



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

MINUTES
Regular Meeting
December 1, 2015

Board Members Present

John Dederick	Councilmember, City of Alturas
David Allan	Board of Supervisors, District IV, Modoc County
Bobby Ray	Councilmember, City of Alturas
Kathie Rhoads (Alternate)	Board of Supervisor District III, Modoc County
Mark Moriarity	Citizen at Large, Modoc County
Danny Parker	Citizen at Large, City of Alturas

Board Members Absent (Alternates)

Jim Wills	Board of Supervisors District IV, County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Niki Witherspoon	Systems Manager
Cindy Imbach	Transit Manager
Maria Haddox	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning Liaison
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1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:32 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Parker to confirm agenda, seconded by Board Member Rhoads. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 12/01/15 MTA Regular Meeting.
 - b. Financial Transactions 9/1/15 through 10/31/15.
 - c. YTD expenditures through 10/31/15

Motion by Board Member Rhoads to approve Consent Agenda items a-c above; seconded by Board Member Parker. All ayes; motion carried.
5. **New Business** -
 - a. *FY 2014/15 fiscal And Performance Audits* – Motion by Board Member Ray to approve the FY 2014/15 Fiscal and Performance Audits and approve staff to work with auditor to make any needed minor adjustments prior to submitting to the State Controller’s Office and Caltrans; second by Board Member Allan. All ayes; motion carried.

b. *Resolution 15-04 approving FY 15-16 California Transit Assistance Fund (CTAF) Bus Shelter Acquisition* – Motion by Board Member Parker to adopt Resolution 15-04 approving FY 15-16 CTAF Bus Shelter Acquisition to be installed Fiscal Year 2016/17 within the demand response service area (City of Alturas); second by Board Member Allan. All ayes; motion carried.

c. *Amend Resolution 15-03 A Revised FYU 2015/16 Budget* – Modify revenues & expenses.

Revenues

- MCTC rents (Facility Sub Lease) Increase revenue - \$17,130
- Low Carbon Transit Operations Program (new) – Increase revenue - \$12,101
- CTAF – Prop 1B – Increase revenue - \$7,940
- Farebox – minor increase (based on projections)
- LTF and reserve funding – minor adjustments

Expenditures

- Fuel – minor reduction
- Purchased Transportation – cost increase reflects unforeseen costs for MVT substitute drivers, driver training in Sac for new drivers, and to capture salary increases approved by MTA
- Salaries/Labor – minor reduction based on projections
- Capital reserve – adjust to actual projections

Motion by Board Member Ray to adopt Resolution 15-03 A Revising FY 2015/16 Budget with changes as presented; second by Board Member Moriarty. All ayes; motion carried.

d. *Resolution 15-05 Designation for signature authorities for 2016* – Motion by Board Member Allan to adopt Resolution 15-05 Designation for Signature Authorities for 2016; second by Board Member Rhoads. All ayes; motion carried.

5. System Update, Communications and Calendar

1. Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

Transit Manager Imbach presented an overview of the following tables stating.

<i>Month</i>	Passenger Trips			Miles			Fares		
	2015	2014	Change	2015	2014	Change	2015	2014	Change
Jun	1,176	777	↑51.4%	11,606	10,334	↑12.3%	\$8,579	\$6,569	↑30.6%
Jul	1,202	789	↑52.3%	12,744	11,181	↑14.0%	\$7,084	\$6,590	↑7.5%
Aug	1,149	748	↑53.6%	12,022	10,897	↑10.3%	\$6,728	\$6,035	↑11.5%
Sep	1,242	654	↑89.9%	11,589	10,282	↑12.7%	\$6,621	\$5,770	↑14.7%
Oct	1,128	750	↑50.4%	13,678	11,389	↑20.1%	\$6,360	\$5,922	↑7.4%

2. Revenue Service Miles compared to Fuel Costs.

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2015	2014	2013	2015	2014	2013	2015	2014	2013
Jun	11,606	10,334	9,399	\$3,316	\$4,008	\$3,665	28¢	38¢	38¢
Jul	12,744	11,181	11,153	\$3,293	\$4,586	\$4,390	25¢	41¢	39¢
Aug	12,022	10,897	10,889	\$2,848	\$4,132	\$4,213	23¢	37¢	38¢
Sep	11,589	10,282	10,251	\$2,690	\$3,941	\$4,120	23¢	38¢	40¢
Oct	13,678	11,389	10,404	\$2,809	\$3,839	\$4,100	20¢	33¢	39¢

3. Ridership - US 395 intercity route by county of origin or destination (O/D) –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2015	2014	2015	2014	2015	2014
Jun	76	77	129	97	205	174
Jul	69	77	114	105	183	182
Aug	74	62	98	90	172	152
Sep	52	64	69	91	121	155
Oct	50	54	85	87	135	141

4. Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.

Month	Passengers		Total Route Ridership 2015
	Cedarville	Ft. Bidwell	
Jun	0	9	9
Jul	0	10	10
Aug	0	5	5
Sep	0	8	8
Oct	1	11	12

e. Other Information - None

Calendar – consider future dates and events of interest:

- 12/01/15 MCTC and MTA regular meetings – City of Alturas Council Chambers 1:30 p.m.
- 12/24/15 Holiday – Office and Sage Stage closed for Christmas Holiday
- 12/25/15 Holiday – Office and Sage Stage closed for Christmas Holiday
- 12/31/15 Holiday – Office closed for New Years Eve Holiday – Sage Stage service operating
- 01/01/16 Holiday – Office and Sage Stage closed for New Years Day Holiday

01/04/16 Modoc TAC meeting – 1:00p.m. Sage Stage Conference Room, 108 S. Main St.
 01/18/16 Holiday – Office closed for Martin Luther King, Jr. Day – Sage Stage operating

7. **Adjournment.** Board Member Parker motioned to adjourn meeting at 2:47 p.m.; seconded by Board Member Allan. All ayes; motion carried. The next regular meeting is scheduled February 2, 2016, in the Alturas City Hall following the MCTC meeting at about 2:00 p.m.

Submitted by,

N. Witherspoon

Niki Witherspoon
 Systems Manager

Item	1	2	3	4	5	6	7	8	9	10	11	12
1	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0

Item	1	2	3	4	5	6	7	8	9	10	11	12
1	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0