



MODOC TRANSPORTATION AGENCY
 108 South Main, Alturas, CA 96101
 Phone (530) 233-6410 • Fax 233-3744

MINUTES
Regular Meeting
June 7, 2016

Board Members Present

John Dederick	Councilmember, City of Alturas
Bobby Ray	Councilmember, City of Alturas
Jim Wills	Board of Supervisors District IV, County
Mark Moriarity	Citizen at Large, Modoc County
Danny Parker	Citizen at Large, City of Alturas
Kathie Rhoads (Alternate)	Board of Supervisor District III, Modoc County

Board Members Absent

David Allan, Vice Chair	Board of Supervisors District I, Modoc County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Cindy Imbach	Transit Manager
Jacque Dockery	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning Liaison
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1. **Call to Order** – Chairman Dederick called the meeting to order at 2:10 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Wills to confirm agenda, seconded by Board Member Parker. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 04/05/16 MTA Regular Meeting.
 - b. Financial Transactions 03/01/16 through 04/30/16
 - c. YTD expenditures through 04/30/16

Motion by Board Member Wills to approve Consent Agenda items a-c above; seconded by Board Member Ray. Ayes by Board Members Wills, Ray, Dederick, Moriarity and Parker. Board Member Rhoads abstained; motion carried.

5. New Business

- a. **Consider Adoption of Resolution 16-01 FY 16/17 MTA Budget** – Executive Director Pedersen reviewed the budget and explained the purchase of two new buses. Transit Manager, Cindy Imbach, described the differences of the new buses and confirmed that they will have the same passenger capacity.

Motion by Board Member Ray to adopt Resolution 16-01, FY 16/17 MTA Budget, seconded by Board Member Parker. All ayes; motion carried.

- b. **Consider approval to pay the FY 15/16 Indirect Cost Plan Charges from Modoc County** – Director Pedersen reviewed the charges on the Cost Plan and requested approval, as these costs were not included in the last year’s budget.

Motion by Board Member Ray to approve FY 15/16 Indirect Cost Plan Charges from Modoc County, seconded by Board Member Moriarity. All ayes; motion carried.

- c. **Update regarding the Disposition of vehicle T-11** - Director Pedersen stated that the sole low bidder is from Michigan and has had trouble getting a driver out here to pick up the bus. There was no time limitation listed on the bid documents for taking possession of the bus and this will be changed in the future. It is expected to leave within the week.
- d. **Update on Federal grant submittals** – Executive Director Pedersen reported that Cindy and Niki attended a training session for a new database used for the federal transit grant submittals. Each grant was prepared separately and then it was indicated that the grants must be combined into one grant. Staff accomplished this as requested; it is anticipated that all of our federal funding will be approved for next year.

System Update, Communications and Calendar -

- a. **System Update** – Transit Manager, Cindy Imbach, reviewed the charts below and stated that business has been good and Ft Bidwell remains slow but steady. Director Pedersen mentioned that the upcoming Surprise Valley Saturday Market runs and more marketing in Cedarville may help with that route.

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2016	2015	Change	2016	2015	Change	2016	2015	Change
March	1,485	927	↑60.2%	14,306	11,067	↑29.3%	\$6,717	\$5,309	↑26.5%
April	1,336	1,047	↑27.6%	13,214	11,823	↑11.8%	\$8,462	\$7,077	↑19.6%
May	1,508	1,104	↑36.6%	13,234	11,499	↑15.1%	\$7,197	\$5,639	↑27.6%

2. **Revenue Service Miles compared to Fuel Costs.**

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
March	14,306	11,067	9,166	\$2,803	\$2,897	\$3,605	.19¢	.26¢	.39¢
April	13,214	11,823	10,244	\$2,565	\$3,231	\$4,061	.19¢	.27¢	.39¢
May	13,234	11,499	9,757	\$2,639	\$3,094	\$4,136	.19¢	.26¢	.42¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2016	2015	2016	2015	2016	2015
March	43	46	88	83	131	129
April	46	60	89	101	135	161
May	63	61	97	70	160	131

4. Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.

Month	Cedarville		Ft. Bidwell		Total Route Ridership	
	2016	2015	2016	2015	2016	2015
March	12	0	18	14	30	14
April	4	2	8	16	12	18
May	4	4	11	15	15	19

- b. **CHP Terminal Inspection** – Transit Manager, Cindy Imbach stated that we passed the annual CHP Terminal Inspection.
- c. **Sage Stage Special Events** – Sage Stage will be providing free rides to the June Jamboree at the Baker Ranch and the Surprise Valley Saturday Market. Chair Dederick asked about advertising the events. Director Pedersen stated that display ads would be published in the Modoc Record and notices posted in the buses and at the shelters.
- d. **Other Information** – none.

Calendar – consider future dates and events of interest:

- 06/25/16 June Jamboree – Free Rides round trip every 45 minutes
- 06/25/16 Surprise Valley Saturday Market – Free Sage Stage Rides – Cedarville and Ft. Bidwell
- 07/04/16 MCTC and Sage Stage observed Holiday – 4th of July – Office closed; no bus service
- 08/02/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas
- 09/05/16 MCTC and Sage Stage observed Holiday – Labor day – Office closed; no bus service

- 7. **Adjournment.** Board Member Ray motioned to adjourn meeting at 2:27 p.m.; seconded by Board Member Parker. All ayes; motion carried. The next regular meeting is scheduled August 02, 2016, in the Alturas City Council Chambers, 200 W. North Street, at about 2:00 p.m., following the MCTC meeting.

Submitted by,

Jacque Dockery
Office Assistant

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