



108 S. Main Street  
Alturas, CA 96101-3936  
(530) 233-6410 Phone  
233-3744 Fax

Meets First Tuesday  
even-numbered months  
after MCTC meeting  
or about 2:15 p.m.

Board of Directors

John Dederick  
Chairman  
City Councilman

David Allan  
Vice Chairman  
County Supervisor

Kathie Rhoads  
Director  
County Supervisor III

Danny Parker  
Director  
City at Large Citizen

Bobby Ray  
Director  
City Councilman

Jim Wills  
Director  
County at Large Citizen

Elizabeth Cavasso  
Alternate  
County Supervisor IV

Cheryl Nelson  
Alternate  
City Councilman

Staff

Debbie Pedersen  
Executive Director

Niki Witherspoon  
Chief Fiscal Officer

Cindy Imbach  
Sr. Transportation Planner

Tiffany Gwinn  
Executive Assistant Secretary

# AGENDA

## REGULAR MEETING

JUNE 7, 2017 (WEDNESDAY)

200 W North Street

Alturas City Hall Council Chambers  
Alturas, CA 96101

Following the MCTC meeting at or about 2:00 p.m.

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
  - a. Approve minutes from the 04/11/17 MTA Regular Meeting
  - b. Financial Transactions 3/01/17 through 4/30/17
  - c. YTD expenditures through 4/30/17
5. **Regular Business** **Information/Action**
  - a. Consider adoption of Resolution 17-01 for the FY 17/18 Budget
  - b. Consider approval of the Fixed Assets and disposition thereof.
  - c. 2017 CHP Terminal Inspection
  - d. Short Range Transit Development Plan Actions update.
6. **System Update, Communications, and Calendar** **Information**
  - a. Staff updates
  - b. Other Information - Special Events –
    - Rhonda Haslip Memorial (May 11)
    - Sports Expo/Children's Fair (June 17-18)
    - June Jamboree (June 24)
    - Last Frontier Health District Health Fair (TBD)
7. **Adjourn until next regular MTA meeting**, scheduled for August 8, 2017, (Tuesday), in the Sage Stage Conference Room at about 2:00 p.m., following the MCTC meeting.

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Consent Agenda</b>	Meeting Date <b>June 7, 2017</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>4</b>

Consent Agenda - Note: Attachments shown in **bold** type

a. Approve **minutes from 4/11/17 MTA** Regular meeting.

b. **Financial Transactions – 03/01/17 through 4/30/17.**

Summary of incidental expenditures

<b>Vendor</b>	<b>Transaction</b>	<b>Amount</b>	<b>Explanation</b>
Renee Sloan Holtzman Sakai	2242	\$1,292.50	Review potential litigation
Frontier	2243	\$1,065.88	233-3477 (office fax) Feb 16-Apr 17
Frontier	2244	\$1,329.12	233-6410 (office) Feb 16-Apr 17
Keith's Towing	2262	\$1,200.00	T-18 – Redding; DEF sending unit.

c. **Year to Date revenue and expenditure (through 4/30/17) report.**



**MINUTES**  
**Regular Meeting**  
**April 11, 2017**

**Board Members Present**

John Dederick, Chairman  
Bobby Ray  
Kathie Rhoads  
Jim Wills  
Danny Parker

Mayor, City of Alturas  
Councilmember, City of Alturas  
Board of Supervisors District III, County of Modoc  
County At-Large Member  
City At-Large Member

**Board Members Absent**

David Allan, Vice Chair  
Elizabeth Cavasso (Alternate)  
Cheryl Nelson (Alternate)

Board of Supervisors District I, County of Modoc  
Board of Supervisors District IV, County of Modoc  
Councilmember, City of Alturas

**Staff Present**

Debbie Pedersen  
Niki Witherspoon  
Tiffany Gwinn

Executive Director  
Chief Fiscal Officer  
Executive Assistant Secretary

**Public Present**

None

1. **Call to Order** – Chairman Dederick called the meeting to order at 2:50 p.m. in the Alturas City Hall Council Chambers, 200 W. North Street.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Wills to confirm agenda, seconded by Board Member Ray. All ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 02/07/17 MTA Regular Meeting
  - b. Financial Transactions 01/01/17 through 02/28/17
  - c. YTD expenditures through 02/28/17

Motion by Board Member Wills to approve consent agenda items a-c above, seconded by Board Member Rhoads. All ayes; motion carried.

## 5. Regular Business

- a. Consider Adoption of the 2017 MTA Title VI Plan (including the Limited English Proficiency and Public Participation Plan) updated from 2014. Director Pedersen reported there have been no complaints in the past 3 years. The 2017 update is required for continued grant funding (federal/state). Motion by Board Member Ray to adopt the 2017 MTA Title VI Plan; seconded by Board Member Parker. All ayes, motion carried.
- b. Consider adoption of the Conflict of Interest Code. Pursuant to Gov Code Section 87306, MTA is required to adopt a conflict of interest code. A notice of intent was posted 9/26/16 soliciting public comments. A copy was provided to the County Administrative Officer (CAO) requesting comment. No comments were received. Staff recommends adoption of the MTA Conflict of Interest Code. Motion by Board Member Wills to adopt the Conflict of Interest Code; seconded by Board Member Rhoads. All ayes, motion carried.
- c. Consider adoption of the MTA Financial Policy and Procedures. Chief Fiscal Officer (CFO) Niki Witherspoon summarized the financial policy and procedures for MTA. The proposed manual provides and documents the process for internal control policies, financial management, payroll, assets, liabilities and fund balances, grant contract and management and other systematic processes to maintain compliance and safeguard agency assets. Staff recommends adoption of the Financial Policy and Procedures Manual. Motion by Board Member Wills to adopt the MTA Financial Policy and Procedures; seconded by Board Member Rhoads. All ayes, motion carried.
- d. Consider adoption of Resolution 17-03 Low Carbon Transit Operations Program (LCTOP) Fund FY16/17 \$4,251 and FY 15/16 \$7,508 (totaling \$11,759). LCTOP is one program within the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 with Senate Bill 862 (SB 862). FY 15/16 funds (\$9,104) were originally programmed to fund Saturday service two days a month; we estimated that there would be 60 passenger trips each Saturday. The Saturday service commenced in June 2016, the service was marketed, and ridership monitored. The actual passenger trips fell well below the projection, and the Saturday service was discontinued in March, with \$7,508 remaining.  
  
The 16/17 LCTOP apportionment is \$4,251 plus the remaining funds from 15/16 (\$7,508) will fund an additional driver (total of 2) for the demand response service on Monday, Wednesday, and Friday. The local service is currently our most productive service, providing over 15,000 passenger trips annually (up from 5,700 trips in 2013). The second driver is currently available on Tuesday and Thursday and less passenger trips are delayed or missed on those days. Motion by Board Member Parker to adopt Resolution 17-03; seconded by Board Member Wills. All ayes, motion carried.

## 6. System Update, Communications, and Calendar

### a. Staff updates –

1. Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2016	2015	Change	2016	2015	Change	2016	2015	Change
<b>Jan</b>	955	1349	↓29.2%	8,209	11,750	↓31.9%	\$3,038	\$5,968	↓49.1%
<b>Feb</b>	882	1,343	↓34.3%	10,106	12,454	↓18.9%	\$10,106	\$5,447	↓24.8%
<b>Mar</b>	1,026	1,485	↓30.9%	12,672	14,306	↓11.4%	\$5,446	\$6,717	↓18.9%

2. Revenue Service Miles compared to Fuel Costs.

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
<b>Jan</b>	8,209	11,750	10,846	\$1,847	\$2,151	\$2,852	.22¢	.18 ¢	.26¢
<b>Feb</b>	10,106	12,454	7,924	\$2,167	\$1,907	\$1,981	.21¢	.15¢	.25¢
<b>Mar</b>	12,672	14,306	11,067	\$2,695	\$2,803	\$2,897	.21¢	.19¢	.26¢

3. Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville, and Reno on reservation basis three (3) times per week on Mondays, Wednesdays, and Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2016	2015	2016	2015	2016	2015
<b>Jan</b>	27	50	22	70	49	120
<b>Feb</b>	44	49	48	64	92	113
<b>Mar</b>	59	43	64	88	123	131

b. Other Information –

Calendar – consider future dates and events of interest:

04/11/17 MCTC and MTA Meetings Regular Meeting

05/29/17 MCTC and Sage Stage observed holiday - Memorial Day – Office closed; no bus service

06/06/17 MCTC and MTA regular meetings - City Council Chambers, 200 North St., Alturas

7. **Closed Session:** Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation to paragraph (2) or 3 of subdivision (d) of Government Code Section 59456.9 (One Potential Case).

Chairman Dederick called the session to order at 2:32 p.m. in the Alturas City Hall Council Chambers, 200 W. North St. Alturas, CA. Closed Session adjourned at 2:48 p.m. Chairman Dederick announced that the Board took no action during closed session.

8. **Adjournment** – Motion to adjourn by Board Member Rhoads at 3:07 p.m.; seconded by Board Member Wills. All ayes, motion carried. The next regular meeting will be June 6<sup>th</sup>, 2017 in the Alturas City Hall Council Chambers, 200 W. North Street at about 2:00 p.m., following the MCTC meeting.

Submitted by,

Tiffany Gwinn  
Executive Assistant Secretary

8:04 AM  
05/22/17  
Accrual Basis

# **Modoc Transportation Agency** **Transactions by Account** **As of April 30, 2017**

Date	Num	Name	Amount	Balance
<b>CD 36 Months - Plumas MTA-9346</b>				<b>305,116.35</b>
04/21/2017		Interest	564.77	305,681.12
Total CD 36 Months - Plumas MTA-9346			564.77	305,681.12
<b>LAIF-8025001</b>				<b>444,751.80</b>
Total LAIF-8025001				444,751.80
<b>Plumas Operating MTA-0477</b>				<b>122,442.85</b>
03/01/2017		Farebox	39.30	122,482.15
03/01/2017	30117	A-Z Bus Sales, Inc.	-165.92	122,316.23
03/02/2017		Farebox	379.00	122,695.23
03/03/2017		Farebox	67.00	122,762.23
03/03/2017	30317	Days Inn, Rancho Cordova	-239.67	122,522.56
03/06/2017	30217	Wal Mart	-34.08	122,488.48
03/06/2017	2211	Perry's Automotive	-629.13	121,859.35
03/06/2017		Farebox	6.00	121,865.35
03/06/2017	2212	Pepsi-Cola Bottling Compan	-39.99	121,825.36
03/06/2017	2213	James Oberg	-140.00	121,685.36
03/06/2017	2214	EDI Media	-150.00	121,535.36
03/06/2017	2215	Ed Staub & Sons	-196.51	121,338.85
03/06/2017	2216	Tnet Broadband Internet, LL	-48.00	121,290.85
03/06/2017	2217	City Of Alturas	-161.32	121,129.53
03/06/2017	2218	MV Transportation	-11,436.86	109,692.67
03/06/2017		Farebox	480.21	110,172.88
03/06/2017	020828	Amazon	-56.93	110,115.95
03/06/2017	020828	Amazon	-68.14	110,047.81
03/06/2017	30617	Amazon	-26.46	110,021.35
03/07/2017		Farebox	159.00	110,180.35
03/07/2017		Farebox	485.09	110,665.44
03/07/2017	20817	Amazon	-14.52	110,650.92
03/07/2017	20917	Amazon	-65.31	110,585.61
03/07/2017	22317	Holiday Market	-37.36	110,548.25
03/07/2017		Farebox	21.00	110,569.25
03/08/2017		Farebox	51.90	110,621.15
03/08/2017	2219	Ed Staub & Sons	-2,166.55	108,454.60
03/08/2017	2220	Frontier Communications	-63.47	108,391.13
03/08/2017	2221	Pioneer Auto Body	-75.00	108,316.13
03/08/2017	2222	Ray Morgan Company	-89.65	108,226.48
03/08/2017	2223	Office Depot	-372.15	107,854.33
03/09/2017		Farebox	76.00	107,930.33
03/09/2017		Farebox	317.50	108,247.83
03/09/2017	2224	Frank Willis	-50.00	108,197.83
03/10/2017		Farebox	72.00	108,269.83

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05/22/17  
Accrual Basis

**Modoc Transportation Agency**  
**Transactions by Account**  
**As of April 30, 2017**

Date	Num	Name	Amount	Balance
03/13/2017	31217	Coastal	-17.96	108,251.87
03/13/2017		Farebox	435.50	108,687.37
03/13/2017	2225	J. Thayer Company	-205.04	108,482.33
03/13/2017	2226	Modoc County Record	-89.00	108,393.33
03/13/2017	2227	Perry's Automotive	-998.46	107,394.87
03/13/2017	31017	Days Inn, Rancho Cordova	-79.89	107,314.98
03/13/2017	31018	Days Inn, Rancho Cordova	-319.56	106,995.42
03/14/2017		Farebox	194.50	107,189.92
03/14/2017	2228	Sonny Schanuth	-321.00	106,868.92
03/14/2017		Farebox	515.10	107,384.02
03/15/2017		Farebox	40.85	107,424.87
03/16/2017		Farebox	310.50	107,735.37
03/16/2017		STAF	7,922.00	115,657.37
03/17/2017		Farebox	73.00	115,730.37
03/17/2017	2229	Computer Haven	-950.00	114,780.37
03/20/2017		Farebox	8.00	114,788.37
03/20/2017		Farebox	322.65	115,111.02
03/20/2017		AP-Tech	300.00	115,411.02
03/20/2017		Clay Hartman	4,635.90	120,046.92
03/20/2017		Farebox	33.00	120,079.92
03/21/2017		Farebox	208.00	120,287.92
03/21/2017	30617	Amazon	-56.82	120,231.10
03/22/2017		Farebox	40.75	120,271.85
03/22/2017	2232	Verizon Wireless	0.00	120,271.85
03/22/2017	2233	Verizon Wireless	-141.76	120,130.09
03/23/2017		Farebox	432.00	120,562.09
03/23/2017	32317	Days Inn, Rancho Cordova	-159.78	120,402.31
03/27/2017		Farebox	413.96	120,816.27
03/27/2017		Farebox	17.00	120,833.27
03/27/2017	32717	Four Corner's Market	-31.51	120,801.76
03/28/2017		Farebox	194.50	120,996.26
03/28/2017	32717	Postmaster	-6.65	120,989.61
03/28/2017	2234	Pacific Power	-490.38	120,499.23
03/28/2017	2235	Waste Management	-56.79	120,442.44
03/28/2017	2236	Perry's Automotive	-549.13	119,893.31
03/29/2017		Farebox	56.00	119,949.31
03/29/2017	2237	Tnet Broadband Internet, LL	-48.00	119,901.31
03/30/2017		Farebox	128.50	120,029.81
03/31/2017	2230	Office Depot	-348.56	119,681.25
03/31/2017	2231	L.A.W. Publications	-549.00	119,132.25
04/03/2017		Farebox	559.10	119,691.35



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05/22/17  
Accrual Basis

**Modoc Transportation Agency**  
**Transactions by Account**  
**As of April 30, 2017**

Date	Num	Name	Amount	Balance
04/03/2017		Farebox	21.39	119,712.74
04/03/2017	2238	Computer Haven	-964.18	118,748.56
04/03/2017	2239	City Of Alturas	-162.80	118,585.76
04/03/2017	2240	Ed Staub & Sons	-226.92	118,358.84
04/03/2017	2241	Perry's Automotive	-561.78	117,797.06
04/03/2017	33017	TCE Communications	-56.15	117,740.91
04/03/2017	2242	Renne Sloan Holtzman Sak	-1,292.50	116,448.41
04/04/2017		Farebox	307.45	116,755.86
04/04/2017	2245	EDI Media	-150.00	116,605.86
04/04/2017	2246	Modoc County Record	-100.00	116,505.86
04/05/2017		Farebox	32.00	116,537.86
04/05/2017	2243	Frontier Communications	-1,065.88	115,471.98
04/05/2017	2244	Frontier Communications	-1,329.12	114,142.86
04/06/2017		Farebox	278.85	114,421.71
04/06/2017	2247	Modoc County Transportatio	-29,108.38	85,313.33
04/06/2017	40617	Four Seasons Supply	-21.41	85,291.92
04/07/2017		Farebox	39.50	85,331.42
04/10/2017		Farebox	302.50	85,633.92
04/10/2017		MCTC	4,242.32	89,876.24
04/10/2017	2253	Frontier Communications	-63.47	89,812.77
04/11/2017		Farebox	122.00	89,934.77
04/11/2017		MCTC	40.03	89,974.80
04/11/2017		Farebox	406.25	90,381.05
04/12/2017		farfe	25.05	90,406.10
04/12/2017	2273	Pepsi-Cola Bottling Compan	-39.99	90,366.11
04/13/2017	2254	Ray Morgan Company	-83.88	90,282.23
04/13/2017	2255	James Oberg	-40.00	90,242.23
04/16/2017	41617	Amazon	-61.13	90,181.10
04/17/2017		Farebox	57.00	90,238.10
04/17/2017		Farebox	254.10	90,492.20
04/18/2017		Farebox	21.00	90,513.20
04/18/2017		Farebox	302.02	90,815.22
04/18/2017	41017	Four Seasons Supply	-24.10	90,791.12
04/18/2017	2256	Perry's Automotive	-429.13	90,361.99
04/19/2017		Farebox	39.20	90,401.19
04/19/2017	2257	Modoc County Record	-48.00	90,353.19
04/20/2017		Farebox	400.00	90,753.19
04/20/2017		Farebox	281.09	91,034.28
04/20/2017		LTF	19,459.08	110,493.36
04/21/2017		Farebox	61.13	110,554.49
04/21/2017	2258	Computer Haven	-950.00	109,604.49

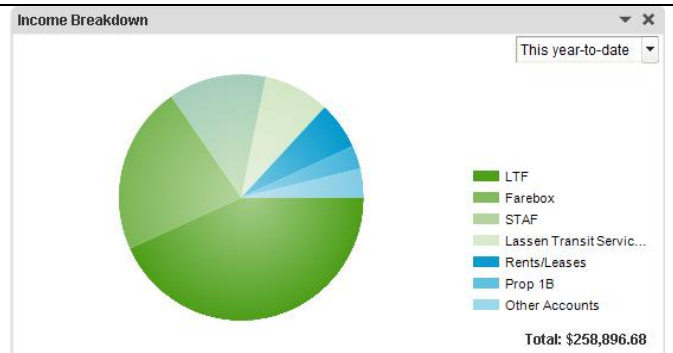
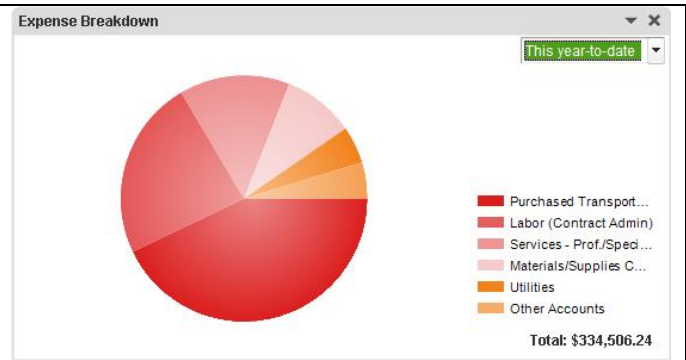
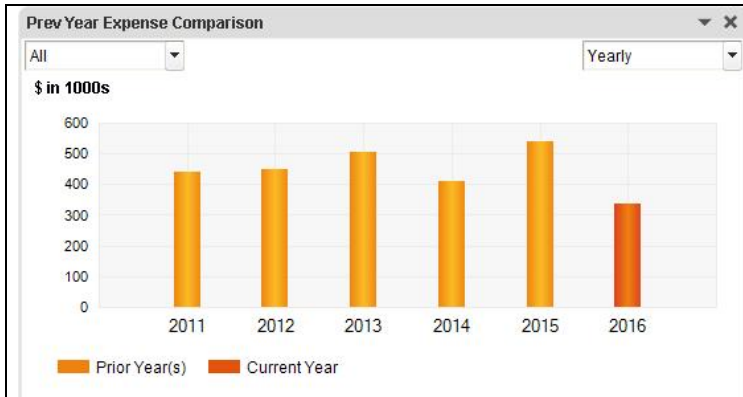
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Accrual Basis

# Modoc Transportation Agency Transactions by Account As of April 30, 2017

Date	Num	Name	Amount	Balance
04/21/2017		Farebox	383.50	109,987.99
04/24/2017		Farebox	71.50	110,059.49
04/24/2017	2259	Perry's Automotive	-793.07	109,266.42
04/24/2017	2260	Skyline Printing	-725.00	108,541.42
04/24/2017	2261	Renne Sloan Holtzman Saki	-540.50	108,000.92
04/24/2017		LTSA	7,500.00	115,500.92
04/25/2017			318.50	115,819.42
04/25/2017	2262	Keith's Towing	-1,200.00	114,619.42
04/25/2017	2263	Pacific Power	-431.78	114,187.64
04/25/2017	2264	Verizon Wireless	-141.98	114,045.66
04/25/2017	2265	Decals By Design Inc.	-120.23	113,925.43
04/25/2017	2275	Siskiyou Fire Equipment	-13.00	113,912.43
04/26/2017			75.00	113,987.43
04/27/2017	2276	Perry's Automotive	-429.13	113,558.30
04/27/2017	2277	Ray Morgan Company	-164.03	113,394.27
04/27/2017	2278	Frontier Communications	-63.57	113,330.70
04/28/2017	2249	Transit Marketing, LLC	-700.00	112,630.70
04/28/2017	2250	Frank Willis	-70.00	112,560.70
04/28/2017	2251	MV Transportation	-16,625.49	95,935.21
04/28/2017	2252	Ed Staub & Sons	-2,695.10	93,240.11
04/28/2017		Farebox	66.00	93,306.11
04/28/2017		AP-Tech	300.00	93,606.11
04/28/2017		Farebox	270.76	93,876.87
04/30/2017	2283	MV Transportation	-11,868.35	82,008.52
Total Plumas Operating MTA-0477			-40,434.33	82,008.52
<b>Treasurer Operating MTA-650</b>				<b>0.00</b>
Total Treasurer Operating MTA-650				0.00
<b>TOTAL</b>			<b>-39,869.56</b>	<b>832,441.44</b>

# Modoc Transportation Agency

## Company Snapshots (As of 05-22-17)



<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>Regular Business</b>	Meeting Date <b>June 6, 2017</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>5</b>

**Items with attachments, shown in bold:**

- a. Consider adoption of **Resolution 17-01 - FY 17/18 Budget**
- b. Consider approval of the **Fixed Assets** and disposition thereof.
- c. **2017 CHP Terminal Inspection**
- d. **Short Range Transit Development Plan** update.

**MODOC TRANSPORTATION AGENCY**  
**Revised RESOLUTION No. 17-01**  
**FY 2017/18 Budget**

WHEREAS, the Modoc Transportation Agency (MTA) is responsible for adopting an annual Budget each fiscal year (FY) that identifies anticipated revenues and expenditures; and

WHEREAS, the Modoc County Transportation Commission allocated Transportation Development Act (TDA) funds in Resolution 17-04 for its administration and the Modoc Transportation Agency/Transit Operations; and

WHEREAS, the MTA FY 2017/18 Budget, as shown in Attachment A, includes revenues from TDA, Federal Transit Assistance, State Transit Bonds (Prop 1B CTAF), Lassen County Transportation Commission, Sub-Leases/Rents, fare revenue, and grant sources identified in Resolution 16-04; and

WHEREAS, the MTA FY 2017/18 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Agency grants and programs; and

WHEREAS, the MTA authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with a subsequent approval by MTA.

NOW, THEREFORE, BE IT RESOLVED that the Modoc Transportation Agency hereby adopts this FY 2017/18 Budget (\$645,037)

PASSED AND ADOPTED this 6<sup>th</sup> day of June, 2017 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

ATTEST:

\_\_\_\_\_  
John Dederick, Chairman

\_\_\_\_\_  
Debbie Pedersen, Executive Director  
Modoc Transportation Agency

**Modoc Transportation Agency  
FY 2017/18 Budget  
17-01 - Attachment A**

Adopted 6/6/17 (17-01)							
REVENUES							
	Operating	Capital Expense					
Facility Sub-Lease - AP Tech Drug & Alcohol	\$ 20,760		\$ 113,500				
LTF - Sales Tax Revenue Estimate - FY 17/18	\$ 41,045	\$ 72,455					
*STAF - Estimate FY 17/18	\$ 53,922						
MTA							
Regional Surface Transportation Program (FY 16/17)		\$ 14,194					
Local Gov Collaborative - LTSA Reno Route Agreement	\$ 30,000						
CTAF 2014/15		\$ 7,940					
**CTAF 2015/16		\$ 7,940					
**CTAF 2016/17		\$ 6,352					
LCTOP 2015/16 Carry Forward	\$ 7,508						
LCTOP 2016/17	\$ 4,251		\$ 65,700				
FTA 5311 Operating Assistance (16/17 Grant)	\$ 50,000						
FTA 5311 Operating - Toll Credits (16/17 Grant)	\$ 44,900						
FTA 5311(f) Intercity Routes (17/18 Grant)	\$ 122,651						
FTA 5311(f) Capital Bus (FY 16/17 Grant)		\$ 91,119					
Farebox	\$ 70,000						
Total Revenues	\$ 445,037	\$ 200,000					
	\$ 645,037						
EXPENSES				Actual 16/17	Difference	Capital Plan	Difference
Fuel	\$ 41,820			\$ 26,525	\$ 15,295	\$ 41,820	\$ -
Insurance (Building & Liability)	\$ 5,000		\$ 4,000	\$ 1,000	\$ 10,100	\$ (5,100)	
Legal Notices	\$ 650		\$ 630	\$ 20	\$ 600	\$ 50	
Marketing / Public Information	\$ 9,180		\$ 3,700	\$ 5,480	\$ 9,180	\$ -	
Professional / Specialized				\$ -		\$ -	
Accounting / Auditor Services	\$ 4,500		\$ 7,500	\$ (3,000)	\$ 4,000	\$ 500	
IT Service & Support (IT Monthly, Hosting, Domains)	\$ 6,000		\$ 5,500	\$ 500	\$ 6,000	\$ -	
Legal Services	\$ 1,500		\$ 125	\$ 1,375	\$ 1,500	\$ -	
Miscellaneous Services	\$ 3,500		\$ 3,000	\$ 500	\$ 2,500	\$ 1,000	
Purchased Transportation	\$ 180,000		\$ 154,000	\$ 26,000	\$ 186,850	\$ (6,850)	
Supplies Consumed				\$ -		\$ -	
Office Supplies	\$ 5,000		\$ 4,800	\$ 200	\$ 5,000	\$ -	
Vehicle & Shop Supplies	\$ 1,785		\$ 1,800	\$ (15)	\$ 1,785	\$ -	
Salaries / Labor	\$ 112,000		\$ 105,300	\$ 6,700	\$ 112,000	\$ -	
Travel / Staff Training / Memberships	\$ 5,500		\$ 5,500	\$ -	\$ 3,535	\$ 1,965	
Uniforms	\$ 1,050		\$ 420	\$ 630	\$ 1,050	\$ -	
Utilities	\$ 18,870		\$ 16,100	\$ 2,770	\$ 18,870	\$ -	
Vehicle Maintenance & Repair	\$ 42,057		\$ 37,700	\$ 4,357	\$ 33,660	\$ 8,397	
CAPITAL & RESERVE				\$ -		\$ -	
Transit Vehicles		\$ 175,000		\$ -	\$ 175,000	\$ -	
Bus Shelters		\$ 25,000				\$ 25,000	
Building Improvements - Reserve	\$ 6,625		\$ 3,500	\$ 3,125	\$ 6,625	\$ -	
Operating - Reserve	\$ -					\$ -	
Total Expenses	\$ 445,037	\$ 200,000	\$ 380,100	\$ 64,937	\$ 620,075	\$ 24,962	
	\$ 645,037			\$ 445,037	\$ 645,037		

\* STAF reflects SB1 Estimate

\*\* CTAF 15/16 & 16/17 owed with unknown payment date - Local funding will be used until it can be reimbursed. This project is to purchase two (2) bus shelters with three (3) years CTAF funding in this fiscal year.

# Modoc Transportation Agency FIXED ASSET -INVENTORY

FY 2016/17  
6/6/17 Mtg Approval

\$ 876.00

	In Use	Scrap	Sell	Donate Gov.	Acquired	Description	Amount	Purchases	Sales	Adj Book Bal	A/C Depre	New deprec.	Adj on Sales	Other Adj.	Total A/C Depr	Book Value	Value Received
<b>Vehicles (5yrs)</b>																	
1	X				11/17/09	2009 GMC 5500 DuraMax (T-12) FTA 5311 Cap 08/09	\$ 125,970.88	\$ 5,535.17		\$ 131,506.05	\$ 125,970.88	\$ -		\$ 5,535.17	\$ 131,506.05	\$ -	
2	X				11/17/09	2009 GMC 5500 DuraMax (T-14) PTMISEA 07/08 & 08/09	\$ 125,970.88	\$ 5,535.17		\$ 131,506.05	\$ 125,970.88	\$ -		\$ 5,535.17	\$ 131,506.05	\$ -	
3			X		12/27/10	2010 Dodge Chrysler MiniVan (T-15) FTA 5311f 08/09	\$ 44,684.33		\$ 44,684.33	\$ -	\$ 44,684.33	\$ -	\$ 44,684.33		\$ -	\$ -	\$ 5,151.00
4	X				12/27/10	2010 Dodge Chrysler MiniVan (T-16) FTA 5311 09/10	\$ 44,993.82	\$ 3,972.77		\$ 48,966.59	\$ 44,993.82	\$ -		\$ 3,972.77	\$ 48,966.59	\$ -	
5	X				03/31/14	2014 Chevy GM4500 Glavcal TitanII (T-17) FTA 5311 Old	\$ 106,407.71			\$ 106,407.71	\$ 47,883.47	\$ 21,281.54			\$ 69,165.01	\$ 37,242.70	
6	X				03/31/15	2015 Chevy 4500 Glavcal Titan II (T-18) 5311f	\$ 109,136.43			\$ 109,136.43	\$ 27,284.11	\$ 21,827.29			\$ 49,111.39	\$ 60,025.04	
7	X				03/31/15	2016 Chevy 4500 Glavcal Titan II (T-19) RSTP & TDA	\$ 109,136.43			\$ 109,136.43	\$ 27,284.11	\$ 21,827.29			\$ 49,111.39	\$ 60,025.04	
8	X				07/26/17	2016 Chevy 4500 Arboc (T20) RSTP 14/15 & 15/16		\$ 174,442.84		\$ 174,442.84	\$ -	\$ 31,981.19			\$ 31,981.19	\$ 142,461.65	
<b>Total Vehicles</b>							\$ 666,300.48	\$ 189,485.95	\$ 44,684.33	\$ 811,102.10	\$ 444,071.59	\$ 96,917.30	\$ 44,684.33	\$ 15,043.11	\$ 511,347.68	\$ 299,754.42	\$ 5,151.00
<b>SCO Trangible Transit Ops</b>																	
<b>Office Equipment (3yrs)</b>																	
9	X				06/13/07	Work Station Standup Desk	\$ 386.09			\$ 386.09	\$ 386.09	\$ -			\$ 386.09	\$ -	
10	X				01/19/10	Custom PC - Intel SERVER Platform	\$ 9,037.79			\$ 9,037.79	\$ 9,037.79	\$ -			\$ 9,037.79	\$ -	
11		X	X		05/27/10	Apollo Video Technology FTA 5311 ARRA 09/10	\$ 33,211.06		\$ 33,211.06	\$ -	\$ 33,211.06	\$ -	\$ 33,211.06		\$ -	\$ -	
12		X	X		12/27/10	Apollo Video Technology CTAFF 07/08 (T15 & T16)	\$ 7,945.55		\$ 7,945.55	\$ -	\$ 7,945.55	\$ -	\$ 7,945.55		\$ 0.00	\$ (0.00)	
13	X				06/28/10	Sentry Fire Safe - FTA 5311 ARRA 09/10	\$ 742.58			\$ 742.58	\$ 742.58	\$ -			\$ 742.58	\$ -	
14	X				06/19/13	Refridgerator	\$ 1,799.00			\$ 1,799.00	\$ 1,799.00	\$ -			\$ 1,799.00	\$ -	
15	X				06/19/13	Fridgedair Dishwasher	\$ 599.00			\$ 599.00	\$ 599.00	\$ -			\$ 599.00	\$ -	
16	X				08/11/13	Video Equipment (Computer Haven)	\$ 1,098.53			\$ 1,098.53	\$ 1,098.53	\$ -			\$ 1,098.53	\$ -	
17	X				08/06/13	FortiVoice - Telephone System (Best Deal)	\$ 4,745.68			\$ 4,745.68	\$ 4,745.68	\$ -			\$ 4,745.68	\$ -	
18	X				10/11/13	Simplicity Flat Screen TV	\$ 698.00			\$ 698.00	\$ 698.00	\$ -			\$ 698.00	\$ -	
19	X				12/03/13	Backup Generator	\$ 5,152.29			\$ 5,152.29	\$ 4,293.58	\$ 858.72			\$ 5,152.29	\$ -	
20	X				12/03/13	Video Equipment	\$ 2,034.92			\$ 2,034.92	\$ 1,695.77	\$ 339.15			\$ 2,034.92	\$ -	
21	X				12/09/13	Backup Hard Drive - Netgear 2 bay Marvell CPU 512 MB	\$ 542.86			\$ 542.86	\$ 452.38	\$ 90.48			\$ 542.86	\$ -	
22	X				05/27/14	Backup Generator (Installation)	\$ 1,841.24			\$ 1,841.24	\$ 1,278.64	\$ 562.60			\$ 1,841.24	\$ -	
23	X				08/21/13	Tennsco Lockers (x2) - Garage/Shop	\$ 1,671.63			\$ 1,671.63	\$ 1,671.63	\$ -			\$ 1,671.63	\$ -	
24	X				08/21/14	Gladiator Garage Works-Workbench/Cabinet	\$ 2,819.99			\$ 2,819.99	\$ 2,663.32	\$ 156.67			\$ 2,819.99	\$ -	
25	X				03/20/14	Video Equipment (Computer Haven)	\$ 642.85			\$ 642.85	\$ 482.14	\$ 160.71			\$ 642.85	\$ -	
26	X				09/03/14	Conference Tables (x4)	\$ 2,300.00			\$ 2,300.00	\$ 1,341.67	\$ 766.67			\$ 2,108.33	\$ 191.67	
27	X				10/28/15	FortiVoice FVC- Hardware - Phone System	\$ 1,775.74			\$ 1,775.74	\$ 39.46	\$ 59.19			\$ 98.65	\$ 1,677.09	
<b>Total Office Equipment</b>							\$ 79,044.80	\$ -	\$ 41,156.61	\$ 37,888.19	\$ 74,181.86	\$ 2,994.18	\$ 41,156.61	\$ -	\$ 36,019.44	\$ 1,868.75	\$ -
<b>Bus Shelter Buildings (30yrs)</b>																	
28	X				10/18/11	Bus Shelter	\$ 9,482.88			\$ 9,482.88	\$ 1,475.11	\$ 316.10			\$ 1,791.21	\$ 7,691.67	
29	X				10/28/14	Bus Shelter	\$ 10,847.89			\$ 10,847.89	\$ 602.66	\$ 361.60			\$ 964.26	\$ 9,883.63	
<b>Total Bus Shelter Buildings</b>							\$ 20,330.77	\$ -	\$ -	\$ 20,330.77	\$ 2,077.78	\$ 677.69	\$ -	\$ -	\$ 2,755.47	\$ 17,575.30	
<b>Buildings (30yrs)</b>																	
30	X				01/01/12	Building - 108/112 Main St., Alturas, CA	\$ 974,688.27			\$ 974,688.27	\$ 109,168.96	\$ 32,489.61			\$ 141,658.57	\$ 833,029.70	
31	X				07/02/13	Bathroom Light Fixtures	\$ 491.06			\$ 491.06	\$ 47.74	\$ 16.37			\$ 64.11	\$ 426.95	
32	X				07/08/13	Engineering - Office Design	\$ 475.00			\$ 475.00	\$ 46.18	\$ 15.83			\$ 62.01	\$ 412.99	
33	X				07/18/13	Work Center Island	\$ 4,835.00			\$ 4,835.00	\$ 470.07	\$ 161.17			\$ 631.24	\$ 4,203.76	
34	X				07/22/13	104 & 106 S. Main - Deposit on Purchase (\$500 to Land)	\$ -			\$ -	\$ -	\$ -			\$ -	\$ -	
35	X				07/22/13	Office Building Construction	\$ 57,213.38			\$ 57,213.38	\$ 5,562.41	\$ 1,907.11			\$ 7,469.52	\$ 49,743.86	
36	X				07/25/13	Office Building Construction - Legal Notice	\$ 22.50			\$ 22.50	\$ 2.19	\$ 0.75			\$ 2.94	\$ 19.56	
37	X				08/16/13	Office Building Construction - Recording Fee	\$ 11.00			\$ 11.00	\$ 1.04	\$ 0.37			\$ 1.41	\$ 9.59	
38	X				08/16/13	Engineering - Office Design	\$ 3,750.00			\$ 3,750.00	\$ 354.17	\$ 125.00			\$ 479.17	\$ 3,270.83	
39	X				08/16/13	Engineering - Office Design	\$ 538.00			\$ 538.00	\$ 50.81	\$ 17.93			\$ 68.74	\$ 469.26	
40	X				08/16/13	Engineering - Office Design	\$ 2,050.00			\$ 2,050.00	\$ 193.61	\$ 68.33			\$ 261.94	\$ 1,788.06	
41	X				08/19/13	Office Builing Construction - Notice of Completion	\$ 134.42			\$ 134.42	\$ 12.70	\$ 4.48			\$ 17.18	\$ 117.24	
42	X				08/29/13	104 & 106 S. Main - Purchase (\$11,8696.04 to Land) (	\$ -			\$ -	\$ -	\$ -			\$ -	\$ -	
43	X				09/05/13	Office Building - Fencing	\$ 4,400.00			\$ 4,400.00	\$ 403.33	\$ 146.67			\$ 550.00	\$ 3,850.00	
44	X				09/05/13	Office Building - Fencing	\$ 7,500.00			\$ 7,500.00	\$ 687.50	\$ 250.00			\$ 937.50	\$ 6,562.50	
45	X				09/05/13	Office Building - Fencing	\$ 7,920.00			\$ 7,920.00	\$ 726.00	\$ 264.00			\$ 990.00	\$ 6,930.00	
46	X				09/05/13	Office Building - Fencing	\$ 5,510.00			\$ 5,510.00	\$ 505.08	\$ 183.67			\$ 688.75	\$ 4,821.25	
47	X				09/13/13	Engineering - Office Design	\$ 375.00			\$ 375.00	\$ 34.38	\$ 12.50			\$ 46.88	\$ 328.13	
48	X				09/23/13	Office Building Construction	\$ 1,577.88			\$ 1,577.88	\$ 144.64	\$ 52.60			\$ 197.24	\$ 1,380.65	

# Modoc Transportation Agency FIXED ASSET -INVENTORY

FY 2016/17  
6/6/17 Mtg Approval

	In Use	Scrap	Sell	Donate Gov.	Acquired	Description	Amount	Purchases	Sales	Adj Book Bal	A/C Depr	New deprec.	Adj on Sales	Other Adj.	Total A/C Depr	Book Value	Value Received
49	X				09/23/13	Office Building - Fencing	\$ 270.00			\$ 270.00	\$ 24.75	\$ 9.00			\$ 33.75	\$ 236.25	
50	X				10/31/13	Office Building Construction (Roofing)	\$ 11,391.00			\$ 11,391.00	\$ 1,012.53	\$ 379.70			\$ 1,392.23	\$ 9,998.77	
51	X				12/16/13	Cabinets - Conference Room	\$ 2,538.95			\$ 2,538.95	\$ 204.53	\$ 84.63			\$ 289.16	\$ 2,249.79	
52	X				02/05/14	Engineering - Office Design	\$ 500.00			\$ 500.00	\$ 38.89	\$ 16.67			\$ 55.56	\$ 444.44	
53	X				04/23/14	Office Building Construction - Cabinets	\$ 762.00			\$ 762.00	\$ 55.03	\$ 25.40			\$ 80.43	\$ 681.57	
54	X				05/27/14	Exterior Outlets - Front of Building	\$ 271.06			\$ 271.06	\$ 9.04	\$ 9.04			\$ 18.07	\$ 252.99	
55	X				05/27/14	Pendant Lights - Work Station	\$ 590.27			\$ 590.27	\$ 19.68	\$ 19.68			\$ 39.35	\$ 550.92	
56	X				08/14/14	Plaster - North Wall 108 S. Main	\$ 22,674.00			\$ 22,674.00	\$ 1,385.63	\$ 755.80			\$ 2,141.43	\$ 20,532.57	
57	X				09/05/14	Hydrel Lighting - Site Improvements (Park)	\$ 2,925.90			\$ 2,925.90	\$ 178.81	\$ 97.53			\$ 276.34	\$ 2,649.57	
58	X				02/11/15	Cabinets & Media Center (Conf. room)	\$ 4,350.00			\$ 4,350.00	\$ 205.42	\$ 145.00			\$ 350.42	\$ 3,999.58	
<b>Total Buildings</b>							<b>\$ 1,117,764.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,117,764.69</b>	<b>\$ 121,545.10</b>	<b>\$ 37,258.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 158,803.92</b>	<b>\$ 958,960.77</b>	<b>\$ -</b>
<b>Land</b>																	
59	X				06/30/13	Land - Main Building	\$ 364,725.62			\$ 364,725.62	\$ -	\$ -			\$ -	\$ 364,725.62	
60	X				06/30/13	Land - Shop	\$ 16,446.48			\$ 16,446.48	\$ -	\$ -			\$ -	\$ 16,446.48	
61	X				11/07/13	Lot Line Adj. Parking Lot (County Transfer)	\$ 659.00			\$ 659.00	\$ -	\$ -			\$ -	\$ 659.00	
62	X				01/16/14	Permit - Demo 100 S. Main	\$ 71.00			\$ 71.00	\$ -	\$ -			\$ -	\$ 71.00	
63	X				07/10/13	AC & Concrete	\$ 13,250.00			\$ 13,250.00	\$ -	\$ -			\$ -	\$ 13,250.00	
64	X				07/18/13	Lot Line Adj. Parking Lot Deposit (County Transfer)	\$ 200.00			\$ 200.00	\$ -	\$ -			\$ -	\$ 200.00	
65	X				08/06/13	AC & Concrete	\$ 22,500.00			\$ 22,500.00	\$ -	\$ -			\$ -	\$ 22,500.00	
66	X				09/10/13	On Site Improvements	\$ 22,500.00			\$ 22,500.00	\$ -	\$ -			\$ -	\$ 22,500.00	
67	X				09/13/13	Land Improvements Various	\$ 5,167.29			\$ 5,167.29	\$ -	\$ -			\$ -	\$ 5,167.29	
68	X				08/22/14	AC & Concrete	\$ 13,610.00			\$ 13,610.00	\$ -	\$ -			\$ -	\$ 13,610.00	
69	X				10/02/14	Land/Lot Parking (Exchange w/County)	\$ 7,500.00			\$ 7,500.00	\$ -	\$ -			\$ -	\$ 7,500.00	
70	X				05/12/14	Building Demo - 104 & 106 S. Main	\$ 37,355.00			\$ 37,355.00	\$ -	\$ -			\$ -	\$ 37,355.00	
71	X				05/27/14	Replace 245 SqFt. Of Sidewalk	\$ 2,230.00			\$ 2,230.00	\$ -	\$ -			\$ -	\$ 2,230.00	
74	X				06/29/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 500.00			\$ 500.00	\$ -	\$ -			\$ -	\$ 500.00	
75	X				06/30/14	AJE - To Move Building Purchase to Land - Per Auditor	\$ 118,696.04			\$ 118,696.04	\$ -	\$ -			\$ -	\$ 118,696.04	
76	X				09/02/14	Site Improvement (Park)	\$ 25,688.25			\$ 25,688.25	\$ -	\$ -			\$ -	\$ 25,688.25	
77	X				09/02/14	Site Improvement (Park)	\$ 2,854.25			\$ 2,854.25	\$ -	\$ -			\$ -	\$ 2,854.25	
78	X				09/10/14	Site Improvement (Park)	\$ 38,761.28			\$ 38,761.28	\$ -	\$ -			\$ -	\$ 38,761.28	
79	X				09/29/14	Site Improvement (Park)	\$ 25,688.25			\$ 25,688.25	\$ -	\$ -			\$ -	\$ 25,688.25	
80	X				09/29/14	Site Improvement (Park)	\$ 2,854.25			\$ 2,854.25	\$ -	\$ -			\$ -	\$ 2,854.25	
81	X				10/28/14	Site Improvement (Park) - Concrete Bench	\$ 717.37			\$ 717.37	\$ -	\$ -			\$ -	\$ 717.37	
82	X				10/29/14	Site Improvement (Park)	\$ 25,688.25			\$ 25,688.25	\$ -	\$ -			\$ -	\$ 25,688.25	
83	X				09/29/14	Site Improvement (Park)	\$ 2,854.25			\$ 2,854.25	\$ -	\$ -			\$ -	\$ 2,854.25	
84	X				11/25/14	Site Improvement (Park)	\$ 27,074.25			\$ 27,074.25	\$ -	\$ -			\$ -	\$ 27,074.25	
85	X				11/25/14	Site Improvement (Park)	\$ 3,008.25			\$ 3,008.25	\$ -	\$ -			\$ -	\$ 3,008.25	
86	X				11/25/14	Site Improvement (Park)	\$ 1,031.88			\$ 1,031.88	\$ -	\$ -			\$ -	\$ 1,031.88	
87	X				11/25/14	Site Improvement (Park)	\$ 114.45			\$ 114.45	\$ -	\$ -			\$ -	\$ 114.45	
<b>Total Land</b>							<b>\$ 781,745.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 781,745.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 781,745.41</b>	<b>\$ -</b>
<b>Total Assets</b>							<b>\$ 2,665,186.15</b>	<b>\$ 189,485.95</b>	<b>\$ 85,840.94</b>	<b>\$ 2,768,831.16</b>	<b>\$ 641,876.33</b>	<b>\$ 137,848.00</b>	<b>\$ 85,840.94</b>	<b>\$ 15,043.11</b>	<b>\$ 708,926.50</b>	<b>\$ 2,059,904.66</b>	<b>\$ 5,151.00</b>





MODOC TRANSPORTATION AGENCY

108 S. Main St, , Allturas, CA 96101  
Phone (530) 233-6410 \* Fax (530) 233-3744

**ASSET / OFFICE EQUIPMENT DONATION TO NON PROFIT OR OTHER GOVERNMENT AGENCY  
AUTHORIZATION FORM**

ORGANIZATION TO RECEIVE DONATION

DATE

ADDRESS

PHONE NUMBER

CONTACT NAME

PROOF OF NON PROFIT STATUS

DONATED ASSET DESCRIPTION

ASSET FAIR MARKET VALUE \$

I certify that our organization will not discriminate in the provision of services.

ORGANIZATION'S AUTHORIZED SIGNER (Print Name)

AUTHORIZED SIGNATURE

**PROOF OF RECIEPT**

DATE ORGANIZATION RECEIVED ASSET

RECEIVED BY (Print Name)

RECIPIENT SIGNATURE

**SAFETY COMPLIANCE REPORT/  
TERMINAL RECORD UPDATE**

CHP 343 (Rev 6-10) OPI 062

NEW TERMINAL INFORMATION		CA NUMBER	FILE CODE NUMBER	COUNTY CODE	BED
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		468401	384983	18	NA
TERMINAL TYPE		CODE	OTHER PROGRAM(S)	LOCATION CODE	SUBAREA
<input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus		G	B	170	N37

TERMINAL NAME	TELEPHONE NUMBER (W/ AREA CODE)
M V Public Transportation Inc. Sage Stage	(530) 233-6410

TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE)

108 So. Main St. Alturas, CA. 96101

MAILING ADDRESS (NUMBER, STREET, CITY, STATE, ZIP CODE) (IF DIFFERENT FROM ABOVE)

Same

INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY)

Same

**LICENSE, FLEET AND TERMINAL INFORMATION**

HM LIC. NO.	HWT. REG. NO.	IMS LIC. NO.	TRUCKS AND TYPES	TRAILERS AND TYPES	BUSES BY TYPE	DRIVERS	BIT FLEET SIZE
					I- 6 II-	5	
EXP. DATE	EXP. DATE	EXP. DATE	REG. CT	HW VEH.	HW CONT.	PPB / CSAT	NA
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
CONSOLIDATED TERMINALS		FILE CODE NUMBER OF CONSOLIDATED TERMINALS AND DIVISION LOCATIONS BY NUMBER (Use Remarks for Additional FCNS)					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							

**EMERGENCY CONTACTS (In Calling Order of Preference)**

EMERGENCY CONTACT (NAME)	DAY TELEPHONE NO. (W/ AREA CODE)	NIGHT TELEPHONE NO. (W/ AREA CODE)
Cindy Imbach	(530) 233-6410	(530) 640-1988
EMERGENCY CONTACT (NAME)	DAY TELEPHONE NO. (W/ AREA CODE)	NIGHT TELEPHONE NO. (W/ AREA CODE)
Debbie Pedersen	(530) 233-6410	(530) 605-5519

**ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL LAST YEAR [ 2016 ]**

A <input checked="" type="checkbox"/> UNDER 15,000	B <input type="checkbox"/> 15,001 — 50,000	C <input type="checkbox"/> 50,001 — 100,000	D <input type="checkbox"/> 100,001 — 500,000	E <input type="checkbox"/> 500,001 — 1,000,000	F <input type="checkbox"/> 1,000,001 — 2,000,000	G <input type="checkbox"/> 2,000,001 — 5,000,000	H <input type="checkbox"/> 5,000,001 — 10,000,000	I <input type="checkbox"/> MORE THAN 10,000,000
--	--	---	--	--	--	--	---	---

**OPERATING AUTHORITIES OR PERMITS**

PUC	<input type="checkbox"/> T	<input type="checkbox"/> TCP	MOTOR CARRIER OF PROPERTY PERMIT ACTIVE	IMS FITNESS EVALUATION
		<input type="checkbox"/> PSC	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
USDOT	US DOT NUMBER	<input type="checkbox"/> MC	<input type="checkbox"/> MC	REASON FOR INSPECTION
	1205759	<input type="checkbox"/> MX	<input type="checkbox"/> MX	

**ANNUAL TERMINAL INSPECTION**

INSPECTION FINDINGS		INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable					
REQUIREMENTS	VIOL	MAINTENANCE PROGRAM	DRIVER RECORDS	REG. EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL	
MAINTENANCE PROGRAM		1 UR 2 S 3 4	1 UR 2 S 3 4	1 UR 2 S 3 4	1 N/A 2 3 4	1 UR 2 S 3 4	
DRIVER RECORDS		No. 2 Time	No. 5 Time	No. 2 Time	TIME	TOTAL TIME	
DRIVER HOURS		HAZARDOUS MATERIALS		CONTAINERS/TANKS	VEHICLES PLACED OUT-OF-SERVICE		
		<input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted		No. Time	Vehicles Units		
BRAKES		REMARKS					
LAMPS & SIGNALS							
CONNECTING DEVICES							
STEERING & SUSPENSION							
TIRES & WHEELS							
EQUIPMENT REQUIREMENTS							
CONTAINERS & TANKS							
HAZARDOUS MATERIALS							
See attached report.							
BIT	NON - BIT	FEES DUE	CHP 345	CHP 100D COL.	INSPECTION DATE(S)	TIME IN	TIME OUT
<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/>	4/20/2017 & 5/9/2017		

INSPECTED BY (NAME(S))

K Russell

ID NUMBER(S)

A8074

SUSPENSE DATE

☒ Auto ☐ None**MOTOR CARRIER CERTIFICATION**

I hereby certify that all violations described hereon and recorded on the attached pages (2 through \_\_\_\_\_), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at 530-242-4357 within 5 calendar days of the rating.

CURRENT TERMINAL RATING	CARRIER REPRESENTATIVE'S SIGNATURE	DATE
<b>SATISFACTORY</b>	<i>Cindy Imbach</i>	5/9/2017
CARRIER REPRESENTATIVE'S PRINTED NAME	TITLE	DRIVER LICENSE NUMBER STATE
Cindy Imbach	Seniopr Transportation Planner	NA NA

<b>Report to Modoc Transportation Agency Board Members</b>	
Subject <b>System Update, Communications and Calendar</b>	Meeting Date <b>June 6, 2017</b>
Presented by <b>MTA Staff</b>	Agenda Item <b>6</b>

**a. System Update** – Note: Attachments shown in **bold** type.

1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2017	2016	Change	2017	2016	Change	2017	2016	Change
<b>Mar</b>	1,026	1,485	↓30.9%	12,672	14,306	↓11.4%	\$5,446	\$6,717	↓18.9%
<b>Apr</b>	894	1,336	↓33.1%	10,845	13,214	↓17.9%	\$4,625	\$8,462	↓45.3%
<b>May</b>		1,508	↓0%		13,234	↓0%	\$	\$7,197	↓0%

2) Revenue Service Miles compared to Fuel Cost

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2017	2016	2015	2017	2016	2015	2017	2016	2015
<b>Mar</b>	12,672	14,306	11,067	\$2,695	\$2,803	\$2,897	.21¢	.19¢	.26¢
<b>Apr</b>	10,845	13,214	11,823	\$2,296	\$2,565	\$3,231	.21¢	.19¢	.27¢
<b>May</b>		13,234	11,499	\$	\$2,639	\$3,094	. ¢	.19¢	.26¢

3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2017	2016	2017	2016	2017	2016
<b>Mar</b>	59	43	64	88	123	131
<b>Apr</b>	64	46	37	89	101	135
<b>May</b>		63		97		160

#### **4) Other Information**

Calendar – consider future dates and events of interest:

06/06/17 MCTC and MTA regular meetings - City Council Chambers, 200 North St., Alturas  
07/04/17 MCTC and Sage Stage observed Holiday - 4th of July - Office Closed; no bus service  
08/01/17 MCTC and MTA Annual Luncheon – 108 S Main St. – Sage Stage Conference Room, Alturas, CA  
08/01/17 MCTC and MTA Meetings – 1:30 p.m. 108 S Main St. - Sage Stage Conference Room, Alturas, CA  
09/04/17 MCTC and Sage Stage observed Holiday - Labor Day - Office Closed; no bus service



Exhibit 7---1 Summary Schedule of Recommended Actions

FY 13/14 FY 14/15 FY 15/16 FY 16/17 FY 17/18 FY 18/19

<b>Service Plan Actions</b>						
<del>FTA 5316 Grant for Ft. Bidwell---Cedarville</del>		grant denied				
* FTA 5311f grant for Ft Bidwell - Cedarville				Disc		
Recruit new drivers						
*Initiate Alturas---Cedarville---Ft. Bidwell service				Disc		
Intercity timed transfers at 8 am 2 days/week				Disc		
Extend hours in Redding layover to 3.5 hours						
Implement first Saturday service on DAR						
Extend DAR from 4 pm to 5 pm on trial basis						
* Implement Sat. service to Klamath Falls					funding cuts	
Extend DAR from 5 pm to 6 pm						
** "School tripper" from California Pines					MJUSD - no	
Add second Saturday for DAR						
*Add second Saturday for Klamath Falls						
Monitor ridership and fare impacts of changes						
<b>Fares</b>						
Day tripper fare on Redding/Klam. Falls routes						
Introduce day pass for Dial---A---Ride					1-2-3 initiated	
New fare categories for intercity routes						
Develop new voucher system for agencies						
<b>Marketing Plan Actions</b>						
Design and Approve updated brand						
Create marketing toolkit						
Wrap vehicles to reflect new brand						
Introduce new passenger guide						
Initiate gatekeeper outreach						
News release calendar						
Introduce "route specific" print/radio ads						
Co---promote connecting services						
Install bus stop signage at all stops						
<b>Capital Plan Actions</b>						
<del>Apply for FTA 5316 grant for cutaway bus</del>						
<del>Order new bus for Ft. Bidwell/Cedarville--5316</del>	denied					
Apply for FTA 5311f grant intercity services						
Complete bus decals on existing buses						
Equipment purchase for new facility						
Order three replacement buses						
Database system upgrade						
Conduct electronic farebox feasibility study						
Assess need for mini van						
Order two replacement cutaways			T18/T19	T20		
Order replacement cutaway bus				T21		
<b>Partnership Actions</b>						
Collaborate with Tribal TANF on grant						
* *Senior Center discussion on Cal Pines				not viable		
Explore FTA 5311 for extending Dial---A---Ride						
**California Pines to Senior Center lunch				not viable		
Discuss "school tripper" with MUSD						

\* FTA 5311 shortfall Discontinued Service

\*\*Not Feasible

Planned actions

Completed actions

not viable

#### **4) Other Information**

Calendar – consider future dates and events of interest:

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