



108 S. Main Street
Alturas, CA 96101-3936
(530) 233-6410 Phone
233-3744 Fax

Meets First Tuesday
even-numbered months
after MCTC meeting
or about 2:15 p.m.

Board of Directors

John Dederick
Chairman
City Councilman

David Allan
Vice Chairman
County Supervisor

Jim Wills
Director
County Supervisor IV

Danny Parker
Director
City at Large Citizen

Bobby Ray
Director
City Councilman

Mark Moriarity
Director
County at Large Citizen

Kathie Rhoads
Alternate
County Supervisor III

Cheryl Nelson
Alternate
City Councilman

Staff

Debbie Pedersen
Executive Director

Niki Witherspoon
Systems Manager

Cindy Imbach
Transit Manager

AGENDA

REGULAR MEETING

OCTOBER 4, 2016

200 W North Street
Alturas City Hall Council Chambers
Alturas, CA 96101

Following the MCTC meeting at or about 2:00 p.m.

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
 - a. Approve minutes from the 08/02/16 MTA Regular Meeting
 - b. Financial Transactions 07/01/16 through 08/31/16
 - c. YTD expenditures through 08/31/16
5. **Regular Business** **Information/Action**
 - a. Review Operating and Capital Plan for MTA – accept both plans.
 - b. Information regarding FTA 5311f Funding – Intercity Services potential funding shortfall FFY 2017
 - c. Discussion and action to discontinue Alturas to Ft. Bidwell route, January 1, 2017, based on low ridership.
6. **System Update, Communications, and Calendar** **Information**
 - a. Staff updates
 - b. Other Information
7. **Adjourn until next regular MTA meeting**, scheduled for December 6, 2016, (Tuesday), in the Alturas City Council Chambers, 200 W North Street at about 2:00 p.m., following the MCTC meeting.

Report to Modoc Transportation Agency Board Members	
Subject Consent Agenda	Meeting Date October 4, 2016
Presented by MTA Staff	Agenda Item 4

Consent Agenda - Note: Attachments shown in **bold** type

- a. Approve **minutes from 08/02/16 MTA** Regular meeting.

- b. **Financial Transactions – 07/01/16 through 08/31/16.**

- c. **Year to Date revenue and expenditure (through 08/31/16) report.**



MINUTES
Regular Meeting
August 2, 2016

Board Members Present

John Dederick, Chairman
David Allan, Vice Chair
Jim Wills
Mark Moriarity
Bobby Ray

Councilmember, City of Alturas
Board of Supervisors District I, County of Modoc
Board of Supervisors District IV, County of Modoc
Citizen at Large, County of Modoc
Councilmember, City of Alturas

Board Members Absent

Danny Parker
Kathie Rhoads (Alternate)
Cheryl Nelson (Alternate)

Citizen at Large, City of Alturas
Board of Supervisor District III, County of Modoc
Councilmember, City of Alturas

Staff Present

Debbie Pedersen
Cindy Imbach
Niki Witherspoon
Jacque Dockery

Executive Director
Transit Manager
Systems Manager
Office Assistant

Public Present

Aaron Casas

Caltrans District 2 Regional Planning Liaison

1. **Call to Order – Chairman Dederick** called the meeting to order at 2:42 p.m. in the Alturas City Hall Council Chambers, 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Ray to confirm agenda, seconded by Board Member Moriarity. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 06/07/16 MTA Regular Meeting.
 - b. Financial Transactions 05/01/16 through 06/30/16
 - c. YTD expenditures through 06/30/16Motion by Board Member Moriarity to approve Consent Agenda items a-c above; seconded by Board Member Ray. All Ayes; motion carried
5. **New Business**
 - a. Golden State Risk Management Authority Insurance proposal

Director Pedersen referred to the Insurance/Risk Management Proposal provided by Golden State Risk Management Authority (GSRMA) attached to the MCTC staff report. She explained GSRMA presented

the best proposal for commercial and liability insurance. The proposal was reviewed and discussed. Modoc Insurance Services, MTA's current insurer, was contacted and they were unable to match the coverage or price offered by GSRMA. Staff recommends approval of the insurance proposal.

Motion by Commissioner Allan for the approval of the Golden State Risk Management Authority (GSRMA) Insurance Proposal, seconded by Commissioner Moriarity. All ayes; motion carried.

- b. Report on Lead Driver vacancy – Executive Director Pedersen reported that the Lead Driver left at the end of June. The position has been advertised and three applications were received. It has been decided that the position will be left open at this time and the duties performed by staff and drivers. Drivers will report to Debbie and Cindy, as they have in the past. Currently there is a vacancy for two drivers that will be advertised.
- c. Director Pedersen and reported that the new bus, T-20, was received last Tuesday, July 26. Cindy Imbach, Senior Transportation Planner, explained that T-20 is a low floor bus with a ramp that is deployed at the head of the bus. There is storage for bicycles and luggage at the rear of the bus, so there is no bike rack on the front and no luggage racks inside. The bus can be lowered for ease of boarding and disembarking. The wheelchair ramp can be lowered (whether or not the bus is lowered) from inside or outside the vehicle. Wheelchair passengers will ride at the front of the bus, providing a gentler ride.

The older bus, T-11, was picked up by a private bidder and is now gone to Michigan. It was noted that for future bids there will be a 30-day pick up deadline, with storage fees accruing after that date.

6. System Update, Communications and Calendar -

- a. Staff updates – Cindy Imbach, Senior Transportation Planner, reviewed the following charts and included information on the Cedarville Saturday Market runs.

- 1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2016	2015	Change	2016	2015	Change	2016	2015	Change
May	1,508	1,104	↑36.6%	13,234	11,499	↑15.1%	\$7,197	\$5,639	↑27.6%
June	1,594	1,176	↑35.5%	14,104	11,606	↑21.5%	\$7,639	\$8,579	↓11.0%
July	1,223	1,202	↑1.7%	12,723	12,744	↑0.2%	\$6,497	\$7,085	↓8.3%

- 2. **Revenue Service Miles compared to Fuel Costs.**

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
May	13,234	11,499	9,757	\$2,639	\$3,094	\$4,136	.19¢	.26¢	.42¢
June	14,104	11,606	10,334	\$3,261	\$3,316	\$4,008	.23¢	.28¢	.38¢
July	12,723	12,744	11,181	\$2,764	\$3,293	\$4,586	.21¢	.25¢	.41¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2016	2015	2016	2015	2016	2015
May	63	61	97	70	160	131
June	82	82	134	134	216	216
July	58	69	110	114	168	183

4. **Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.**

Month	Cedarville		Ft. Bidwell		Total Route Ridership	
	2016	2015	2016	2015	2016	2015
May	4	4	11	15	15	19
June	3	0	17	9	20	9
July	1	0	6	10	7	10

5. Saturday Farmers Market Ridership:

July 9 - 8 Passengers

July 23 - 6 Passengers

There was discussion regarding the viability of the Cedarville/Ft. Bidwell route. It is likely that the Alturas-Cedarville-Ft. Bidwell service will be discontinued.

b. Other Information - none

Calendar – consider future dates and events of interest:

08/02/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas

08/13/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell

08/27/16 Surprise Valley Saturday Market – Free Sage Stage Rides and booth– Cedarville and Ft. Bidwell

09/05/16 MCTC and Sage Stage observed Holiday – Labor day – Office closed; no bus service

09/10/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell

09/24/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell

10/04/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas

7. **Adjournment.** Board Member Allen motioned to adjourn meeting at 2:58 p.m.; seconded by Board Member Ray All ayes; motion carried. The next regular meeting is scheduled October 4, 2016, in the Alturas City Hall Council Chambers, 200 W. North Street, at about 2:00 p.m., following the MCTC meeting.

Submitted by,

Jacque Dockery
Office Assistant

Modoc Transportation Agency **Transactions by Account** **As of August 31, 2016**

Date	Num	Name	Amount	Balance
CD 36 Months - Plumas MTA-9346				303,397.13
07/21/2016		Interest	567.83	303,964.96
Total CD 36 Months - Plumas MTA-9346			567.83	303,964.96
LAIF-8025001				592,384.95
08/23/2016		Fund Transfer	-150,000.00	442,384.95
Total LAIF-8025001			-150,000.00	442,384.95
Plumas Operating MTA-0477				98,795.52
07/05/2016		Farebox	654.70	99,450.22
07/05/2016	70116	Seab's True Value	-40.82	99,409.40
07/05/2016	2047	Perry's Automotive	-1,591.32	97,818.08
07/05/2016		Farebox	61.05	97,879.13
07/06/2016		AP - Tech	300.00	98,179.13
07/06/2016	2051	Waste Management	-56.54	98,122.59
07/07/2016		Farebox	521.10	98,643.69
07/08/2016		Farebox	98.00	98,741.69
07/11/2016		Farebox	506.65	99,248.34
07/12/2016		Farebox	26.00	99,274.34
07/12/2016	71116	Alturas Auto Parts	-7.47	99,266.87
07/12/2016	71117	Sportsworks	-196.31	99,070.56
07/12/2016	60916	Amazon	-10.44	99,060.12
07/12/2016	60917	Amazon	-23.68	99,036.44
07/12/2016	60918	Amazon	-28.46	99,007.98
07/12/2016	60919	Amazon	-74.19	98,933.79
07/12/2016		Farebox	243.10	99,176.89
07/13/2016	61316	Home Depot	-28.93	99,147.96
07/13/2016		Farebox	68.00	99,215.96
07/13/2016	2052	Modoc County Transportation Commission	-42,410.85	56,805.11
07/14/2016		Farebox	168.00	56,973.11
07/14/2016		Farebox	381.50	57,354.61
07/14/2016		Farebox	4.00	57,358.61
07/15/2016		Farebox	93.00	57,451.61
07/15/2016		MCTC	4,282.35	61,733.96
07/18/2016		Farebox	430.51	62,164.47
07/19/2016		Farebox	283.00	62,447.47
07/19/2016	2057	Renne Sloan Holtzman Sakai	-337.50	62,109.97
07/19/2016	2058	J. Thayer Company	-92.88	62,017.09
07/19/2016	2059	Debbie Pedersen	-20.00	61,997.09
07/20/2016		Farebox	48.50	62,045.59
07/21/2016		Farebox	27.00	62,072.59
07/21/2016	2060	Department of Motor Vehicles	-452.00	61,620.59
07/21/2016		Farebox	256.00	61,876.59
07/22/2016		Farebox	33.00	61,909.59

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09/21/16
Accrual Basis

Modoc Transportation Agency **Transactions by Account** As of August 31, 2016

Date	Num	Name	Amount	Balance
07/25/2016		Farebox	21.00	61,930.59
07/25/2016		Farebox	382.50	62,313.09
07/25/2016		Farebox	780.00	63,093.09
07/25/2016	2061	Pacific Power	-455.96	62,637.13
07/25/2016	2062	Verizon Wireless	-144.83	62,492.30
07/26/2016		Farebox	428.00	62,920.30
07/26/2016	72616	Four Seasons Supply	-12.04	62,908.26
07/26/2016	2063	Perry's Automotive	-1,752.84	61,155.42
07/27/2016		Farebox	64.00	61,219.42
07/27/2016	72716	Four Corner's Market	-54.56	61,164.86
07/28/2016		Farebox	398.50	61,563.36
07/29/2016	72116	Home Depot	-58.85	61,504.51
07/29/2016		Farebox	49.00	61,553.51
08/01/2016		Farebox	443.50	61,997.01
08/01/2016	2064	Basin Tire Service Inc.	-1,024.05	60,972.96
08/01/2016	2065	City Of Alturas	-169.14	60,803.82
08/01/2016	2066	Fredrick Janitorial	-275.00	60,528.82
08/01/2016	2067	Waste Management	-56.54	60,472.28
08/01/2016	72916	TCE Communications	-56.15	60,416.13
08/01/2016	2068	Modoc County Record	0.00	60,416.13
08/01/2016	80116	Amazon	-5.14	60,410.99
08/02/2016	2069	Modoc County Record	0.00	60,410.99
08/02/2016	2070	Modoc County Record	-272.63	60,138.36
08/02/2016	80116	Alturas Auto Parts	-13.53	60,124.83
08/02/2016	73016	Wal Mart	-43.48	60,081.35
08/02/2016		Farebox	242.00	60,323.35
08/03/2016		AP - Tech	300.00	60,623.35
08/03/2016		Farebox	130.49	60,753.84
08/03/2016	2071	Perry's Automotive	-869.13	59,884.71
08/03/2016		LTF - Jul 2016 Allocation	26,307.27	86,191.98
08/03/2016		Farebox	529.00	86,720.98
08/05/2016		Farebox	20.00	86,740.98
08/05/2016		Farebox	32.00	86,772.98
08/08/2016		Farebox	668.35	87,441.33
08/08/2016		Farebox	1.00	87,442.33
08/09/2016		Farebox	122.00	87,564.33
08/09/2016	80616	Office Max	-37.68	87,526.65
08/09/2016		Farebox	615.50	88,142.15
08/10/2016		Farebox	32.31	88,174.46
08/10/2016	80816	Amazon	-12.04	88,162.42
08/10/2016	80817	Amazon	-23.16	88,139.26
08/10/2016	80818	Amazon	-26.46	88,112.80

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Accrual Basis

Modoc Transportation Agency **Transactions by Account** **As of August 31, 2016**

Date	Num	Name	Amount	Balance
08/10/2016	80819	Amazon	-30.78	88,082.02
08/10/2016	80820	Amazon	-39.65	88,042.37
08/10/2016	80821	Amazon	-53.70	87,988.67
08/10/2016	80822	Amazon	-77.59	87,911.08
08/10/2016	80823	Amazon	-37.21	87,873.87
08/10/2016	80824	Amazon	-19.95	87,853.92
08/10/2016	80825	Amazon	-17.55	87,836.37
08/10/2016	80826	Amazon	-39.13	87,797.24
08/11/2016		Farebox	348.50	88,145.74
08/12/2016		Farebox	147.00	88,292.74
08/15/2016	81216	Home Depot	-4.47	88,288.27
08/15/2016		Farebox	21.00	88,309.27
08/15/2016		Farebox	720.00	89,029.27
08/15/2016	2076	Ed Staub & Sons	-1.00	89,028.27
08/15/2016	2077	Ray Morgan Company	-110.21	88,918.06
08/15/2016	2078	Tnet Broadband Internet, LLC	-48.00	88,870.06
08/15/2016	2079	MV Transportation	-15,298.75	73,571.31
08/16/2016		Farebox	480.61	74,051.92
08/16/2016		Farebox	448.00	74,499.92
08/16/2016	2080	Golden State Risk Management Authority	-3,196.00	71,303.92
08/17/2016		Farebox	28.01	71,331.93
08/17/2016	2081	A-Z Bus Sales, Inc.	-174,442.84	-103,110.91
08/17/2016	81316	Grange Co-Op	-39.99	-103,150.90
08/18/2016		Farebox	33.00	-103,117.90
08/18/2016		Farebox	348.05	-102,769.85
08/19/2016		Farebox	104.00	-102,665.85
08/19/2016	81916	Amazon	-21.47	-102,687.32
08/19/2016	81917	Amazon	-52.90	-102,740.22
08/19/2016	81918	Amazon	-32.35	-102,772.57
08/22/2016		Farebox	341.10	-102,431.47
08/22/2016		Farebox	24.00	-102,407.47
08/23/2016		Farebox	48.00	-102,359.47
08/23/2016	2082	Pacific Power	-582.91	-102,942.38
08/23/2016	2083	Verizon Wireless	-142.61	-103,084.99
08/23/2016		Farebox	405.25	-102,679.74
08/23/2016		CTAF 14/15	7,940.00	-94,739.74
08/23/2016	2084	Renne Sloan Holtzman Sakai	-94.00	-94,833.74
08/23/2016	2085	Perry's Automotive	-2,408.31	-97,242.05
08/23/2016	2086	All Wheel Alignment & Brake	-344.75	-97,586.80
08/23/2016		Fund Transfer	150,000.00	52,413.20
08/24/2016		Farebox	36.00	52,449.20
08/24/2016	82316	Four Corner's Market	-23.47	52,425.73

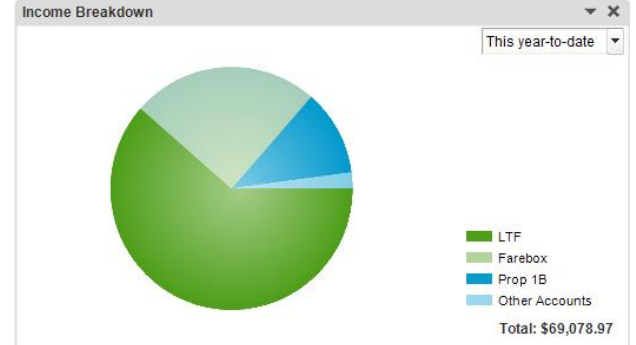
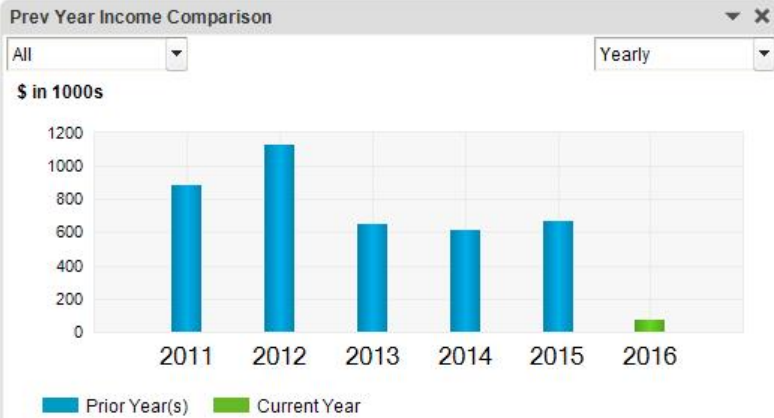
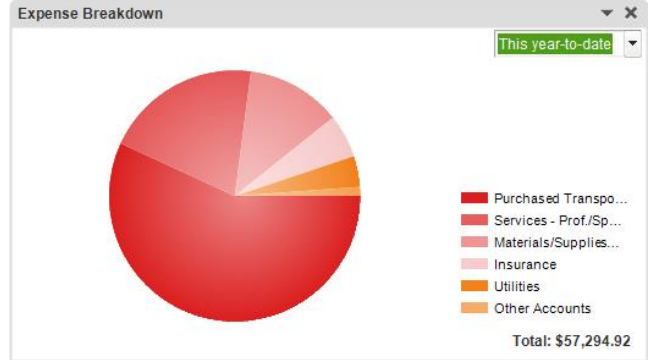
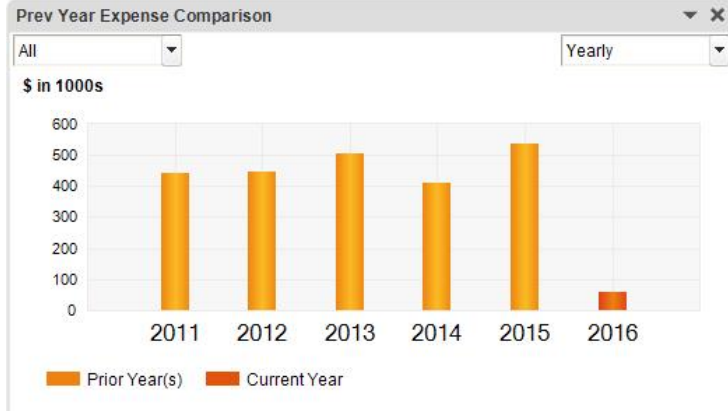
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09/21/16
Accrual Basis

Modoc Transportation Agency
Transactions by Account
As of August 31, 2016

Date	Num	Name	Amount	Balance
08/25/2016		Farebox	468.50	52,894.23
08/25/2016		Farebox	137.00	53,031.23
08/26/2016		Farebox	63.00	53,094.23
08/29/2016		Farebox	268.50	53,362.73
08/29/2016	2087	Perry's Automotive	-424.93	52,937.80
08/29/2016	2088	City Of Alturas	-172.40	52,765.40
08/29/2016	2089	Tnet Broadband Internet, LLC	-48.00	52,717.40
08/30/2016		Farebox	293.50	53,010.90
08/30/2016	83016	TCE Communications	-56.15	52,954.75
08/31/2016	2072	All Wheel Alignment & Brake	-295.50	52,659.25
08/31/2016	2073	Ed Staub & Sons	-2,767.77	49,891.48
08/31/2016	2074	EDI Media	-150.00	49,741.48
08/31/2016	2075	Pepsi-Cola Bottling Company	-35.95	49,705.53
08/31/2016		Farebox	58.00	49,763.53
08/31/2016		LTSA - Q4	5,476.60	55,240.13
Total Plumas Operating MTA-0477			-43,555.39	55,240.13
Treasurer Operating MTA-650				0.00
Total Treasurer Operating MTA-650				0.00
TOTAL			-192,987.56	801,590.04

Modoc Transportation Agency

Company Snapshots (As of 09-21-16)



Modoc Transportation Agency

Profit & Loss

July through August 2016

	Jul - Aug 16
Ordinary Income/Expense	
Income	
Farebox	
Cedarville/Ft. Bidwell Fares	332.00
Dial A Ride Fares	2,492.38
Klamath Falls Fares	633.00
Redding Fares	1,946.75
Reno Fares	8,911.25
Total Farebox	14,315.38
Interest	567.83
LTF	26,307.27
Prop 1B	
CTAF	7,940.00
Total Prop 1B	7,940.00
Rents/Leases	600.00
Total Income	49,730.48
Expense	
Insurance	3,196.00
Legal Notices	33.00
Marketing/Promotions	409.63
Materials/Supplies Consumed	
Fuel/Lubricants	
Dial A Ride Fuel	872.55
Klamath Falls Fuel	218.39
Redding Fuel	468.28
Reno Fuel	1,161.25
Fuel/Lubricants - Other	47.30
Total Fuel/Lubricants	2,767.77
Office Supplies	594.90
Shop & Bus Supplies	449.13
Total Materials/Supplies Consumed	3,811.80
Purchased Transportation	
PT Administration	1,618.70
PT Cedarville	414.83
PT Dial A Ride	6,670.75
PT Klamath Falls	869.67
PT Redding	1,937.08
PT Reno	3,626.85
PT Sick Leave	160.87
Total Purchased Transportation	15,298.75
Services - Prof./Specialized	
Legal Services	94.00
Services - Other (Misc.)	727.00
Vehicle Maintenance	
T12	1,262.78
T14	2,184.84
T15	189.08
T17	3,045.00
T18	1,201.39
T19	1,024.05
T20	39.99
Total Vehicle Maintenance	8,947.13
Total Services - Prof./Specialized	9,768.13
Utilities	

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09/21/16

Accrual Basis

Modoc Transportation Agency

Profit & Loss

July through August 2016

	Jul - Aug 16
Electric	1,038.87
Equip Maint.	110.21
Internet	96.00
Phone/DSL	
Cell - Dispatch	287.44
Phone/DSL - Other	112.30
Total Phone/DSL	399.74
Propane	1.00
Trash Disposal	113.08
Water Service	377.49
Total Utilities	2,136.39
Total Expense	34,653.70
Net Ordinary Income	15,076.78
Net Income	15,076.78

Modoc Transportation Agency

Balance Sheet

As of August 31, 2016

	Aug 31, 16
ASSETS	
Current Assets	
Checking/Savings	
CD 36 Months - Plumas MTA-9346	303,964.96
LAIF-8025001	442,384.95
Plumas Operating MTA-0477	55,240.13
Total Checking/Savings	801,590.04
Accounts Receivable	
Accounts Receivable	134,182.00
Total Accounts Receivable	134,182.00
Other Current Assets	
Undeposited Funds	352.10
Total Other Current Assets	352.10
Total Current Assets	936,124.14
Fixed Assets	
Fixed Assets	
A/C depreciation-Office equipme	-74,181.87
A/C depreciation-Building	-121,545.10
A/C depreciation-Bus Shelter	-2,077.78
A/C depreciation-vehicles	-444,100.25
Building-Bus Shelter	20,330.77
Building-Office Facility	1,117,764.69
Land	781,745.31
Office equipment	79,044.80
Vehicles	840,742.92
Total Fixed Assets	2,197,723.49
Total Fixed Assets	2,197,723.49
TOTAL ASSETS	3,133,847.63
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	654,751.39
Retained Earnings	2,464,019.46
Net Income	15,076.78
Total Equity	3,133,847.63
TOTAL LIABILITIES & EQUITY	3,133,847.63

Report to Modoc Transportation Agency Board Members	
Subject Regular Business	Meeting Date October 4, 2016
Presented by MTA Staff	Agenda Item 5

Items with attachments, shown in bold:

- a. Review **5 year Operating and Capital Plans for MTA** – accept both plans.

- b. Information regarding FTA 5311f Funding – Intercity Services potential funding shortfall FFY 2017.
Caltrans Division of Mass Transportation (DMT) 5311f program (Sacramento) distributed a letter August 16, 2016, to 5311f recipients outlining funding shortfall in 2017. The letter was followed with a teleconference (between DMT and grant agencies) in August to discuss potential solutions. DMT requested information regarding **Meaningful Connections and Attachment A (expenditures)**, ridership data, and other topics. Staff will be assessing service/funding reductions and providing more information as it is available.

- c. Discussion and action to discontinue Alturas to Ft. Bidwell route, January 1, 2017, based on low ridership.
The Alturas to Ft. Bidwell service is funded through the 5311f program which reimburses 55.33% of the operating cost for the service. The service began in July 2014 and has struggled to gain ridership as shown on the **Alturas – Cedarville- Ft. Bidwell Service**.
This service cost \$21,958 in FY 15/16 and \$995 was generated from passenger fares, which nets a 4% fare box revenue. Generally fare box revenue for a rural service should be at 10%.
The service has been previously marketed at the Surprise Valley 50 group, the Surprise Valley Saturday Market, and through distribution of rider guides at Cedarville businesses. Staff recommends that the Alturas-Ft Bidwell service be discontinued effective January 1, 2017.

Modoc Transportation Agency

5 year Capital Improvement Plan and Operating Expenses

Fiscal Year

2016/17 2017/18 2018/19 2019/20 2020/21

Description of Revenue

TDA/LTF	\$154,512	\$176,512	\$198,512	\$179,512	\$174,512
TDA STAF	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000
Rents - MCTC	\$17,160	\$17,160	\$17,160	\$17,160	\$17,160
Rents - AP Tech	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
RTAP	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
FTA 5311	\$54,891	\$54,891	\$54,891	\$54,891	\$54,891
FTA 5311f	\$165,000	\$166,650	\$168,317	\$170,000	\$171,700
FTA 5311f - capital (vehicle)	\$155,000	\$155,000		\$160,000	\$160,000
Farebox	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Lassen TDA - Reno	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Total Revenue	\$698,663	\$722,313	\$590,980	\$733,663	\$730,363

Expenditures

Salaries and Labor	\$102,000	\$112,000	\$138,700	\$152,000	\$160,000
Capital Building Improvements	\$6,625	\$6,625	\$6,625	\$6,625	\$6,625
Capital Vehicle Replacement	\$175,000	\$175,000		\$180,000	\$180,000
Insurance	\$10,000	\$10,100	\$10,201	\$10,303	\$10,406
Legal Notices	\$500	\$600	\$700	\$900	\$1,000
Marketing Public Info	\$9,000	\$9,180	\$9,364	\$9,551	\$9,742
Professional & Spec*	\$15,500	\$14,000	\$15,000	\$13,200	\$13,200
Purchased Transportation	\$185,000	\$186,850	\$188,719	\$190,606	\$192,512
Supplies Consumed	\$4,700	\$5,000	\$5,250	\$5,513	\$5,800
Fuel/Lubricants	\$41,000	\$41,820	\$42,656	\$43,510	\$44,380
Shop and Bus Supplies	\$1,700	\$1,785	\$1,874	\$1,968	\$2,066
Vehicle Maintenance	\$33,000	\$33,660	\$34,333	\$35,020	\$35,720
Travel/Staff Training/Memberships	\$3,500	\$3,535	\$3,570	\$3,606	\$3,642
Uniforms	\$1,000	\$1,050	\$1,103	\$1,158	\$1,216
Utilities	\$18,500	\$18,870	\$19,247	\$19,632	\$20,025
Total Expenditures	\$607,025	\$620,075	\$477,342	\$673,590	\$686,334

Revenue to expenditures	\$91,638	\$102,238	\$113,637	\$60,072	\$44,029
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Professional & Spec	\$15,500	\$14,000	\$15,000	\$13,200	\$13,200
Audits	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
IT Service & Support	\$6,000	\$6,000	\$6,500	\$6,500	\$6,500
Legal Counsel	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Other Svcs (D&A, med)	\$4,000	\$2,500	\$3,000	\$1,200	\$1,200

5% increase per year
Replace @ service life - 5 years

5% increase per year

6/30/16 LAIF reserves
6/30/16 CD - Plumas

\$ 432,384.95
\$303,397.13

MTA Capital Plan - Building

Five year periods

<u>Expenditures</u>	16/17 to 21/22	22/23 -27/28	28/29-33/34	34/35-39/40	Total 20 year costs
Replace Refridg		\$1,500			\$1,500
Replace water heater		\$2,500			\$2,500
Upgrade heating/air				\$50,000	\$50,000
Repaint shop		\$8,000		\$10,000	\$18,000
Replace cameras			\$10,000		\$10,000
Slurry Parking Lot	\$6,000	\$6,000	\$6,000	\$6,000	\$24,000
Roof repairs			\$20,000	\$20,000	\$40,000
Desks/furniture	\$5,000		\$5,000		\$10,000
					\$132,500
				years	20
				yearly budget	\$6,625

Vehicle Replacement

MTA Match - By Fiscal Year

16/17	17/18	18/19	19/20	20/21	Total
\$19,687	\$19,687		\$20,250	\$20,250	\$79,874

Vehicle cost escalated

\$175,000		\$175,000		\$180,000
\$155,313 Fed		\$155,313 Fed		\$159,750 Fed
\$19,688 MTA		\$19,688 MTA		\$20,250 MTA

MTA Costs - Salaries

Salaries

	Fiscal Years				
	16/17	17/18	18/19	19/20	20/21
	340000	350000	365000	380000	400000
MTA	30%	32%	38%	40%	40%
MCTC	70%	68%	62%	60%	60%

DEPARTMENT OF TRANSPORTATION

DIVISION OF RAIL AND MASS TRANSPORTATION MS 39

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REVISED

August 16, 2016

Dear Intercity Bus Committee Members:

Thank you for agreeing to participate in this important effort to address Section 5311(f) Program (Program) funding needs and future growth of the Intercity Bus in California. The focus of our first meeting will be on the current funding shortage and state of the Program.

As the table below shows, we have had an increase in demand for funding for the Program, and it has risen to the level that we do not have enough program funds to fund all eligible projects (new and continuing). The current law requires that we set aside 15 percent of each year's apportionment for the overall Program. Based on this percentage, the California Department of Transportation (Caltrans) set aside \$4 million for the Program for the fiscal year (FY) 2016-17 funding cycle. This funding level could barely fund the existing projects (continuous funding) let alone the new projects. There was a total project need of about \$8.1 million. Our past approach is no longer sustainable.

Over the years, we have supplemented the Program with savings. The table below shows the funding history for the Program. The Program was funded at the level shown below instead of the required 15 percent (\$4.0 million). This was done because our policy has been to fund all available good projects using program savings. Unfortunately, we have depleted all program savings and do not have any savings to fund future program funding shortfalls.

Funding History

2014 Actual	2015 Actual	2016 Actual	2016 If Funded 100%
\$5.1 M (18.5%)	\$7.5 M (27.3%)	\$7.7 M (28.2%)	\$8.1 M (29.3%)
11 Cont'd Projects	10 Cont'd Projects	16 Cont'd Projects	16 Cont'd Projects
17 New projects	24 New projects	27 New Projects	27 New projects

Based on the projected apportionment for California in 2017-18, we have only \$4 million available for the Program for the FY 2017-18 funding cycle. If we continue with the current practice of providing continuous funding for existing projects, we will not have sufficient funds to fund 33 projects that will be eligible for continuous funding in the next application cycle. It will cost approximately \$7.1 million to fund the 33 existing projects. Excluding requests for new projects, there will be a funding shortfall of \$3 million for the next program cycle.

Intercity Bus Committee Members
August 16, 2016
Page 2

We expect Program funding for FY 2017 and 2018 to be at the 2016 funding level (\$4 million). Therefore at this meeting, in light of this severe funding shortfall, Caltrans would like to get your suggestions on how to address the funding shortfall and match projects to available program funds.

After this meeting, Caltrans will be revising its policy of funding existing projects and new Program projects to match available Program funds.

I look forward to our conference call on August 23, 2016. The toll-free call in phone number is 877-991-9149 (participant code: 9032990).

Sincerely,

A handwritten signature in black ink, appearing to read "James Ogbonna", with a stylized flourish at the end.

JAMES OGBONNA
Branch Chief
Section 5311 and Intercity Bus Program
James.Ogbonna@dot.ca.gov



Meaningful Connections Survey Sept 2016

1. **Provide us a short and concise project description of the route, including how you are making meaningful connections to the intercity bus services (i.e. Greyhound or other intercity service providers).**

Modoc Transportation Agency (MTA)/Sage Stage's policy is that one reservation is required to operate each of our services; if there are no riders, the route does not deadhead to and from the destination (efficient use of funds). In addition to providing meaningful connections as defined in each service, the intercity services provide a base line services for passengers to obtain basic/specialized medical and lifeline services that are unavailable in Modoc. Many of the passengers rely on Sage Stage for MTA/Sage Stage provides rides to disadvantaged communities (the whole of Modoc County), and currently operates (4) four intercity routes; a brief summary of each service is as follows:

Alturas-Susanville-Reno is operated 1 day round trip each week on Monday, Wednesday, and Friday. Passengers may board along the route by making a reservation (flag stop) – there are 9 rural communities served along this route. This service stops in Susanville and picks up Lassen passengers and connects with Lassen Rural Bus in Susanville, and then continues to Reno for connections to Greyhound, Amtrak and Reno Tahoe Airport. Passengers may also utilize Also, on Monday's and Fridays there is a connection with (ESTA) Eastern Sierra Transit Authority. There is no duplication of service along this route from Alturas to Reno on these days of the week. Lassen County and Sage Stage have a cooperative agreement and Lassen contributes local funding for Sage Stage to provide service from Susanville to Reno.

Alturas-Redding provides a 1 day round trip each week on Monday and Friday. This service provides flag stop service to 10 communities located along SR 299 W through Modoc, Lassen, and Shasta. Upon arrival in Redding, Sage Stage connects with Greyhound, Amtrak and (RABA) Redding Area Bus Authority. Also, passengers scheduling a trip on Sage Stage can connect with Trinity Transit's Monday and Friday service. There is no duplication of service along this route from Alturas to Burney; RABA operates a service from Burney to Redding that may be coordinated with for passenger transfer.

Alturas to Klamath Falls, OR, provides a 1 day round trip each week on Wednesday. This service connects with Amtrak, The Shuttle (which connects to Greyhound in Medford, OR), and Basin Transit in Klamath Falls, OR. There is no duplication of service along this route from Alturas to Klamath Falls, OR. Services are provided by reservation to 5 communities along the route in Modoc, Siskiyou and Oregon. Siskiyou County and Oregon DOT have been contacted regarding shared service/contribution but efforts remain unfunded from those sources.

Alturas to Ft. Bidwell-Cedarville round trip on Thursday. Passengers are picked up and dropped off in Alturas to connect with the Reno and Redding routes where both routes connect with Greyhound,

Modoc Transportation Agency
Transaction Detail By Account
July 2015 through June 2016
Attachment A

Date	Num	Source Name	Amount
Facility Maintenance			
Total Facility Maintenance			569.38
Insurance			
Total Insurance			4,244.98
Labor (Contract Admin)			
Total Labor (Contract Admin)			71,398.29
Marketing/Promotions			
Total Marketing/Promotions			5,792.56
Materials/Supplies Consumed			
Fuel/Lubricants			
Dial A Ride Fuel			
Total Dial A Ride Fuel			9,589.10
Klamath Falls Fuel			
Total Klamath Falls Fuel			2,379.75
Redding Fuel			
Total Redding Fuel			6,031.68
Reno Fuel			
Total Reno Fuel			13,818.45
Fuel/Lubricants - Other			
Total Fuel/Lubricants - Other			421.87
Total Fuel/Lubricants			32,240.85
Office Supplies			
Total Office Supplies			6,022.43
Shop & Bus Supplies			
Total Shop & Bus Supplies			1,827.87
Total Materials/Supplies Consumed			40,091.15
Petty Cash			
01/22/2016	1928	Cash	100.00
03/30/2016	1979	Cash	0.00
Total Petty Cash			100.00
Purchased Transportation			
PT VA-HOL			
Total PT VA-HOL			2,674.49
PT Administration			
Total PT Administration			49,203.93
PT Cedarville			
Total PT Cedarville			7,300.75
PT Dial A Ride			
Total PT Dial A Ride			78,711.46
PT Klamath Falls			
Total PT Klamath Falls			12,138.56
PT Redding			

Modoc Transportation Agency
Transaction Detail By Account
July 2015 through June 2016
Attachment A

Date	Num	Source Name	Amount
Total PT Redding			23,930.16
PT Reno			
Total PT Reno			51,690.66
PT Sick Leave			
Total PT Sick Leave			2,419.26
Total Purchased Transportation			228,069.27
Service Charge			
Total Service Charge			-7.52
Services - Prof./Specialized			
Accounting / Auditor Services			
Total Accounting / Auditor Services			6,500.00
County Cost Plan OMB A-087			
06/09/2016	2032	County of Modoc	1,243.00
Total County Cost Plan OMB A-087			1,243.00
Legal Services			
Total Legal Services			1,772.50
Services - Other (Misc.)			
Total Services - Other (Misc.)			3,971.97
Vehicle Maintenance			
T11			
Total T11			6,845.62
T12			
Total T12			3,816.12
T14			
Total T14			4,982.98
T15			
Total T15			973.52
T16			
Total T16			198.09
T17			
Total T17			5,816.90
T18			
Total T18			6,085.46
T19			
Total T19			3,168.81
Vehicle Maintenance - Other			
Total Vehicle Maintenance - Other			224.62
Total Vehicle Maintenance			32,112.12
Total Services - Prof./Specialized			45,599.59
Travel/Staff Training/Drug Testing and Physicals			
Total Travel/Staff Training			3,354.90
Uniforms			

Modoc Transportation Agency
Transaction Detail By Account
July 2015 through June 2016
Attachment A

Date	Num	Source Name	Amount
Total Uniforms			276.95
Utilities			
Electric			
Total Electric			5,818.20
Equip Maint.			
Total Equip Maint.			1,109.70
Internet			
Total Internet			528.00
Phone/DSL			
Cell - Dispatch			
Total Cell - Dispatch			1,885.53
Phone/DSL - Other			
06/29/2016	62916	TCE Communications	56.15
Total Phone/DSL - Other			2,680.65
Total Phone/DSL			4,566.18
Propane			
Total Propane			1,333.02
Trash Disposal			
Total Trash Disposal			614.24
Water Service			
Total Water Service			2,372.88
Total Utilities			16,342.22
TOTAL			415,831.77

Amtrak, and the Reno Tahoe Airport. It is anticipated that this service will be discontinued as of January 1, 2017.

2. **Provide us your 5311(f) ridership data, number of riders, types of riders and types of trips (destination).**
3. **(State) Fiscal Year 2015-16 Ridership by routes:**

Alturas-Susanville-Reno (MWF):

Gen	Elderly	Disabled	Child	Wheelchair	Youth	Total
1588	777	51	5	2	13	2436

Alturas-Redding (MF):

Gen	Elderly	Disabled	Child	Wheelchair	Youth	Total
357	297	49	1	8	14	726

Alturas-Klamath Falls, OR (W):

Gen	Elderly	Disabled	Child	Wheelchair	Youth	Total
270	178	93	13	9	2	565

Ft. Bidwell-Cedarville:

Gen	Elderly	Disabled	Child	Wheelchair	Youth	Total
153	15	1	0	0	0	169

4. **Provide us your detailed actual expenditures on each route.**
See Attachment A
5. **If toll credits are not available, how it will affect your current services?**
Currently toll credits are not being used, so it will not have any impact on our services.
6. **If the program is capped at a maximum FTA share of \$200,000.00, how will it affect your current services?**
MTA/Sage Stage would be forced to reduce service days per week for the Alturas-Redding and Alturas-Klamath Falls services. This would greatly impact and limit the passengers' ability to obtain connecting services and medical/lifeline services in these areas.
If the cap includes all FFY funding (capital and operating) MTA would not be able to sustain services and vehicle acquisition during years we need to replace a vehicle. We would be reducing services to less than adequate to provide a sustainable service to Reno, Klamath, and Redding.
7. **Can your route be self-sustaining in the next 4-5 years?**
It is highly unlikely that these services will be self-sustaining within the next 4-5 years. There is limited TDA for Modoc; we rely heavily on federal grants to provide the ability for frontier rural passengers to obtain connecting services to north state areas. These areas are underserved and are comprised largely of limited means, elderly, and disadvantaged people. MTA/Sage Stage was encouraged by Caltrans to provide a skeleton of services that Greyhound used to provide in the region. There is no other public transportation opportunity for passengers to use MTA ceases to

provide the service. Again residents and travelers will have no options for affordable transit service. It is noted that we only have 1 rental car available in Alturas (not a company – one car) – this further limits the ability to get from Alturas to any meaningful connection.

MTA has provided baseline services to Klamath, Redding and Reno since 1998 and if funding is not available we will not be able to sustain these services. Passengers have come to rely upon MTA *lifeline* access and mobility and critical links to specialized health care for low-income riders.

Alturas - Cedarville - Ft. Bidwell Service

Fiscal Years	Cedarville	Ft. Bidwell	Total Ridership by FY
FY 2014 - 15	30	105	135
FY 2015 - 16	48	116	164
FY 2016 - 17	5	27	32
Total Ridership			331

Report to Modoc Transportation Agency Board Members	
Subject System Update, Communications and Calendar	Meeting Date October 4, 2016
Presented by MTA Staff	Agenda Item 6

a. System Update – Note: Attachments shown in **bold** type.

1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2016	2015	Change	2016	2015	Change	2016	2015	Change
July	1,223	1,202	↑1.7%	12,723	12,744	↑0.2 %	\$6,497	\$7,085	↓8.3%
Aug	1,322	1,149	↑15.1%	14,777	12,022	↑22.9 %	\$7,819	\$6,728	↑16.2%
Sept		1,242	↑%		11,589	↑%	\$	\$6,621	↓%

2) Revenue Service Miles compared to Fuel Cost

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
July	12,723	12,744	11,181	\$2,764	\$3,293	\$4,586	. 21¢	.25 ¢	. 41¢
Aug	14,777	12,022	10,897	\$3,079	\$2,848	\$4,132	. 20¢	. 23¢	.37 ¢
Sept		11,589	10,282	\$	\$2,690	\$3,941	. ¢	.23 ¢	. 38¢

3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Route Ridership	
	2016	2015	2016	2015	2016	2015
July	58	69	110	114	168	183
Aug	78	74	122	98	200	172
Sept		52		69		121

Subject System Update, Communications and Calendar - Continued	Meeting Date October 4, 2016
Presented by MTA Staff	Agenda Item 6- Continued

4) Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation

Month	Cedarville		Ft. Bidwell		Total Route Ridership	
	2016	2015	2016	2015	2016	2015
July	1	0	6	10	7	10
Aug	8	0	17	5	25	5
Sept		0		8		8

5) Saturday Farmers Market Ridership:

August 13 - 12 Passengers
August 27 - 23 Passengers
September 10 - Canceled Services

b. Other Information

Calendar – consider future dates and events of interest:

10/4/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas
10/10/16 Holiday – Office closed for Columbus Day – Sage Stage services operating
11/24/16 Holiday – Office closed for Thanksgiving Day – Sage Stage services closed
11/25/16 Holiday – Office closed for Day After Thanksgiving– Sage Stage services closed
12/6/16 MCTC and MTA regular meetings - Alturas City Council Chambers, 200 w. North St., Alturas