit (County Transfer)	\$ 200.00	City of Alturas			\$ 200.00	\$ -		\$ -	\$ 200.00	
55	X					08/06/13	AC & Concrete	\$ 22,500.00	Laranaga Trucking			\$ 22,500.00	\$ -		\$ -	\$ 22,500.00	
56	X					09/10/13	On Site Improvements	\$ 22,500.00	Laranaga Trucking			\$ 22,500.00	\$ -		\$ -	\$ 22,500.00	
57	X					09/13/13	Land Improvements Various	\$ 5,167.29	Laranaga Trucking			\$ 5,167.29	\$ -		\$ -	\$ 5,167.29	
58	X					08/22/14	AC & Concrete	\$ 13,610.00	Laranaga Trucking			\$ 13,610.00	\$ -		\$ -	\$ 13,610.00	
59	X					10/02/14	Land/Lot Parking (Exchange w/County)	\$ 7,500.00	Modoc Co. Road Dept			\$ 7,500.00	\$ -		\$ -	\$ 7,500.00	
60	X					05/12/14	Building Demo - 104 & 106 S. Main	\$ 37,355.00	Larranaga Trucking			\$ 37,355.00	\$ -		\$ -	\$ 37,355.00	
61	X					05/27/14	Replace 245 SqFt. Of Sidewalk	\$ 2,230.00	Larranaga Trucking			\$ 2,230.00	\$ -		\$ -	\$ 2,230.00	
62	X					06/29/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 500.00				\$ 500.00	\$ -		\$ -	\$ 500.00	
63	X					06/30/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 118,696.04				\$ 118,696.04	\$ -		\$ -	\$ 118,696.04	
64	X					09/02/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking			\$ 25,688.25	\$ -		\$ -	\$ 25,688.25	
65	X					09/02/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking			\$ 2,854.25	\$ -		\$ -	\$ 2,854.25	
66	X					09/10/14	Site Improvement (Park)	\$ 38,761.28	Universal Precast			\$ 38,761.28	\$ -		\$ -	\$ 38,761.28	
67	X					09/29/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking			\$ 25,688.25	\$ -		\$ -	\$ 25,688.25	
68	X					09/29/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking			\$ 2,854.25	\$ -		\$ -	\$ 2,854.25	
69	X					10/28/14	Site Improvement (Park) - Concrete Bench	\$ 717.37	Tolar Manufacturing			\$ 717.37	\$ -		\$ -	\$ 717.37	
70	X					10/29/14	Site Improvement (Park)	\$ 25,688.25	Larranaga Trucking			\$ 25,688.25	\$ -		\$ -	\$ 25,688.25	
71	X					09/29/14	Site Improvement (Park)	\$ 2,854.25	Larranaga Trucking			\$ 2,854.25	\$ -		\$ -	\$ 2,854.25	
72	X					11/25/14	Site Improvement (Park)	\$ 27,074.25	Larranaga Trucking			\$ 27,074.25	\$ -		\$ -	\$ 27,074.25	
73	X					11/25/14	Site Improvement (Park)	\$ 3,008.25	Larranaga Trucking			\$ 3,008.25	\$ -		\$ -	\$ 3,008.25	
74	X					11/25/14	Site Improvement (Park)	\$ 1,031.88	Larranaga Trucking			\$ 1,031.88	\$ -		\$ -	\$ 1,031.88	
75	X					11/25/14	Site Improvement (Park)	\$ 114.45	Larranaga Trucking			\$ 114.45	\$ -		\$ -	\$ 114.45	
						06/30/17	Adjustment per Auditor - to Balance with Quickbooks	\$ (0.10)				\$ (0.10)	\$ -		\$ -	\$ (0.10)	
<b>Total Land</b>								<b>\$ 781,745.31</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 781,745.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 781,745.31</b>	<b>\$ -</b>
<b>Total Assets</b>								<b>\$ 2,769,745.71</b>		<b>\$ 97,189.51</b>	<b>\$ 137,268.89</b>	<b>\$ 2,729,666.33</b>	<b>\$ 148,948.53</b>	<b>\$ 137,268.89</b>	<b>\$ 837,266.50</b>	<b>\$ 1,892,399.83</b>	<b>\$ 5,035.00</b>

**Modoc Transportation Agency**  
**Office Equipment List**  
FY 2018/19  
(06/04/19 Mtg)

<i>In Use</i>	<i>Scrap</i>	<i>Donate Gov.</i>	<i>Date</i>	<i>Vendor</i>	<i>Description</i>	<i>Amount (Under \$5k)</i>	<i>Purchases</i>	<i>Sales / Scrap</i>
X			06/13/07	J. Thayer Company	Work Station Standup Desk	\$ 386.09		
X			06/28/10	J. Thayer Company	Sentry Fire Safe - FTA 5311 ARRA 09/10	\$ 742.58		
X			06/19/13	Merits Home Center	Refridgerator	\$ 1,799.00		
X			06/19/13	Merits Home Center	Fridgedair Dishwasher	\$ 599.00		
X			08/11/13	Computer Haven	Video Equipment (Computer Haven)	\$ 1,098.53		
X			08/06/13	Best Deal	FortiVoice - Telephone System (Best Deal)	\$ 4,745.68		
X			10/11/13	Wal Mart	Simplicity Flat Screen TV	\$ 698.00		
X			12/03/13	B & D Electric	Video Equipment	\$ 2,034.92		
X			08/21/13	Grainger Industrial	Tennsco Lockers (x2) - Garage/Shop	\$ 1,671.63		
X			08/21/14	Garage Organization	Gladiator Garage Works-Workbench/Cabinet	\$ 2,819.99		
X			03/20/14	Computer Haven	Video Equipment (Computer Haven)	\$ 642.85		
X			09/03/14	Dept. of Forestry	Conference Tables (x4)	\$ 2,300.00		
<b>Grand Total</b>						<b>\$ 19,538.27</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Staff Updates and Calendar of Events</b>	Meeting Date <b>June 4, 2019</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>6</b>

- a. Conflict of Interest Form 700 due by April 2, 2019
- b. Staff Updates
  - CHP Terminal Inspection
  - New drivers hired
  - Exchange of MTA Low Carbon Transit Operations Program grant funds with Tehama County Transportation Commission (TCTC) Local Transportation Funds
- c. Calendar of interest:
 

MCTC and MTA Meetings – Sage Stage Conference Room, 108 S Main St., Alturas

  - 06/04/19 – MTA meeting estimated to start at 2:00 p.m.
  - 08/06/19 – MTA meeting estimated to start at 1:30 p.m.

Modoc TAC Meetings - 1:00 p.m. Sage Stage Conference Room, 108 S Main St., Alturas

  - 07/10/19
  - 09/11/19

Holiday Schedule

  - 05/27/19 Memorial Day - office closed/no bus service
  - 07/04/19 Independence Day - office closed/no bus service
  - 09/02/19 Labor Day - office closed/no bus service



108 S. Main Street  
Alturas, CA 96101  
(530) 233-6410 Phone

Meets First Tuesday  
even-numbered months  
after MCTC meeting  
or about 2:15 p.m.

Board of Directors

John Dederick  
Chairman  
City Representative

Kathie Rhoads  
Vice Chair  
County Supervisor  
District III

Bobby Ray  
Director  
Mayor, City of Alturas

Elizabeth Cavasso  
Director  
County Supervisor  
District IV

Danny Parker  
Director  
City at Large Member

Jim Wills  
Director  
County at Large Member

Ned Coe  
Alternate  
County Supervisor  
District I

Cheryl Nelson  
Alternate  
City Councilman

Staff

Debbie Pedersen  
Executive Director

Niki Lemke  
Chief Fiscal Officer

Cindy Imbach  
Sr. Transportation Planner

Michelle Cox  
Assistant Secretary



**TCTC**  
TEHAMA COUNTY  
TRANSPORTATION COMMISSION

May 1, 2019

Amar Azucena Cid  
Low Carbon Transit Operations Program  
Department of Transportation  
1120 N Street (MS 39)  
Sacramento, CA 95814

RE: Letter of Understanding between the Tehama County Transportation Commission and the Modoc Transportation Agency (MTA) for LCTOP apportionment exchange

Dear Mr. Cid,

This letter constitutes our understanding of an exchange of Low Carbon Transit Operations Program (LCTOP) apportionment between the Tehama County Transportation Commission (TCTC) and the Modoc Transportation Agency (MTA).

This letter is to formalize the exchange of \$19,000 in LCTOP apportionment from MTA effective May 20, 2019, with an equivalent amount of Local Transportation Funds (LTF) from TCTC. MTA has reviewed the LCTOP program guidelines and is unable to use the funds as required. TCTC has an existing project to which the LCTOP may be utilized. MTA has recently partnered with TCTC to support their LCTOP project to expand TRAX services to connect Tehama County with Glenn and Butte Counties. This project is of benefit to the north state, the anticipated North State Express Intercity Bus System/Services, and reduction of greenhouse gas.

This Letter of Understanding will be in effect for the life of the TCTC Interregional Transit Route Operations project for an annual exchange of LCTOP funds. Project completion date is September 1, 2023. This exchange is contingent upon execution of this Letter of Understanding. This Letter of Understanding sets forth the MTA and TCTC intent for the use of the identified LCTOP apportionment and requests Caltrans to adjust each region's apportionment balance as appropriate. This exchange benefits MTA by preventing the region's loss of LCTOP apportionment, while providing TCTC with additional capacity to deliver transit projects. We are relying on our understanding that this exchange is allowed per Caltrans' Obligation Authority Management Policy.

We appreciate this opportunity to exchange fund apportionment and support our transportation partners. If you have questions, please contact Timothy J. McSorley, Executive Director TCTC at (530) 385-1462 or Debbie Pederson, Executive Director MCTC/MTA at (530) 233-6410.

Sincerely,

  
Timothy J. McSorley  
Executive Director, TCTC

Sincerely,

  
Debbie Pederson  
Executive Director, MTC