



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

MINUTES
Regular Meeting
October 6, 2015

Board Members Present

John Dederick	Councilmember, City of Alturas
David Allan	Board of Supervisors, District IV, Modoc County
Bobby Ray	Councilmember, City of Alturas
Kathie Rhoads (Alternate)	Board of Supervisor District III, Modoc County
Mark Moriarity	Citizen at Large, Modoc County
Danny Parker	Citizen at Large, City of Alturas

Board Members Absent (Alternates)

Jim Wills	Board of Supervisors District IV, County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Niki Witherspoon	Systems Manager
Jacque Dockery	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning
Kathy Grah	Caltrans Senior Regional Transportation Planner

1. **Call to Order** – Chairman Dederick called the meeting to order at 2:12 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Ray to confirm agenda, seconded by Board Member Rhoads. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 08/04/15 MTA Regular Meeting.
 - b. YTD expenditures through 08/31/15
 - c. Financial Transactions 7/1/15 through 8/31/15.

Motion by Board Member Allan to approve Consent Agenda items a-c above; seconded by Board Member Ray. All ayes; motion carried.

5. System Update, Communications and Calendar

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Executive Director Pedersen presented an overview of the following tables stating that Performance and Revenue Service Miles are up with an increase in fares relative to the increase in passengers for August. This may reflect the ability for passengers to travel when there is only one passenger, as opposed to the previous policy of requiring a minimum of two passengers on

each route. Pedersen mentioned that the Cedarville/Ft. Bidwell route is still pretty weak and we haven't had a chance to go over there to campaign and market. However, our re-branding has attracted overall ridership with the colorful buses, informational wraps, and ongoing radio advertisements.

Month	Passenger Trips			Miles			Fares		
	2015	2014	Change	2015	2014	Change	2015	2014	Change
Apr	1,047	715	↑19%	11,823	10,244	↑7%	\$7,077	\$5,783	↑10%
May	1,104	891	↑23.9%	11,204	9,757	↑14.8%	\$5,638	\$6,479	↓13%
June	1,176	777	↑51.4%	11,606	10,334	↑12.3%	\$8,579	\$6,569	↑30.6%
July	1,202	789	↑52.3%	12,744	11,181	↑14.0%	\$7,084	\$6,590	↑7.5%
Aug	1,149	748	↑53.6%	12,022	10,897	↑10.3%	\$6,728	\$6,035	↑11.5%

2. Revenue Service Miles compared to Fuel Costs.

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2015	2014	2013	2015	2014	2013	2015	2014	2013
Apr	11,823	10,244	10,708	\$3,231	\$4,061	\$3,940	.33¢	.40¢	.37¢
May	11,204	9,757	10,910	\$3,094	\$4,136	\$4,327	.27¢	.42¢	.40¢
June	11,606	10,334	9,399	\$3,316	\$4,008	\$3,665	.28¢	.38¢	.38¢
July	12,744	11,181	11,153	\$3,293	\$4,586	\$4,390	.25¢	.41¢	.39¢
Aug	12,022	10,897	10,889	\$	\$	\$.25¢	.41¢	.39¢

3. Ridership - US 395 intercity route by county of origin or destination (O/D) –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2015	2014	2015	2014	2015	2014
Apr	61	60	101	92	162	152
May	60	65	70	105	130	170
June	76	77	129	97	205	174
July	69	77	114	105	183	182
Aug	74	62	98	90	172	152

4. Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.

Month	Passengers		Total Route Ridership 2015
	Cedarville	Ft. Bidwell	
Apr	2	16	18
May	4	15	19
June	0	9	9
July	0	10	10
Aug	0	5	5

a. Staff Updates

Director Pedersen reported that one of the drivers recently resigned and, fortunately, another part-time driver, David Brown, has just been hired pursuant to the recent driver recruitment for a Lead Driver and Part-Time Driver.

b. Update of Lead Driver Position

Pedersen thanked Board Member Moriarity for his help with the interview process and stated that this was a positive experience and a lot was learned. Jesse Blair was hired and is going through his classroom and behind-the-wheel training. It is expected that both Jesse Blair and David Brown will be finished with their training and on the road by the end of October. With the addition of the Lead Driver and also the additional driver, Sage Stage will be adding a Saturday DAR service and also an additional Wednesday service from Ft. Bidwell/Cedarville to connect with Reno and Klamath Falls.

c. Other Information

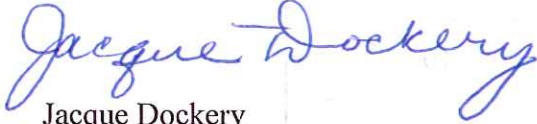
- Pedersen mentioned that the 2014/15 Fiscal Audits will be submitted to the board for approval at the December meeting which will allow us to submit them to the State on time with no extensions.
- Chairman Dederick questioned the dates on the Profit & Loss statement. Niki Witherspoon, Systems Manager stated that this was a typing error. The report should read July 1, 2015 to August 31, 2015 and the report will be corrected.
- Pedersen stated that at the next meeting, if processes are finished on the MCTC side, there will also be a 20 year Capital Improvement Plan for MTA and a 5 year Operating Plan for the agency as a snapshot of both agencies as we move ahead.

Calendar – consider future dates and events of interest:

- 10/12/15 Holiday – Offices closed – Sage Stage bus service operates
- 11/09/15 Modoc TAC Meeting, 1:00 p.m. - Sage Stage Conference room, 108 S. Main St, Alturas, CA
- 11/11/15 Holiday – Offices closed – Sage Stage bus service operates
- 11/20-24/15 Distribute MCTC/MTA staff reports and post on websites
- 11/26-27/15 Holiday – Office and Sage Stage closed for Thanksgiving Holiday
- 12/01/15 MCTC and MTA regular meetings – City of Alturas Council Chambers 1:30 p.m.

7. **Adjournment.** Board Member Allan motioned to adjourn meeting at 2:26 p.m.; seconded by Board Member Rhoads. All ayes; motion carried. The next regular meeting is scheduled December 1, 2015, in the Alturas City Hall following the MCTC meeting at about 2:15 p.m.

Submitted by,



Jacque Dockery